



Pre-Application Advice Request

Complete this form to request pre-application advice for planning applications

1. If this is relating to a previous decision, provide the reference number

2. Address of land or property

Post Code:

3. Name and address of person making the enquiry

Contact:

Telephone:

Mobile:

Post Code:

E:mail:

4. Description of the proposal

Give a clear and concise description of the proposed work

5. Checklist

	Standard information required	Yes ✓	No ✓
1	Location plan		
2	Site plan		
3	Photographs of existing		
4	Drawings or sketch proposals		

DECLARATION

Important information

Before signing this form, read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the department handles personal data visit www.gov.je/howweuseyourinfo

Declaration

I declare that the information referenced above is true to the best of my knowledge and belief.

I am aware of and agree to the information supplied in this form, together with any other accompanying information, being used for the purpose of providing pre application advice.

Personal Data

Before signing this form, read the following information carefully. It explains how your personal data will be used. For further information on how the department handles personal data visit

[Development and Building Control's privacy policy \(gov.je\)](http://www.gov.je/development-and-building-control/privacy-policy)

I am aware that for the proper consideration of my request for pre-application advice, that the personal data supplied in this form, together with any other accompanying information may:

- be disclosed to other departments and relevant authorities so that the department may consult with them about my proposals;

Your rights

You may apply to amend your request at any point prior to it being determined.

You may withdraw your request, should you no longer wish to proceed. The withdrawal of your request will bring an end to the ability of the department to consider your request.

All personal data provided in consideration of your application will be processed in accordance with the Data Protection (Jersey) Law 2018. Should you wish to access more information as to how personal information provided is processed, you may access our Privacy Notice at:

[Development and Building Control's privacy policy \(gov.je\)](http://www.gov.je/development-and-building-control/privacy-policy)

Or contact us on +441534 445508 or by sending an email to planning@gov.je for further information.

Signature..... Date.....

FULL NAME(S) IN BLOCK LETTERS.....