

Children, Young People, Education and Skills Policy

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| Title | Jersey Premium Policy |
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| Author | Senior Adviser for Jersey Premium |

1. Overview

Jersey Premium funding has been introduced to help all children get the very best from their education, regardless of their socio-economic background or barriers to learning. The funding is a commitment from the Government of Jersey to ensure that every pupil has an equal opportunity to access the full curriculum, to receive high-quality teaching tailored to their needs and to perform to the best of their ability. Schools will strive to raise the aspirations and educational attainment of all pupils, regardless of their eligibility for Jersey Premium.

This policy sets out the criteria for Jersey Premium eligibility, requirements for each school receiving Jersey Premium funding and associated accountability measures.

2. Scope

This policy applies to all Government of Jersey funded primary schools, secondary schools and colleges in receipt of Jersey Premium funding.

3. Responsibilities and distribution

Head teachers, senior school leaders, and classroom teachers should follow this policy in planning, implementing, monitoring and evaluating Jersey Premium.

4. Jersey Premium budget

The Government of Jersey have confirmed the following funding for Jersey Premium:

| | 2017 | 2018 | 2019 | 2020 |
|--|------------|------------|------------|------------|
| Jersey Premium Funding Allocation | £1,903,696 | £2,156,696 | £2,494,696 | £2,895,696 |

Jersey Premium funding is allocated to schools on a per pupil basis for Nursery to Post-16 Education. These allocations account for the majority of each year's funding, with a small budget held by Children, Young People, Education and Skills (CYPES) to cover staffing, training, central resources and contingencies.

The rates payable per pupil will be set each year after taking account of the budget available and the estimated number of eligible pupils. Per pupil rates will be weighted more heavily in favour of Children Looked After (CLA)¹ and Primary pupils.

5. Eligibility and identification of pupils

5.1. Eligibility

Schools will receive Jersey Premium funding on a per pupil basis as follows:

1. Pupils who have ever been Children Looked After (CLA) are eligible for their whole school career (Nursery to Post-16 Education)
2. Pupils who live in a household which has recently claimed Income Support are eligible for five years
3. Pupils who live in a household with 'Registered' status who have lived in Jersey for less than 5 years but would otherwise be eligible to claim Income Support are eligible for five years

CYPES will continue to monitor the eligibility criteria and may revise these to ensure that Jersey Premium funding is targeted appropriately.

5.2. Identification of pupils

CYPES will provide schools with lists of their on-roll pupils who are eligible for Jersey Premium each year. The names of Nursery children will be given to schools in the Summer term before the start of the academic year and these pupils will be offered an additional ten hours of free nursery education. The final list will be sent in the Autumn term. This list will be used to calculate the following year's funding.

5.2.1. Children Looked After (CLA)

Details of pupils who are CLA are known to CYPES as part of the normal administration of schools. CYPES are provided with monthly updates and pupils who are known to be CLA will be automatically added to the Jersey Premium pupil list.

Pupils who have been adopted or are no longer looked after are referred to as Children Previously Looked After and are entitled to Jersey Premium.

Children Looked After who have been placed off-island remain the responsibility of the Government of Jersey. Arrangements will be made for the English or Welsh schools, at which Children Looked After from Jersey are being educated, to receive Jersey Premium funding at the Jersey CLA rate.

5.2.2. Pupils living in eligible Income Support households

All pupils living in households claiming Income Support are recorded by Customer and Local Services (CLS). CLS and CYPES have entered into a Data Sharing Agreement whereby information is shared in order to determine Jersey Premium eligibility. CYPES uses this information to identify eligible pupils to schools.

Parents who qualify under the Income Support criteria (Section 5.1 above) will be given an opportunity to express a preference for their child(ren) not to be included. This preference must

¹ Children Looked After is defined as any person 0 – 18 years, who is:

A) subject to a Care Order, Interim Care Order, or Emergency Protection Order OR

B) a person with parental responsibility or a residence order has agreed to being accommodated by the Minister for Health and Social Services (excludes Article 17) OR

C) subject to a Secure Accommodation Order OR

D) subject to a Freeing for Adoption Order

be communicated to CYPES. Parents from households claiming Income Support may choose to express this preference at any time. When parents express this before the Jersey Premium funding is released to their child(ren)'s school(s), no funding will be awarded with respect to their eligibility for Jersey Premium. Funding cannot be backdated if parents/guardians later decide that they wish for their child(ren) to benefit from Jersey Premium.

5.2.3. Pupils living in 'Registered' households

Schools will be provided with a simple questionnaire to use with 'Registered' families (those who have not yet attained five years of continuous residence and are not 'Licensed'). This tool provides a proxy for determining eligibility for Income Support and therefore Jersey Premium. Participation in this process is purely voluntary. A family completing the questionnaire will be deemed to have given their consent for their child(ren) to benefit from Jersey Premium if they prove eligible.

Families arriving in Jersey for the first time, should be informed by the school about the opportunity to determine their eligibility for Jersey Premium by completing the short questionnaire, when they start school.

The eligibility questionnaire will be available on gov.je or paper copies can be obtained from schools. It will be available in English, Polish, Portuguese and Romanian and will be translated into other languages as required.

Registered families who prove ineligible after completing the questionnaire, may complete this again if their circumstances change.

6. Allocations to schools

Jersey Premium funding will be released to schools by CYPES on an annual basis each January and a termly basis for CLA.

