

PERSONAL INCOME TAX RETURN FORM



Revenue Jersey is registered as 'Controller' under the Data Protection (Jersey) Law 2018 as we collect and process personal information about you. For more information about how we use your data please go to our privacy statement on gov.je or request a written copy by phoning +44 (0) 1534 440300.

Deadlines

We must receive your return by these dates:

- If you're filing by paper – by 31 May 2024
- If you're filing online – by 31 July 2024

Penalties

You'll get a £300 penalty if your return is late.

You'll also get additional monthly penalties of £50 for every month that you don't file after that (up to a maximum of 9 months).

Please return your completed form to:

Revenue Jersey | P.O. Box 56 | St Helier | Jersey | JE4 8PF

Moved?

You can update your address online if you have a onegov account, or you can contact Customer and Local Services +44 (0) 1534 444444.

Starting your tax return

- Before you start to fill it in, check the return to make sure there is a section for all your income and claims. If you need the longer, full return, then please contact Revenue Jersey.
- For help filling in your tax return go to www.gov.je/MyTaxReturn for notes and extra pages.
- Declare all income gross (income before tax or any other deductions) unless the form asks for net amounts.
- Use blue or black ink and write clearly in the boxes.
- Don't enter pence.

Name

Social Security No.

A	A	N	N	N	N	N	N	A
---	---	---	---	---	---	---	---	---

TIN

N	N	N	-	N	N	N	-	N	N	N	N
---	---	---	---	---	---	---	---	---	---	---	---

Filing online is *quicker, easier, and more convenient*

File online at gov.je/MyTaxReturn (Average rating 4.5/5) ★★★★★

It's easy to file online.

Before you file make sure you've got all the paperwork you need to complete your return.

Please don't include pence and complete your return carefully and accurately.

Keep your tax papers safe in case we need to see them.

Section 1: Residency Arrived or left Jersey during 2023

Complete this section if you arrived for the first time in Jersey, left Jersey permanently or you work temporarily in Jersey, for example seasonal employment. If your home is Jersey, this doesn't include holidays, business trips or educational absences. Only enter arrival or leaving dates for the year of this return.

Arrival Date(s)

From	D	D	M	M	2	0	2	3
From	D	D	M	M	2	0	2	3
From	D	D	M	M	2	0	2	3

Leaving Date(s)

To	D	D	M	M	2	0	2	3
To	D	D	M	M	2	0	2	3
To	D	D	M	M	2	0	2	3

Tick (✓) this box if you were **not** resident in Jersey for the whole year

3.2(b) Your spouse/civil partner's benefits in kind

Employer's name	Description of benefit	Value of your spouse/civil partner's benefit
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

3.3(a) Your employment expenses

You can claim an expense for things that are used only for work purposes (for example protective clothing, a uniform, professional subscriptions or tools required for your job) and that you've paid for yourself.

Description of expense	Amount of your expense
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

3.3(b) Your spouse/civil partner's employment expenses

Description of expense	Amount of your spouse/civil partner's expense
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

3.4(a) Your payments into a Jersey workplace pension

These are payments you have made yourself into your work pension scheme, also called employer pension schemes or superannuation. Your employer will tell you on your payslip what your payments are. **If you have your own private pension fund that you are paying into, don't enter it here.** Private pension scheme payments are entered in section 8.

Name of employer	Amount of your payment
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

3.4(b) Your spouse/civil partner's payments into a Jersey workplace pension

Name of employer	Amount of your spouse/civil partner's payment
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

Section 4: Pension income and taxable Social Security benefits Write your figures in whole pounds, *don't* include pence

If Jersey Tax at source was taken from pension income and wasn't repaid you can declare this on a supplementary page printable at gov.je/MyTaxReturn

4.1(a) Your Jersey pension income

Name of Jersey pension scheme	Amount
<input style="width: 95%;" type="text" value="Jersey Social Security pension (Pension statements are posted by the end of January)"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

Cashed in small pension fund

Enter the details of any Jersey pension funds which you have commuted in the year. These are cashed in under the 'small pot' pension rules which allow you to commute the whole of the fund at any age if the value isn't over £19,000. You will have a letter from your pension provider confirming the amounts.

Name of scheme	Gross amount before tax	Tax deducted
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0
<input style="width: 95%;" type="text"/>	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0	£ <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> . <input style="width: 20px;" type="text"/> 0 <input style="width: 20px;" type="text"/> 0

Section 6: Savings, trusts and other investment income

TIN - -

Write your figures in whole pounds, *don't* include pence

6.1(a) Your Jersey income

	Your gross income (before any tax deducted)										Jersey tax deducted at source (if any)													
Jersey bank interest	£										.	0	0	£								.	0	0
Jersey dividends	£										.	0	0	£								.	0	0
Jersey loan interest	£										.	0	0	£								.	0	0
Jersey trusts, settlements, or foundations	£										.	0	0	£								.	0	0
Other Jersey investment income	£										.	0	0	£								.	0	0
Description of other Jersey investment income																								

