



**Trident**

**Information for  
Parents**



# What is Trident Work Experience?

- Two-week work experience placement (5 days per week, 10 days in total) that Year 10 students in the island complete.
- It is an opportunity to develop important employability and transferrable skills
- Gain an insight into the world of work
- Work as part of an adult team
- Take on commitment and responsibility
- Try something that interests them
- Help them make post 16 choices



# Why do students do Trident?

## Gatsby Benchmark 6: Experiences of workplaces

Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities and expand their networks.

By the age of 16, every pupil should have had at least one experience of a workplace, additional to any part-time jobs they may have.



# Trident Placement Dates 2024

School	Dates
Hautlieu School	Monday 29th January – Friday 9th February
Beaulieu Convent School	Monday 26 <sup>th</sup> February – Friday 8 <sup>th</sup> March
Les Quennevais School	Monday 11 <sup>th</sup> March – Friday 22 <sup>nd</sup> March
Grainville School	Monday 03 <sup>rd</sup> June – Friday 14 <sup>th</sup> June
Victoria College	Monday 03 <sup>rd</sup> June – Friday 14 <sup>th</sup> June
Le Rocquier School	Monday 17 <sup>th</sup> June – Friday 28 <sup>th</sup> June
De La Salle College	Monday 17 <sup>th</sup> June – Friday 28 <sup>th</sup> June
Haute Vallee School	Monday 8 <sup>th</sup> July – Friday 19 <sup>th</sup> July
Jersey College for Girls	Monday 8 <sup>th</sup> July – Friday 19 <sup>th</sup> July



Two Options:

Choose From The Website


OR

Arrange an Own Placement



All Together 3 x https://skills.gov.je/mod\_admin/ | +

https://login.skills.gov.je/Account/?ReturnUrl=%2Fconnect%2Fauthorize%2Fcallback%3Fclient\_id%3Dat3.website%... ☆ ☆ ☆



# Skills Jersey


## Login

User Name / Email Address

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Password

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Windows Taskbar: Type here to search | 20°C | 16:06 | 14/09/2021

## The Trident Website

- Student login - username and password (details provided by Trident)
- Over 500 opportunities – search by category, business name or activity type
- Select six **equal choices** and then printed.
- Choices will be locked once the deadline date has passed

# What Opportunities Are Available?

On the website there are currently **512** active opportunities

- Finance/Legal\*
- Hospitality
- Retail
- Construction
- Education
- Health
- IT/Digital\*
- and more...





### Career Related

- Linked to vocational studies post-16
- Talk about on application forms/personal statements
- Try it before they commit
- An insight into the industry, work environment, tasks and expectations

### General Experience

- Transferrable skills
- Weekend/Summer employment
- Add to their CV
- Good preparation for another opportunity
- Discover their strengths and interests



# Things to consider

- Location of placement – can they get there?
- Hours of work – Monday to Friday 9am to 5pm or flexible/shifts
- Do they want to be front or back office?
- Do they want a physical or office environment?
- Do they want to challenge themselves or continue to develop their current skill set?
- Be aware of the health and safety do's and don'ts
- Have realistic expectations of the tasks
- Oversubscribed choices
- 'Last' choice – doesn't exist
- Shouldn't work with close relatives

# Own Placement

Can be organised  
in the UK –  
Only time  
students can  
work with Family



Form can be  
downloaded from  
the Trident  
Website

Company not  
already part of  
the Trident  
scheme and can't  
be a Sole Trader

Health & Safety  
Checks  
completed by  
Trident Office

Attach Own  
Placement Form  
to main  
Application Form

# The Trident Application Form

On the reverse of the form, students need to complete a personal statement:

- Why have they chosen those opportunities
- What skills are they hoping to gain
- Do they have any relevant interests or hobbies

## Final Checks:

- That handwriting is legible or submit a typed statement
- A parent/guardian has **signed** the form **signature** & circled the relevant **health box**
- The form must be handed in before the **deadline**





# Work Experience Selection Form

Date of placement:

As a 'controller' under the Data Protection (Jersey) Law 2018 we process and hold your information <a href="#">guarder.jo</a> provide public services and meet our statutory obligations. We may not be able to provide you with a service unless we have enough information or your permission to use that information. Below, we explain what we collect; how we will use your information; and what your rights are.		
We have collected your personal details (name, address, contact details; and DOB) and we do this in order to carry out the service you have requested; to monitor and improve our performance; to ensure that we meet our legal obligations; to prevent and detect crime; to process financial transactions including grants or payment of benefits; to allow the statistical analysis of data so we can plan the provision of services; and where necessary, for our law enforcement functions; or to protect individuals from harm or injury.	We will endeavour to keep your information accurate and up to date and not keep it for longer than is necessary. Please see our published retention schedules for more detail about how long we retain your information. We will not pass any personal data on to anyone outside of the States of Jersey, other than those who either process information on our behalf, or because of a legal requirement, and we will only do so, where possible, after we have ensured that sufficient steps have been taken by the recipient to protect your personal data. We do not process your information overseas using web services that are hosted outside the European Economic Area. At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior express consent.	You can ask us: to stop processing your information; to correct or amend your information; for a copy of the <a href="#">information</a> we hold about you. You can also: request that the processing of your personal data is restricted; and withdraw your consent to the processing of your information.  You can complain to us about the way your information is being used by contacting us at <a href="mailto:dataprotection2018@gov.je">dataprotection2018@gov.je</a> alternatively you can complain to the Information Commissioner by emailing <a href="mailto:enquiries@oicjersey.org">enquiries@oicjersey.org</a> .

