

The Trident logo graphic consists of three overlapping, curved, leaf-like shapes in shades of yellow and orange, positioned to the left of the word 'Trident'. A large, thin yellow arc curves around the top and right sides of the text.

Trident

A background pattern of small yellow dots arranged in a grid, covering the right half of the page.

Information for Parents





An Island wide Skills Service



Mentoring



Skills Development



**Careers
Guidance**

What is Trident Work Experience?

- Two-week unpaid work experience placement (5 days per week, 10 days in total) that Year 10 students in the island complete.
- It is an opportunity to develop important employability and transferrable skills
- Gain an insight into the world of work
- Work as part of an adult team
- Take on commitment and responsibility
- Try something that interests you
- Help you make your post 16 choices



Why do we have to do Trident?

Gatsby Benchmark 6: Experiences of workplaces

Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities and expand their networks.

By the age of 16, every pupil should have had at least one experience of a workplace, additional to any part-time jobs they may have.



Trident Placement Dates 2025

School	Dates
Grainville School	Monday 2 nd June – Friday 13 th June



Two Options:

Choose From The Database

OR

Arrange Your Own Placement



The Trident Database

- Student login - username and password (details provided by Trident via email)
- Over 500 opportunities – search by category, business name or activity type
- Select **six choices** and then printed.
- Choices will be locked once the deadline date has passed

What Opportunities Are Available?

On the website there are currently **512** active opportunities

- Finance/Legal*
- Hospitality
- Retail
- Construction
- Education
- Health
- IT/Digital*
- and more...



Career Related

- Linked to vocational studies post-16
- Talk about on application forms/personal statements
- Try it before you commit
- An insight into the industry, work environment, tasks and expectations

General Experience

- Transferrable skills
- Weekend/Summer employment
- Add to your CV
- Good preparation for another opportunity
- Discover your strengths and interests



Things to consider

- Location of placement – can they get there?
- Hours of work – Monday to Friday 9am to 5pm or flexible/shifts
- Do they want to be front or back office?
- Do they want a physical or office environment?
- Do they want to challenge themselves or continue to develop their current skill set?
- Be aware of the health and safety do's and don'ts
- Have realistic expectations of the tasks
- Oversubscribed choices
- 'Last' choice
- Shouldn't work with close relatives

Own Placement

Company not
already in the
Trident scheme

Great way to
guarantee the
placement you
want



You can't work
with a Sole
Trader

Can be
organised in
the UK

Trident will visit
all New
Employers

Application Process

Select **six choices**, if you are organising an own placement, you need to complete the six choices from the database as well.

Print
your
form

Including contact information (telephone numbers) and double check your address is correct.

Input all your GCSE/Level 2 **subjects** you are studying and ask your subject teachers to provide you with a three-grade range.

Use the **template** to list your choices in preference order and write your personal statement. **Print** this off and attach to your main form.

Your parent/guardian needs to approve your choices and complete the **medical/health declaration** and sign the form.

Hand your form in to school by the deadline



Work Experience Selection Form

Date of placement:

<small>As a 'controller' under the Data Protection (Jersey) Law 2018 we process and hold your information in order to provide public services and meet our statutory obligations. We may not be able to provide you with a service unless we have enough information or your permission to use that information. Below, we explain what we collect; how we will use your information; and what your rights are.</small>		
<small>We have collected your personal details (name; address, contact details; and DOB) and we do this in order to carry out the service you have requested; to monitor and improve our performance; to ensure that we meet our legal obligations; to prevent and detect crime; to process financial transactions including grants or payment of benefits; to allow the statistical analysis of data so we can plan the provision of services; and where necessary, for our law enforcement functions; or to protect individuals from harm or injury.</small>	<small>We will endeavour to keep your information accurate and up to date and not keep it for longer than is necessary. Please see our published retention schedules for more detail about how long we retain your information. We will not pass any personal data on to anyone outside of the States of Jersey, other than those who either process information on our behalf, or because of a legal requirement, and we will only do so, where possible, after we have ensured that sufficient steps have been taken by the recipient to protect your personal data. We do not process your information overseas using web services that are hosted outside the European Economic Area. At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior express consent.</small>	<small>You can ask us: to stop processing your information; to correct or amend your information; for a copy of the information we hold about you. You can also: request that the processing of your personal data is restricted; and withdraw your consent to the processing of your information. You can complain to us about the way your information is being used by contacting us at dataprotection2018@gov.je alternatively you can complain to the Information Commissioner by emailing enquiries@icjjersey.org.</small>

Name: School:

Address:.....

Tel No: **Emergency phone no: of mother/father.**

DoB: **Form:**..... **Boots Size :**.....

Subjects being taken - please give a '3 grade range' of expected grades

Subjects	Level	Expected grades	Subjects	Level	Expected grades

Work Experience Choices: Please make sure that you are happy with your choices, you will be expected to accept whichever one you are offered

Organisation/Company	Opportunity Title	Ref. No.

