

Rural Initiative Scheme

APPLICATION FORM

2021 – Round 1 Application

The Rural Initiative Scheme (RIS) aims to support business development initiatives which are in line with the priorities outlined in the Rural Economy Strategy (RES) 2017-2021. The RIS provides assistance to Jersey's rural sector to become more economically sustainable, improve efficiency and productivity and adapt to future challenges.

Applicant Details

Company Name (or Sole Trader Name)	
Contact Name	
Company Address	
Post Code	
Contact Telephone Number	
Contact Mobile Number	
Contact Email	
GST Registered	Yes / No
Date commenced trading (if a new business)	

Closing date for the first application window for the 2021 scheme is Friday 16th April 2021.

Applications received after this date will not be considered for first round funding.

RIS Application Form, Economy

Eligibility

These grants are available for all rural businesses who are:

1. Agricultural/horticultural businesses who **qualify** for support under the Rural Support Scheme i.e. in 2021 are accredited under the LEAF Marque Standard or have Organic Certification;
Or
2. Businesses providing facilities, services and resources to agricultural and/or horticultural holdings or those engaged in activity which will benefit the rural economy in accordance with policies outlined in the RES 2017-2021.
Or
3. Businesses or individuals operating in the marine or aquaculture sector, subject to compliance with all legal and licence obligations relating to their marine based trading activity.

Applications will be assessed by the RIS Panel on the merits of the business case put forward and how it meets the objectives of the scheme.

GRANT: *(Please tick appropriate box)*

Research

Enterprise

Industry-Wide

NB. Please fill in this application form as fully as possible. If you do not have enough space please submit additional information as appropriate.

1. Project Title

2. Project Summary

3. Describe the impact your proposal will have on other Jersey businesses, does your project create a new activity or displace existing activities?

What share (%) of the Jersey market do you see your business occupying and what is its anticipated value?

What % of your business goods or services are destined for the export market?

4. What impact does your proposal have upon the environment?

If you have an Environmental Impact Assessment (EIA), please submit it with this application. (Examples of environmental impact are; effects on carbon emissions, waste, energy use, water quality, soil erosion, landscape and wildlife.)

5. What are the potential risks that might prevent successful completion of your project and how do you propose to manage these?

6. Please state why your proposal requires RIS funding and why funds cannot be raised from other sources (e.g. your Bank) to complete the project.

Explain what would happen if RIS funding were not made available to you. Would the project go ahead on a smaller scale, or over a longer timescale?

What key opportunities would be missed if the project was not funded under the RIS?

7. What impact will your proposal have on the labour market and on productivity within your business?

8. Briefly describe your business history and relevant qualifications. How do you think this will benefit and add to the success of the project?

9. Outline the rationale behind your proposed business plan (i.e. how will it develop into a profitable and sustainable business).

How will this project increase the profitability of your existing or proposed business venture?

10. Please provide any further information you consider important to support your application.

11. Summary of Project Funding & Cost

	Year 2021	Year 2022	Year 2023	
RIS GRANT AMOUNT (maximum of 45% total project cost for enterprise grants)				(A)
Loans (specify source e.g. bank)				(B)
Other Funds (specify)				(C)
Estimated Total Cost of Project				(A+B+C)

DISCLAIMER

Rural Economy reserves the right to withhold part or all of the grant in the event that any of the grant conditions are not met or statements made in the application cannot be verified.

These grants are discretionary and subject to the limitation of Government of Jersey funding. Economy, Office of the Chief Executive reserve the right to request supporting documentation and evidence as required. A false or misleading statement, whether made by the applicant or authorised agent may mean that approval will be revoked and any grant may be withheld or recovered.

12. Financial Business Plan

Please complete the Financial Business Plan as fully as possible.

Project Title:

Capital Requirements (If possible, please submit at least 2 written quotations for each item listed below – or explain why this cannot be achieved)

Description	2021 (£)	2022 (£)	2023 (£)
Total Capital			

Assumptions

Please state the assumptions used to calculate the revenues and expenses for *your project* - for example, Sales in 1 year 1000 items @ £10.

Income

Description	2021 (£)	2022 (£)	2023 (£)
Total Income			

Expenses

Description	2021 (£)	2022 (£)	2023 (£)
Total Expenses			

Surplus / Deficit

Description	2021 (£)	2022 (£)	2023 (£)
Total Surplus / Deficit.			