**Name:** School:

**Address:**.....

**Tel No:** ..... **Emergency phone no: of mother/father.** .....

**DoB:** ..... **Form:**..... **Boots Size :**.....

**Subjects being taken** - please give a '3 grade range' of expected grades

Subjects	Level	Expected grades	Subjects	Level	Expected grades

**Work Experience Choices:** Please make sure that you are happy with your choices, you will be expected to accept whichever one you are offered

Organisation/Company	Opportunity Title	Ref. No.

*Please write on the back of this form what you a) hope to gain from work experience, b) your reasons for the above choices and c) hobbies or other subjects which interest you.*

**Parents / Guardians - Guidelines**

**Placement choices** – Please remember that this work experience is meant to be an experience of work and not training for a particular career. Each placement listed on the Trident website has a description attached giving details about various aspects of the position please ensure that your son/daughter discusses these points with you.

**HEALTH** – Please indicate below any illnesses, disorders or other factors that Employers should be aware of (i.e. colour blindness, asthma, eczema, hearing difficulties, dyslexia, epilepsy etc.) **PLEASE CIRCLE YOUR ANSWER YES / NO**

**If yes please give details:** .....

**I agree that my son/daughter may be placed in ANY of the above choices. Once placed in one of these choices I understand that changes cannot be made. I consent to my son's/daughter's details being passed to a prospective placement provider.**

**Signed (Parent/Guardian)** \_\_\_\_\_ **Name (Block Capitals)** \_\_\_\_\_

**Teacher's Comments:** On a scale of 1 -10 (10 being the highest) please indicate your opinions on the following:

Reliability . . . . . Attendance . . . . . Conscientious . . . .... . Co-operative .... . Maturity . . . .... . Relates to adults .... .

Outgoing personality .... . Appearance . . . . . Communication skills . . . . .

Are there any issues of which the employer should be aware? Yes or No

**Additional comments:**

**Signed** \_\_\_\_\_ **Name** \_\_\_\_\_ **Date** \_\_\_\_\_



# Example Personal Statement

I have made these choices as I have a variety of interests that I would be interested in trying out.

I chose two nursery settings as I am currently studying Childhood Development for one of my GCSE's therefore, I would love to gain some real-life experience working within this environment and put what I am learning into practice.

I have also chosen two Trainee Chef opportunities as in my spare time my favourite hobby is cooking and baking for my family and friends. My speciality dish is chicken stir fry and I have recently perfected my chocolate brownies!

Finally, I have chosen a couple of opportunities within construction, as I am considering applying for a course at Highlands within this area therefore it would be great to gain an insight into all the different roles to see what I prefer.

I am a reliable and mature student who would do well in any of the placements, and I am looking forward to being more independent by making my own travel arrangements to get to and from work on time. I hope to develop my communication skills and confidence working with adults as a team.

# Student Application Deadline

Placement Period	Deadline Date
January to March placements	Monday 16 <sup>th</sup> October
June to July placements	Monday 20 <sup>th</sup> November



Discuss different options with your child  
Don't focus too much on careers

## **How to support your child during this process**

Check that you are both happy with the placement description, working hours & the location

Prepare them for the realities of the working day

Help them to plan their journey to work

Encourage them to prepare for the interview

# Parental responsibility during work experience

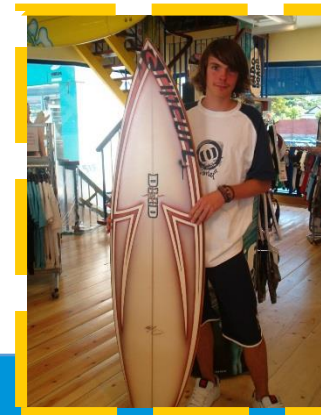
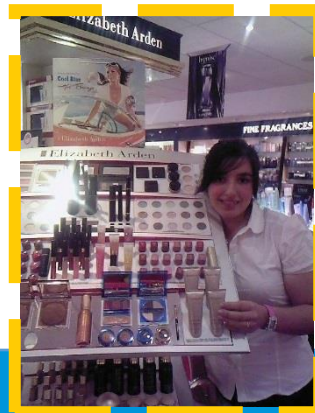
- Trident is part of each child's school curriculum and is **not optional**.
- All students are expected to undertake the full two weeks of work experience.
- Trident is a challenging activity which is outside of your child's comfort zone. They may struggle with the placement initially. Please support and encourage your child to persevere – it will become easier and they will achieve a sense of accomplishment by completing the placement.
- It is the parent's responsibility to inform the employer if your child is not attending. This should be done each day. The school should also be informed
- Only students who successfully complete 80% or more of their Trident period will receive a certificate and Employer Reference to use for Post 16 choices and future employment.

# The Trident Process

- Allocation process
- Reselections / early interviews
- Final confirmation - three weeks before placement (unless early interview)
- Arranging interview
- School monitoring
- Students can be sent back to school
- Use of Social Media
- Employer reports

“Hannah has shown a keen eye for detail and was able to complete all tasks efficiently and to our high standards. She displayed a real thirst for knowledge and had a constant goal of self improvement. I feel Hannah has a natural flare for cooking and would work well within any team”  
**Chef, Longueville Manor Hotel.**

“Brandon engaged with customers and staff from day one. He was keen to assist with all aspects involved in running a sports centre. He was self motivated and always looking for jobs to do.”  
**Manager, Les Quennevais Sports Centre.**





“I met with Conor to advise him that I felt he had let himself down during his placement. He frequently used his phone to play games and text during working hours. He seemed disinterested and bored and his comments and actions were disrespectful to the people he was working amongst.” **HR Manager, Ogier**



# CONTACT US





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