



# Appeal of a Decision

Complete this form to appeal a decision under Article 108 and 110 of Planning and Building (Jersey) Law 2002

1. Department of the Environment reference number

2. Date of Decision

Attach a copy of the Decision Notice to this form

3. Select the type of Appeal

- A. Refusal to Grant or Refusal to Vary Planning Permission
- B. Approval of Planning Permission
- C. Revocation or Modification of Planning Permission
- D. Refusal of Building Permission (Bye Laws)
- E. Refusal to Issue Certificate of Completion
- F. Refusal to allow Work to or Activities on Sites of Special Interest
- G. Refusal of Caravan Permission
- H. Imposition of a Condition on any Permission
- I. The Listing of or Refusal to de-List a Building, Place or Tree


4. Appellant name and address

Telephone:

Mobile:

Post Code:

Email:

5. Agent name and address (if applicable)

Telephone:

Mobile:

Post Code:

Email:

6. (If you are making an appeal under 3B, skip to question 7)

Has the ownership of the site changed since the application was made?

If yes, please attach details of the current owner of the site.

No  Yes

**7. If you are making an Appeal against the Grant of Planning Permission (3B above) you must:**

- A. have interest in the land within 50 meters of the site and/or
- B. be resident within 50 meters of the site
- C. have made written representations to the application for planning permission (attach a copy to this form)


**8. Briefly describe the grounds of Appeal**

Following registration of the Appeal, you will have the opportunity to submit a full statement to support your Appeal. A brief summary is sufficient at this stage to register the Appeal. You will not be able to raise any issues in your full statement that you do not indicate here. You may attach a separate sheet if necessary.

**9. Format of the Appeal**

Appeals are dealt with by written representations or at a Hearing. Appeals relating to the following are normally dealt with by written representations only:

- Refusal of Planning Permission where no representations (except from statutory bodies) were received
- Attaching a Condition to Planning Permission or Building Permission (Bye Laws)
- Refusal to Grant a Certificate of Completion
- Refusal to Grant Building Permission
- The Listing of a Building, Place or Tree
- Importation or Use of a Caravan or a Condition attached to the Importation or Use of a Caravan

All other Appeals are normally heard by an Inspector at a Hearing.

If you think that your Appeal should not be dealt with as described above, please explain why.

**10. The inspector may need to visit the site.**

Is the site visible from public land?

No  Yes

Will arrangements have to be made for a visit?

No  Yes

If 'yes' provide details on how to make arrangements for the site visit.

# DECLARATION

## Important information

Before signing this form, read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the Judicial Greffe and the Department of the Environment handle personal data visit [www.gov.je/ how we use your info](http://www.gov.je/how we use your info)

## Appellant consent

I declare that this appeal is made with my authority.

I am aware of and agree to the information supplied in this form, together with any other accompanying information, being used for the purpose(s) of assessing my appeal as defined in the Planning and Building (Jersey) Law 2002.

I am aware of and agree that the information supplied in this form, together with any other accompanying information may also:

- be disclosed to other States departments and relevant authorities so that you can consult with them about my appeal
- be made accessible to members of the public so that they may comment on my appeal
- be disclosed to a planning inspector so that they may assess my appeal
- be published in the local media and on your website as the information forms part of the planning register that is required by law to be made publicly available.

This may include my name, address, copies of any accompanying drawings, plans and supporting letters and documents. I understand that any personal sensitive information about me may be published or disclosed if it is imperative to the consideration of the appeal and in the public interest. I understand that all of the information I supply will be processed in accordance with Jersey's Data Protection Law.

## Your rights

Under Jersey's Data Protection Law you have the right to:

- Withdraw your consent to the further processing of your information. However, this may cause delays or prevent us delivering a service to you or cause you to be in breach of other legal requirements
- Request that the processing of your personal data is restricted in instances where you believe the information being processed is inaccurate, out of date, or there are no legitimate grounds for the processing
- Challenge the accuracy of the information we hold about you and request that that it is corrected where necessary
- Complain about the way in which your personal data is being used
- Ask for a copy of the information we hold about you

Should you wish to exercise one of your rights contact 01534 441380 for further information.

**Appellant(s)** Signature ..... Date .....

FULL NAME IN BLOCK LETTERS .....

**Agent (where applicable)** Signature.....Date .....

FULL NAME IN BLOCK LETTERS.....

Where this form contains personal information relating to more than one individual, all individuals must sign (continue on a separate sheet if necessary).

# CHECKLIST

Form signed and dated by Appellant and Agent (if applicable)

Copy of Decision Notice attached

Copy of your written representations made to application attached (if applicable)

Correct fee attached


For details of current fees go to [www.tribunal.je](http://www.tribunal.je) cheques should be made payable to Treasurer of the States or to make a BACS payment contact the Planning Registrar on 01534 441380.

The completed form, payment and attachments should be sent to:

The Planning Tribunal  
1<sup>st</sup> Floor  
International House  
41 The Parade  
St Helier  
JE2 3QQ

Or emailed to [planningtribunal@courts.je](mailto:planningtribunal@courts.je)

For queries, further information and forms please contact:

 01535 441380

**e.** [planningtribunal@courts.je](mailto:planningtribunal@courts.je)

**w.** [www.tribunal.je](http://www.tribunal.je)