6.1(b) Your spouse/civil partner's Jersey income

	Your spouse/civil partner's gross income (before any tax deducted)										Jersey tax deducted at source (if any)													
Jersey bank interest	£										.	0	0	£								.	0	0
Jersey dividends	£										.	0	0	£								.	0	0
Jersey loan interest	£										.	0	0	£								.	0	0
Jersey trusts, settlements, or foundations	£										.	0	0	£								.	0	0
Other Jersey investment income	£										.	0	0	£								.	0	0
Description of other Jersey investment income																								

6.2(a) Your non-Jersey income

	Your gross income (before any tax deducted)										Foreign tax deducted at source (if any)													
Non-Jersey bank interest	£										.	0	0	£								.	0	0
UK dividends	£										.	0	0	£								.	0	0
Guernsey dividends	£										.	0	0	£								.	0	0
Any other dividends	£										.	0	0	£								.	0	0
Overseas trusts, settlements, or foundations	£										.	0	0	£								.	0	0
Other non-Jersey investment income	£										.	0	0	£								.	0	0
Description of other non-Jersey investment income																								

6.2(b) Your spouse/civil partner's non-Jersey income

	Your spouse/civil partner's gross income (before any tax deducted)										Foreign tax deducted at source (if any)													
Non-Jersey bank interest	£										.	0	0	£								.	0	0
UK dividends	£										.	0	0	£								.	0	0
Guernsey dividends	£										.	0	0	£								.	0	0
Any other dividends	£										.	0	0	£								.	0	0
Overseas trusts, settlements, or foundations	£										.	0	0	£								.	0	0
Other non-Jersey investment income	£										.	0	0	£								.	0	0
Description of other non-Jersey investment income																								

Section 11: Children Write your figures in whole pounds, **don't** include pence

TIN - -

11.1 Claim for child allowance

You can't claim this allowance for a child who was in higher education (e.g. degree course or equivalent). Make sure you enter all the information, **including the social security number**. You can find the social security number on your child's registration card or you can contact Customer and Local Services on +44 (0) 1534 444444.

Social Security Number (1)

Date of birth (1)

First name and surname of child (1)

School attended if over 15 years old

Investment income in own right

£ .

Amount you've paid for registered childcare

£ .

Tick this box if anyone else claims tax allowance for this child

Social Security Number (2)

Date of birth (2)

First name and surname of child (2)

School attended if over 15 years old

Investment income in own right

£ .

Amount you've paid for registered childcare

£ .

Tick this box if anyone else claims tax allowance for this child

Social Security Number (3)

Date of birth (3)

First name and surname of child (3)

School attended if over 15 years old

Investment income in own right

£ .

Amount you've paid for registered childcare

£ .

Tick this box if anyone else claims tax allowance for this child

Details of any other person also claiming the allowance for the child(ren)

11.2 Additional allowance in respect of children

If you're not married or in a civil partnership, you can claim an additional allowance if a dependent child is resident with you.

If you're married or in a civil partnership, you can claim an additional allowance if a dependent child is resident with you and you fully support your spouse or partner because they were totally incapacitated by physical or mental infirmity.

The child must be under 25 on 31 August 2023. If the child is 16 or over, they must be in full time education.

Tick this box to claim additional allowance

Details of any other person also claiming the allowance for the child(ren)

If you're claiming this allowance and you can't claim for children in section 11.1 because they were in higher education, enter the details of the youngest child.

Social Security Number

Date of birth

First name and surname of child

Educational establishment attended

11.3 Maintenance paid

If you pay maintenance under a legally binding written agreement or court order, you can claim an increase to your tax exemption threshold, up to a maximum of £2,600.

Year of agreement

Amount paid £ .

Section 12: Declaration - PLEASE SIGN BELOW

I declare that to the best of my knowledge and belief this return and any supplementary pages contain all of the particulars required and is true, complete and correct.

Signed

If you have enclosed any extra return pages, state how many here

Tick this box if you're claiming relief for foreign tax paid and have included the tax calculation.



Before you start your paper return

Did you know there's a digital ID for government services called JerseyMe? There's face-to-face help and it doesn't need a smartphone for set up and use.

You can now get a JerseyMe digital ID without a passport. Customer and Local Services in La Motte Street offer a face-to-face authentication service.

Get the benefits of filing on-line:

1. **Quicker.** Most online returns can be processed automatically so you'll likely get your tax assessment faster.
2. **Easier.** You can personalise the return to just the sections you need, save your progress and come back later, and there's built-in help and checks so you're less likely to make mistakes.
3. **Receipt confirmation.** You get acknowledgement of safe receipt and a copy of your return when you submit.
4. **Secure.** Your identity and data are secure.

Plus once you have a onegov account, you have a history list of all government forms you submit when you're logged in.

Step 1: Choose and create your digital ID



You don't need a smartphone if you use JerseyMe. It works on computers and tablets.

gov.je/JerseyMe



This is a Smartphone app with online and phone support from YOTI.

gov.je/YOTI

Step 2: Activate your onegov account



Use your new digital ID to activate your one.gov account.

Go to one.gov.je and log in for the first time.

Step 3: Complete and submit your tax return



Simply select the [personal tax return](#) from the list of services and start your return.

✓ **JOB DONE**