Jersey Premium funding will not follow pupils who move to a new school during the academic year ('In Year Transfers'). Schools are therefore expected to factor into their planning the potential arrival and departure of Jersey Premium pupils during the academic year. Due to the off-set between the academic and funding years, schools will need to apply Jersey Premium funding allocated for the year group departing in the Summer term for the benefit of its incoming cohort in September.

7. Transition and admission

Pupils in receipt of Jersey Premium who are transitioning between different phases of education or transferring schools during the academic year (In Year Transfers) should be identified by the former school to the receiving school on transfer of the pupil record. Schools will receive up to date lists of pupils in the Autumn term each year.

8. Terms on which Jersey Premium funding is allocated to schools

8.1.1. Use of Funding

It is for school leaders to determine how Jersey Premium funding is used. CYPES will hold schools to account for the impact of the funding on pupils in receipt of Jersey Premium. The Department will provide schools with resources, guidance, support and challenge to ensure that they are using the funding in an effective, evidence-based way that will best meet the needs of their pupils. Jersey Premium funded interventions are expected to improve the educational outcomes of pupils in receipt of Jersey Premium.

8.1.2. Accountability

CYPES will work with schools to support them in rigorously evaluating the impact of their use of Jersey Premium funding to benefit pupils.

Every school in receipt of Jersey Premium funding must:

1. Produce a 'Jersey Premium Strategy' for a period of 1 to 3 years. This should set out the rationale and evidence for their use of Jersey Premium funding and the initiatives planned as well as describing how it meets the needs of the school's pupils and the expected outcomes.

The strategy should set out explicitly;

- The amount of Jersey Premium funding the school has been allocated
 - The number and percentage of pupils in receipt of Jersey Premium
 - A summary of the main barriers to educational achievement faced by pupils at the school
 - How the school will use the Jersey Premium funding to address these barriers
 - The rationale for the approaches undertaken
 - How the school will measure the impact of Jersey Premium
 - The next review date of the school's Jersey Premium strategy
2. Produce an annual evaluation of the implementation of its Jersey Premium Strategy for the previous calendar year by 31 January of the following year. (E.g. The 2017 calendar year must be evaluated by 31 January 2018.) This should reflect on the implementation of the Jersey Premium Strategy and report on the impact achieved with regard to the initiatives delivered and use of Jersey Premium funding.

The annual evaluation must set out explicitly;

- The amount of Jersey Premium funding the school has been allocated
- The number and percentage of pupils in receipt of Jersey Premium
- How the school used the Jersey Premium funding
- The impact of the expenditure on pupils
- The impact of the expenditure should include overall data on pupil outcomes by year groups (when there are small numbers of pupils in receipt of Jersey Premium this should be by key stage or whole school)
- The impact of the expenditure should include that of the different approaches to address the identified barriers undertaken and how effective they were

These documents should be developed in sufficient detail to allow for internal school use and to facilitate CYPES's ongoing monitoring of Jersey Premium. Schools need to publish appropriate versions of these documents on their websites each January except where disclosure would likely identify individual pupils. Schools must ensure pupil confidentiality is maintained and disclosure controls are applied (e.g. any number less than five should be concealed).

3. Ensure that Personal Education Plans (PEPs) are updated termly for quality assurance and sent to the allocated Social Worker and Virtual Head of school for CLA.
4. Ensure that the plans for Children Previously Looked After are updated termly and sent to the Senior Adviser for Jersey Premium.

Accountability for Jersey Premium will also include the following:

- The attainment of Jersey Premium pupils in relation to their peers will be reflected in the School Data Report produced by CYPES and published on each school's website
- CYPES will continuously monitor, support and challenge all schools and will intervene if necessary where the use and impact of Jersey Premium is ineffective
- Schools will be held to account for the application of Jersey Premium funding and the impact this has on pupils' progress, attainment and wider outcomes

Support from Senior Advisers

Senior Advisers support schools in their use and impact of Jersey Premium funding. They do this through:

- Support with writing the school's annual Jersey Premium Evaluation
- Support for shaping the school's Jersey Premium Strategy
- Monitoring, challenge of support for Jersey Premium activity and strategy during regular visits
- Where there are concerns, Senior Advisers may nominate a school leader with a successful track record in improving outcomes for pupils to work with the school. Senior Advisers should be involved in the design and monitoring of an Action Plan, arising from their partnership with such schools
- Where no improvements are made, the school may be referred to CYPES
- CYPES may step-in to determine the application of Jersey Premium funding if the school is judged to not have the capacity to improve its Jersey Premium Strategy and positively impact the progress and attainment of its pupils.

9. Allocation and payment arrangements

As the financial year for schools runs from January to December, Jersey Premium will be funded and evaluated on a financial rather than an academic year basis. Funding will be released to schools on an annual basis each January.

10. Record keeping

Schools are expected to fully account for the use of Jersey Premium funding and should maintain the records necessary to document all expenditure. This will be monitored by CYPES on a monthly basis.

11. Communications

Schools need to remain aware that when pupils are identified as eligible for Jersey Premium, this status necessarily conveys socio-economic information about their family background. Schools will be issued with guidance regarding good practice in discussing Jersey Premium within the school context and with families. This guidance will also include information on how families will be informed that their child/ren are eligible for Jersey Premium.

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