

Table 1 - Timeline of the release of a response to initial media queries about the Chief Executive's NED role up until Wednesday, 28 October 2020

Date	Time	Event
Monday, 26 October 2020	12:14	<p>The Press Office received a request for information on the Chief Executive's NED appointment from a JEP journalist.</p> <p>The request listed seven questions, specifically:</p> <ul style="list-style-type: none"> • What is the extent of this NED role - does this equate to a certain number of days/meetings? Are the meetings held physically, or virtually? When did Mr Parker take up the role? • Do senior civil servants such as the Chief Exec have any contractual restrictions about taking on other work, such as directorships? Do such roles require approval in advance and/or a declaration of interests? • Is there any contractual restriction on the roles senior civil servants may carry out after leaving employment with GoJ? • Was the Chief Minister made aware of this appointment, and when did this notification happen? Was his permission sought? • The New River biog mentions the development of 'a major infrastructure vehicle for funding the Island's infrastructure and regeneration plans' – please could we be pointed towards more detail about this? • Does New River have any business interests in Jersey? • Does Mr Parker hold any other directorships? <p>There was not a question that covered remuneration.</p>
	12.44	<p>The questions were forwarded by the Press Office to the Chief Executive's team, asking how they would like to proceed, and offering to draft a statement using any information received. This list of questions was then shared with the Chief Executive on Monday evening.</p>

Tuesday, 27 October 2020	10:32	<p>The JEP sent another email asking if a response to their questions was being prepared.</p> <p>There was not a question that covered remuneration.</p>
	10:37	<p>This email was answered confirming that a response was being prepared.</p>
		<p>On Tuesday late morning, the Press Office received information from the Chief Executive in response to the queries and the Head of Media and Stakeholder Relations used that information to prepare a short, draft statement to send to the JEP. This was amended during several short meetings.</p>
	13:48	<p>The JEP then emailed again asking for an update.</p>
		<p>Before releasing any statement, the Head of Media and Stakeholder Relations had tried to contact the JEP News Editor to try to understand the approach that the paper was taking on the story. He did not respond. She also spoke to the journalist, who made the initial request for information. When she finally spoke to the News Editor (twice), he said he was writing an editorial about the issue, and that it would run in the morning, along with the article.</p>
	16:02	<p>The statement was sent to the JEP.</p>
		<p>The Press Office protocol requires appropriate approval from senior officials and ministers. As there was no ministerial quote in this response to media queries, approval was considered as obtained through the Chief Executive.</p> <p>The Chief Executive did call and speak with the Chief Minister, and he spoke to Assistant Chief Minister Buchanan about the NED role. He also called the Deputy Chief Minister but did not get an answer. He spoke to the Deputy Chief Minister on Wednesday morning, though the Chief Minister and Deputy Chief Minister had already spoken about the matter on Tuesday evening.</p> <p>The Chief Executive has subsequently acknowledged, in the circumstances, it would have been appropriate to have spoken to Ministers before the statement was shared widely to ensure they were in agreement.</p>

	19:02	<p>A similar query about the NED role was received from Channel 103 on Tuesday evening after they saw a report in the F.T.</p> <p>There was not a question that covered remuneration.</p>
	20:11	The statement was sent to them.
Wednesday, 28 October 2020		<p>ITV Channel TV then sent queries first thing on Wednesday morning and the statement was shared again.</p> <p>There was not a question that covered remuneration.</p> <p>An initial request for information was received from Bailiwick Express at 07.30.</p> <p>There was not a question that covered remuneration.</p>

Note: There were subsequent media queries following publication of the release. These are not covered in this table.

Prepared by Head of Internal and Change Communications