Parents / Guardians - Guidelines

Placement choices – Please remember that this work experience is meant to be an experience of work and not training for a particular career. Each placement listed on the Trident website has a description attached giving details about various aspects of the position please ensure that your son/daughter discusses these points with you.

HEALTH – Please indicate below any illnesses, disorders or other factors that Employers should be aware of (i.e. colour blindness, asthma, eczema, hearing difficulties, dyslexia, epilepsy etc.) **PLEASE CIRCLE YOUR ANSWER YES / NO**

If yes please give details:

I agree that my son/daughter may be placed in ANY of the above choices. Once placed in one of these choices I understand that changes cannot be made. I consent to my son's/daughter's details being passed to a prospective placement provider.

Signed (Parent/Guardian) _____ **Name (Block Capitals)** _____

The infographic consists of a central blue circle with white text, surrounded by six yellow circles with blue outlines and black text. The circles are arranged in two rows of three. The central circle is the largest and serves as the main title. The surrounding circles provide specific advice.

How to support your child during this process

Discuss different
options with your
child

Don't focus too
much on careers

Check that you
are both happy
with the
placement
description,
working hours
& the location

Prepare them
for the realities
of the working
day

Help them to
plan their
journey to work

Encourage
them to prepare
for the
interview

Student Application Deadline

Placement Period	Deadline Date
January to March placements	Monday 21 st October
June to July placements	Monday 18 th November

Next Steps

Once your child has completed their application and the Trident Team have received it, we then process and allocate a choice. We will send an employer a request to see if they can accommodate the Trident placement. Below are the possible outcomes of this;

RESLECTION	EARLY INTERVIEW	THREE WEEKS
<p>Unfortunately, sometimes Employers will say no to a placement request due to the time period, staffing shortage etc.</p> <p>If this is the case, we will send another request to another employer.</p> <p>However, if all your child's choices are taken, we may ask them to <u>reselect</u>. If this is the case, we will communicate this to your child as soon as possible via email and let their Trident Coordinator know.</p>	<p>Some Employers on the rare occasion ask for an <u>early interview</u>.</p> <p>This may be due to their internal processes, e.g. security requirements, IT setup etc.</p> <p>If this is required, we will communicate this to your child as soon as possible via email and let their Trident Coordinator know.</p>	<p>If they do not hear from us after they have applied, they will receive their confirmed placement information THREE WEEKS prior to the placement date commencing.</p> <p>They will then need to organise their pre-placement visit.</p> <p>We will be back in for an assembly during this time to help support your child during this process.</p>

Parental responsibility during work experience

- Trident is part of each child's school curriculum and is **not optional**.
- All students are expected to undertake the full two weeks of work experience.
- Trident is a challenging activity which is outside of your child's comfort zone. They may struggle with the placement initially. Please support and encourage your child to persevere – it will become easier, and they will achieve a sense of accomplishment by completing the placement.
- It is the parent's responsibility to **inform the employer AND school** if your child is not attending. This should be done each day.

During the Placement

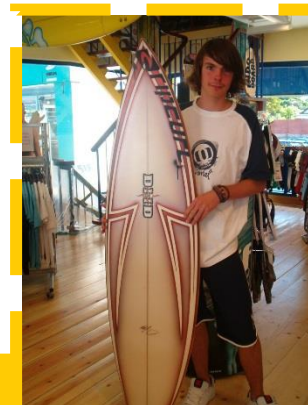
- **School monitoring** – each student will receive a 'teacher visit' mid-way through the placement to see how things are going
- **Students can be sent back to school** – If students are not following employer's rules and instructions or risk/cause harm to anyone, students will be sent back to school and their placement terminated.
- **Use of Social Media** – Students are expected to follow the employer's rules around phone usage and social media. This is particularly important within a school, nursery or residential care home setting where there are young students and vulnerable adults.
- **Employer Reports** - Only students who successfully complete 80% or more of their Trident period will receive a certificate and Employer Reference to use for Post 16 choices and future employment.

"Hannah has shown a keen eye for detail and was able to complete all tasks efficiently and to our high standards. She displayed a real thirst for knowledge and had a constant goal of self improvement. I feel Hannah has a natural flare for cooking and would work well within any team"

Chef, Longueville Manor Hotel.

"Brandon engaged with customers and staff from day one. He was keen to assist with all aspects involved in running a sports centre. He was self motivated and always looking for jobs to do."

Manager, Les Quennevais Sports Centre.





"I met with Conor to advise him that I felt he had let himself down during his placement. He frequently used his phone to play games and text during working hours. He seemed disinterested and bored and his comments and actions were disrespectful to the people he was working amongst." **HR Manager, Ogier**



CONTACT US

