WHO ARE SKILLS JERSEY?

Skills Jersey (previously known as Careers Jersey, Trident, Trackers and Student Finance) have been brought together, by the Education Department, to create a centre of excellence with clear links connecting education and life-long learners with industry.

CAREERS GUIDANCE

Our Careers Guidance team offer free, confidential and impartial careers guidance to people of all ages including school pupils, 16+ students and adults. Below is a list of services we offer that may be of use to you.

Please get in touch...
01534 449 440
skillsjersey@gov.je
www.gov.je/skillsjersey
www.facebook.com/skillsjersey
www.twitter.com/skills_jersey

Learning through work:
Whether it is mentoring apprentices through employment and training or coordinating work placement and shadowing schemes, Skills Jersey supports Islanders to make informed decisions leading to their future employment.

Connect with Education:
Offering links between schools, colleges, universities, industry and other education training providers, Skills Jersey is the hub where industry and education can work together to benefit the local community.

Careers Guidance:
The Careers Guidance team offer free, confidential and impartial career guidance, support and inspiration to people of all ages including school pupils, 16+ students and adults.

Are you...
In education
Looking for a career change
Leaving education
Starting your career
Looking to gain qualifications
Returning to work or retiring

We can help you...
Focus on what’s important
Identify your strengths
Identify your interests
Identify your options
Plan job hunting strategies
Work out your next steps

We also help with...
Starting your job search
Structuring your CV
Completing application forms
Interview preparation
Info on training courses
Transition to the workplace

Your appointment...
One-to-one client centred
Relaxed environment
Confidential
Impartial
Free
Whether it is mentoring apprentices through employment and training or coordinating work placement and shadowing schemes, Skills Jersey supports Islanders to make informed decisions leading to their future employment.

Offering a link between schools, colleges, universities, industry and other education training providers, Skills Jersey is the hub where industry and education can work together to benefit the local community.

Services include:

1. Act as a central point of communication for employers and industry bodies to liaise and work with educational establishments
2. Organise industry bodies to deliver industry specific workshops in schools
3. Skills Coaches motivate young people to engage with their learning, using information and experiences of industry together with coaching and mentoring.
4. Create an environment for careers teachers to keep their industry knowledge up to date & share best practices for careers education
5. Promote appropriate opportunities to graduates through email and social media e.g. vacancies, bursaries, internships and open days
6. Higher Education Sessions, post-16 options and researching universities sessions
7. Pro-actively maintain relationships with the Island’s employers who wish to support and be involved with the Education Department
8. Student Finance. We currently offer a grant which students can apply for to help towards their university fees and living costs.

Schemes & opportunities include:

- Trident work experience - this two to three week placement is aimed at Years 10 or 11 and is an introduction to the world of work
- Young Enterprise company programme – students experience the trials and successes of running their own company under the guidance of mentors from the community
- Institute of Directors work shadowing scheme
- Work Shadowing schemes in construction, digital, hospitality, retail and marketing
- Trackers – this apprentice programme supports people aged 16 and over in their chosen apprenticeships by providing mentoring and funding for training fees
The Trackers programme supports people aged 16 and over in their chosen apprenticeships by providing mentoring and funding for training fees.

Apprenticeships currently supported include:

<table>
<thead>
<tr>
<th>Beauty therapy</th>
<th>Brewing</th>
<th>Bricklaying</th>
<th>Culinary</th>
<th>Customer service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cyber security</td>
<td>Dental nursing</td>
<td>Digital</td>
<td>Electrical</td>
<td>Foundation</td>
</tr>
<tr>
<td>General building</td>
<td>Green keeping</td>
<td>Hairdressing</td>
<td>Health &amp; social care</td>
<td>Welding</td>
</tr>
<tr>
<td>Motor vehicle</td>
<td>Painting &amp; decorating</td>
<td>Plumbing</td>
<td>Retail</td>
<td>Veterinary nursing</td>
</tr>
<tr>
<td>Hospitality management</td>
<td>Wood occupations</td>
<td>Higher apprenticeships</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Mentors**

Apprentices are given a dedicated, qualified, mentor who will coach, support and guide them through their apprenticeship.

**Mentors will:**

- Meet one-to-one with apprentices
- Organise apprentice and tutor meetings
- Challenge & develop apprentices
- Develop soft skills
- Apprentice, employer, mentor support
- Meet one-to-one with apprentices
- Organise apprentice and tutor meetings
- Challenge & develop apprentices

**Mentors use coaching and mentoring techniques including:**

- Personal reflection
- Performance review
- Goal setting
- Action planning
## SKILLS JERSEY EVENTS

<table>
<thead>
<tr>
<th>Higher Education Fair (March)</th>
<th>Jersey Skills Show (October)</th>
</tr>
</thead>
<tbody>
<tr>
<td>This event gives you the opportunity to talk to exhibitors on over 60 stands; ranging from universities (from the UK, on-Island and overseas), training providers, gap-year specialists.</td>
<td>At the Jersey Skills Show, we aim to bring skills to life and give attendees the chance to learn about education, training and opportunities in an engaging and inspiring way.</td>
</tr>
</tbody>
</table>

## CONTACT US

- [www.gov.je/skillsjersey](http://www.gov.je/skillsjersey)  
- [facebook.com/skillsjersey](http://facebook.com/skillsjersey)  
- 01534 449 440  
- [twitter.com/skills_jersey](http://twitter.com/skills_jersey)  
- [skillsjersey@gov.je](mailto:skillsjersey@gov.je)  
- [youtube.com/c/skillsjersey](http://youtube.com/c/skillsjersey)

*Skills Jersey, States of Jersey, Children, Young People, Education and Skills, Bermuda House, Green Street, St Helier, JE2 4UH*