

Children, Young People, Education and Skills Policy

Title: Hautlieu 14+ Appeals Year 10
Issued: 12 September 2013
Last updated: March 2024
Author: Project Manager

1. Overview

Students applying for places in Year 10 at Hautlieu School who do not meet the minimum recommended criteria have the right of appeal. Appeals are managed by the Department for Children, Young People, Education and Skills.

2. Scope

This policy applies to all Year 10 applicants to Hautlieu who do not obtain the minimum required academic standards for entry.

3. Policy

The appeal process for all school admissions in Jersey is non-statutory.

The minimum academic level for automatic Year 10 entry to Hautlieu¹ is a:

- CAT score of 109 or higher
- an approved English assessment score of 103; and
- an approved mathematics assessment score of 103

For students not offered a place the minimum academic level² and to apply for an appeal hearing is a:

- CAT score of 103 or higher and;
- a score of 103 or above in either English or mathematics; and
- a minimum approved assessment score of 100 or above in the other subject (English or mathematics)

¹ In exceptional circumstances, students who miss the minimum academic level in one of the criteria, whilst performing strongly in the other two, may still be offered a place. For example 120 CAT, 117 English, 98 mathematics

² The Department is 'guided' by this level. There may be truly exceptional cases where it is not appropriate to deny a student an appeal hearing

Students invited to an appeal hearing may be required to submit additional evidence and/or undertake a further assessment in English and / or mathematics.

Panel make-up

The panel must consist of the Education Minister or their Deputy, an independent person of high standing in the community and a senior manager from the Department for Children, Young People, Education and Skills or, a senior educational expert from the Department (for example a senior adviser).

Appeal deadlines

A deadline is set, on an annual basis, for the receipt of all requests for appeals (usually on or around the spring term half term). The absolute deadline for any late requests for appeals is 10 school days before the end of the spring term.

CHANGE HISTORY

Version	Date Issued	Issued by	Reason for change
1.0	12 September 2013	Project Manager	Policy formalised after a meeting with the Hautlieu Head teacher and the Head of Governance. An absolute application deadline of 10 days before the end of the Spring term was agreed and confirmed by the Law Officers to be legally enforceable.
1.1	30 July 2015	Project Manager	Names redacted for external publication. Aim of policy remove in line with the standard format for other policies. Appendix 1 & 2 removed.
1.2	9 December 2015	Project Manager	Panel make-up amended so that the panel always consists of 3 members rather than 4.
1.3	25 February 2015	Project Manager	Adjusted for 2017 entrance to reflect the revision in sub levels.
2.0	1 June 2017	Project Manager	Adjusted to include mathematics & English PT tests.
2.1	18 October 2018	Project Manager	Adjusted to take into account the 2019 Hautlieu 14+ entry criteria.
2.2	21 August 2019	Project Manager	Adjusted dates for 2020 entry.
2.3	10 September 2020	Project Manager	Adjusted dates for 2021 entry.
2.4	27 August 2021	Project Manager	Adjusted dates for 2022 entry.
2.5	8 March 2024	Service Manager	Removed year date. Policy is not specific to one year unless there is a change.

APPROVAL

Presented to:	Date Approved	Approved by:	Presented by:
Senior Management Team	8 October 2013	SMT	Project Manager
Ministerial Team	8 October 2013	Ministerial Team	Project Manager

Senior Management Team	1 March 2015	SMT	Project Manager
Senior Management Team	30 June 2017	SMT	Project Manager