Other Expenses

Description	2021 (£)	2022 (£)	2023 (£)
Private Drawings			
Tax			
Capital Reimbursement			
Other			
Total			

Capital funding

Description	2021 (£)	2022 (£)	2023 (£)
Own Resources			
Bank Facility			
Finance			
Private Investor			
RIS			
Other			
Total Funds			

With the information currently available to me I can confirm the above estimates give a true and accurate picture of the financial implications of my proposal.

(To be signed only if Financial Business Plan [FP1] is completed by anyone other than the applicant.)

Name

Signature

Date

Please provide a copy of your last business accounts with this application if your business has not submitted a financial return in the last 12 months under the Rural Support Scheme.

Accounts attached

I/we certify the accuracy of the above information to the best of my/our knowledge and belief. I/we understand that any costs incurred will be at my/our own risk and that Economy, Office of the Chief Executive will not be liable for any such costs should the application be unsuccessful. I/we understand that commencement of project work presented in the application before approval by Economy may render the application ineligible.

Important Information:

Before signing this form please read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the Government of Jersey handles personal data please visit: www.gov.je/howweuseyourinfo

Your consent:

I confirm and agree:

That this declaration is made with my authority. I am aware that it's an offence to submit false or misleading information on a declaration.

That the information supplied in this form, together with any other accompanying information, will be used for the purpose of assessing whether I will be awarded grant aid under the Rural Initiative Scheme (RIS), as defined in the Rural Economy Strategy 2017-2021.

My RIS application information may be used to report on the requirement for rural economy funding and grouped statistics may be used to provide analysis of funding requirements for the rural economy, which may be published.

The information supplied may also be used for ongoing administration of the Rural Economy Strategy and Rural Support Scheme.

My personal information will not be processed further unless permitted under a condition of the Data Protection (Jersey) Law 2018, or to comply with a legal requirement.

I understand that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause me to be in breach of legal requirements. (Should you wish to exercise this right please contact us on tel. 441600.)

Name

Signature

On behalf of

Date

RIS Grant Application Guidance Notes

1. Project Title	<ul style="list-style-type: none">• State the title of your proposed project as accurately as possible.
2. Project Summary	<ul style="list-style-type: none">• Brief description of the project
3. Impact on other Jersey businesses	<ul style="list-style-type: none">• Indicate whether your proposal may displace or reduce the income of other local businesses or whether you will be creating additional activity.
4. Environmental Impact Assessment (EIA)	<ul style="list-style-type: none">• Has an EIA been or intended to be carried out. If not, please indicate the effect of your project upon the environment (positive, neutral or negative) and why.
5. Risks to the project	<ul style="list-style-type: none">• Highlight any risks you anticipate which may prevent the successful completion of the project and how you intend to address these.
6. Reason for funding	<ul style="list-style-type: none">• State your reasons for requesting a grant and give an estimate of when your work is likely to commence together with an expected completion date.
7. Impact on the labour market and productivity	<ul style="list-style-type: none">• State how many skilled and /or unskilled jobs will be created and what skills will be required – or how the project will improve productivity of the business.
8. Business history	<ul style="list-style-type: none">• Briefly describe your business history or any relevant experience.
9. Business Plan Rationale	<ul style="list-style-type: none">• Please give a concise description of the proposal and the reasoning behind the project. Use additional sheets if necessary.
10. Additional Information	<ul style="list-style-type: none">• Please provide any further information that you consider important which will help your application.
11. Summary of Project Funding and Cost	<ul style="list-style-type: none">• Detail the cost and source of funds to implement the project.
12. Financial Business Plan	<ul style="list-style-type: none">• Please indicate how you intend to fund your proposed initiative. Remember to include two written quotations for equipment or services you wish to purchase with your application. Complete the plan as fully as possible showing expected income and expenditure for the business.

Please read the declaration carefully and sign and date in the appropriate places.

Please send all applications to:

**Rural Economy,
Howard Davis Farm,
Trinity,
Jersey,
JE3 5JP**

Electronic (scanned) application forms may be emailed to:

ruraleconomy@gov.je

Tel: +44(0)1534 441600

Closing date for applications is Friday 16th April 2021

