

Government of Jersey ICT Equipment/Facilities Conditions of Use

Visitors will respect all Government of Jersey ICT equipment/facilities they use and report any faults found and any damage caused to a member of staff.

Visitors remain responsible for the security and safety of their equipment at all times.

Visitors must ensure that there is no content on the device which is illegal or inappropriate. They are responsible for the security of all personal data collected or held on their devices. All personal data collected, stored or carried off-site will be encrypted or password protected to prevent unauthorised access.

All visitors are responsible for the use of any Government of Jersey log-in details they have been supplied. They must not knowingly allow any other person to use those log-in details and if they suspect that these details have become known to others then they must immediately ask for these details to be changed.

Visitors' use of Government of Jersey owned equipment/facilities will be monitored and may be recorded at all times. The results of all such monitoring and recording may be shared with other parties.

Visitors must not deliberately attempt to access any unsuitable websites, services, files or other resources when on-site.

Visitors must not display blocked websites, services and other resources to others until they have fully assessed the materials and have found them to be entirely suitable for the intended audience.

Government of Jersey ICT equipment/facilities are provided for work purposes however limited personal use is permitted.

Visitors are reminded the downloading of copyright materials (including music and video files) without paying the appropriate licence fee is a criminal act. Any involvement in criminal acts in relation to the use of ICT on-site may result in legal action.

Visitors will not deliberately view, send, upload or download any unsuitable material while using any Government of Jersey ICT equipment/facilities. If such material is accidentally encountered immediately close (but not delete, in the case of emails) the material and report it to a member of staff. If in any doubt about the suitability of any material, check with a member of staff.

Visitors should be aware that any personal details such as website logins supplied via the Government of Jersey ICT equipment/facilities may be recorded.

Visitors are expected to maintain professional standards of communication at all times when using CYPES equipment/facilities.

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