

NON PARENT APPLICATION FORM AND DOCUMENTS THAT NEED TO BE PROVIDED TO THE COURT TO BEGIN ADOPTION PROCEEDINGS WHERE CHILD IS NOT IN THE CARE OF THE MINISTER

Please read the **Adoption Guide**

You must provide the Court with the following:-

- **Form 1 Application Form** and **3 copies**. Every paragraph **MUST** be completed or deleted, as the case may be.

At the back of the Application Form are more detailed notes about completing the Form and what to do once you have completed it.

You will also need to provide **£120 in form of receipt** (which can be obtained from the Treasury Department at the Social Security Department, Philip Le Feuvre House, La Motte Street, St Helier.)

- To accompany this form include:-

Document/s about you

- if applying together with your spouse or civil partner, **your original marriage/civil partnership certificate:-**
 - a copy will be taken of your original certificate and the certificate returned to you
- if applying to adopt on your own but with the consent of your spouse or civil partner, **Form 5A together with your original marriage/civil partnership certificate**
 - a copy will be taken of your original certificate and the certificate returned to you
- if applying to adopt without the consent of your spouse or civil partner, you must **say so on Form 1 and specify which of the 4 grounds applies to you**. You must supply **your original marriage/civil partnership certificate** You should provide **a sworn statement of the facts you rely on** together with **documentary evidence in support** such as a decree of judicial separation, or medical evidence of physical incapability or a lack of capacity
- if applying alone and your spouse or civil partner has died, **a certified copy of their death certificate**
- if you are divorced a **sealed copy of the decree absolute**; or if your civil partnership has been dissolved, a **sealed copy of the order of dissolution**; or if your marriage or civil partnership has been annulled a **copy of your decree of nullity**
- if your **name** as entered on the Form 1 Application Form **is different** from the name shown on any documentary evidence of marriage or civil partnership, **any documentary evidence to explain the difference**

- **medical certificate for each applicant** (Form 3 may be used)

The agreement of the child aged 14 or over. Form 5

Document/s about the child

- **the child's original birth certificate** or a certified copy/extract of the original birth certificate (this certificate will be retained by the Court)
- if the child was previously adopted provide **a certified copy of the entry in the Adopted Children Register**
- if available, **Form 6 consent of any parent/guardian whose consent to the adoption is required**
OR IF NOT, a sworn statement of the facts relied on in support of the request to dispense with the consent of any parent/guardian and a summary of the history and any other facts in support – 3 copies required
- **medical certificate for the child** (Form 4 may be used) unless the child has reached the upper limit of compulsory school age
- **copy of letter sent to Fostering & Adoption** (the Minister for Health and Social Services) of intention to adopt
- **copy of maintenance order, or agreement** if any
- **copy of any other court orders or proceedings affecting the child**
- **final order of proceedings relating to a full, half or step brother or sister of the child**

The guardian ad litem wishes 2 referees to be named