

Senior Leadership Team Meeting Minutes



Date: 13 February 2025	Time: 1:00 – 4:00pm	Venue: PCH 3 rd Floor West Wing Board Room / TEAMS
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MEMBERS		
Tom Walker - CHAIR	Chief Officer HCJ	TW
Rachel Williams	Director	RW
[Redacted]	Head of Access deputising for Claire Thompson, Chief Operating Officer – Acute Services	[Redacted]
Jessie Marshall	Chief Nurse	JM
Ian Tegerdine	Director of Workforce	ITe
Martin Carpenter	Director of Digital Health and Informatics (TEAMS)	MC
Obi Hasan	Finance Lead – HCJ Change Team	OH
[Redacted]	Chief of Service – Women, Children and Family Care (TEAMS)	[Redacted]
[Redacted]	Chief of Service – Operation Crocus (TEAMS)	[Redacted]
[Redacted]	REACH Representative	[Redacted]
[Redacted]	Head of Comms HCJ	[Redacted]

ATTENDEES		
[Redacted]	Board Secretary (TEAMS)	[Redacted]
[Redacted]	Director Of Improvement and Innovation	[Redacted]
[Redacted]	Acting Chief Pharmacist	[Redacted]
[Redacted]	Director of Midwifery	[Redacted]
[Redacted]	(Interim) Deputy Chief Nurse (TEAMS)	[Redacted]
Mark Pugh	Medical Lead – Change Team	MP
[Redacted]	Lead AHP Adult Therapies	[Redacted]
[Redacted]	Commercial and Private Patient Lead (Item 5 only)	[Redacted]
[Redacted]	Head of Patient Safety (Item 6 and 7 only)	[Redacted]
[Redacted]	Quality and Safety Manager (Item 6 and 7 only)	[Redacted]
[Redacted]	Reporting Radiographer / Advanced Clinical Practitioner (Item 9 only)	[Redacted]
[Redacted]	Superintendent Radiographer (Item 9 only)	[Redacted]
[Redacted]	Nutrition Nurse Specialist (Item 9 only)	[Redacted]

1	Welcome and Apologies	Action																					
<p>TW welcomed all to the meeting, specifically RW who will be covering Dr Anuschka Muller whilst on a secondment period. Introductions made.</p> <p>Apologies noted from :</p> <table border="1"> <tr> <td>Andy Weir</td> <td>Director of Mental Health Social Care and Community Services</td> <td>AW</td> </tr> <tr> <td>Claire Thompson</td> <td>Chief Operating Officer – Acute Services</td> <td>CT</td> </tr> <tr> <td>Simon West</td> <td>Medical Director</td> <td>SW</td> </tr> <tr> <td>[Redacted]</td> <td>Chief of Service - Surgery</td> <td>[Redacted]</td> </tr> <tr> <td>[Redacted]</td> <td>Chief Social Worker</td> <td>[Redacted]</td> </tr> <tr> <td>[Redacted]</td> <td>Deputy Head of Finance Business Partner</td> <td>[Redacted]</td> </tr> <tr> <td>Cathy Stone</td> <td>Nursing and Midwifery Lead – Change Team</td> <td>CS</td> </tr> </table>		Andy Weir	Director of Mental Health Social Care and Community Services	AW	Claire Thompson	Chief Operating Officer – Acute Services	CT	Simon West	Medical Director	SW	[Redacted]	Chief of Service - Surgery	[Redacted]	[Redacted]	Chief Social Worker	[Redacted]	[Redacted]	Deputy Head of Finance Business Partner	[Redacted]	Cathy Stone	Nursing and Midwifery Lead – Change Team	CS	
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17	Service Improvement	Action
<p>a. Maternity Improvement Plan</p> <p>The SLT received the Maternity Improvement Plan (MIP) for information and update. The SLT were asked to note the content of the report and consider the transfer of monitoring to be aligned with business and usual reporting, through the Care Group Governance Meeting.</p> <p>Key discussion points:</p> <p>Maternity Improvement Plan Overview:</p> <ul style="list-style-type: none"> The Maternity Improvement Plan is progressing, with 25 items confirmed as complete and two under review. The plan aligns with business-as-usual practices and the implemented strategy. <p>Governance and Performance Meetings:</p> <ul style="list-style-type: none"> The MIP will continue to be monitored through the business-as-usual governance and performance process with escalation to the SLT if required. <p>Home Birth Service Review Report:</p> <ul style="list-style-type: none"> A review report for the temporary suspension of the home birth service is ready and will be brought here for oversight. <p>DECISION: The SLT agreed the transfer of monitoring to be aligned with business and usual reporting, through the Care Group Governance Meeting.</p>		

	Meeting Close	5.00pm
Date of Next Meeting – Thursday 13 March 2025		