

Government of Jersey, Children's Services

CHILDREN'S SERVICES IMPROVEMENT BOARD

Terms of Reference -Draft 03 July 2018

NAME	Improvement Board
DATE	03 July 2018
CHAIR	Chief Minister
FREQUENCY	3 Monthly
MEMBERSHIP	<p>Chief Minister Minister for Children and Housing Minister for Health Chair of Inspection Board Operations Group (Deputy Chair) Chief Executive Officer Director General Managing Director (Children's Services) Chief of Police Chief Education Officer Chief Executive Health Senior Policy Official Senior Business Analyst Improvement Board Business Support Officer To note that the Children's Commissioner and members of the Care Commission can attend on request as ex-officio members</p>
Purposes	<p>To develop and review at regular intervals an Improvement Plan based upon the needs of children.</p> <p>To develop and promote a shared understanding of the improvements necessary for children services and to engage with partner agencies to achieve these so that those who use services can achieve good or better outcomes</p> <p>To receive reports and scrutinize the work of the Operations Group to provide assurance about progress against the requirements of the Improvement Plan.</p> <p>To review and amend the Improvement Plan as necessary</p> <p>To work effectively with other strategic boards to prevent overlap or duplication and to ensure that children receive the best quality services</p>

	To advise politicians of the pace and extent of progress as a further assurance to the public.
Responsibility	<ul style="list-style-type: none"> • To ensure that the Children’s Service Improvement Plan is focused on priority areas for change. • To develop and keep under review a comprehensive data set to enable all services to be systematically scrutinised and challenged, highlighting improvements and areas for further attention. • To maintain a risk register that is continually updated. • To ensure that performance managements arrangements establish accountability and are used to drive improved performance. • Through the development and implementation of a workforce strategy, ensure that the workforce is sufficient in number and skills and experience to deliver best practice and good outcomes for children. • Ensure that the service is focused on impacts and outcomes. • To evaluate and monitor the impact of partnership arrangements. • Provide regular updates and reports as required to Ministers and politicians to demonstrate that improvement actions are having an impact and improving social work practice and outcomes for children.
OBJECTIVES	<p>The primary objective is to demonstrate that improvement objectives are properly and sufficiently focused upon children so that actions that are taken are directed at achieving good or better outcomes for all children.</p> <p>In parallel, to ensure that the workforce is sufficient in number and skilled to implement effectively the Improvement Plan.</p>
STANDARD AGENDA ITEMS	<p>Previous Minutes and matters arising.</p> <p>Progress of actions and decisions previously made.</p>

	<p>Progress against the Children’s Service Improvement Plan</p> <p>Progress on partnership objectives.</p> <p>To establish and agree action in response to performance management concerns.</p> <p>Key priority actions for the next period (to complete before the next meeting).</p> <p>Review of risk register.</p> <p>Review progress reports submitted by the Children’s Service Operations Group and other relevant partnership boards.</p> <p>Items for future meetings.</p>
OFFICER SUPPORT	To be agreed but the necessity for Board Management Support is required