

	Procedure / Form	Issue Number	Date	No. of Pages
	Granite Products Procedures List	11	Nov-19	2
JSY01	Control of Contractors and Visitors	3	May-17	4
Form JSY01a	Contractors Permission to Work on Granite Products Ltd Premises	2	Nov-15	1
Form JSY01b	Contractors - SHE Induction Record	1	Dec-18	1
JSY02	Control of Customers and Deliveries and Operation of the Weighbridge	2	Nov-15	3
JSY03	Calibration of Weighing and Measuring Equipment	4	Dec-18	2
JSY04	Control of Purchasing at Granite Products	3	Dec-17	2
JSY04a	New Supplier Request Form	1	Dec-17	3
JSY06	Propping of Tipper Bodies	2	Nov-15	1
JSY07	Management and Monitoring of Site Water, Effluent and Discharges	5	Dec-19	4
JSY08	Management of Waste Arisings on Site	3	Jan-18	2
Form JSY08a	Summary of Management of Waste Arisings on Site	2	Nov-15	3
JSY09	Management of Site Restoration and Aftercare	2	Nov-15	1
JSY10	General Arrangements for the Conveyance, Storage and use of Explosives	2	Nov-15	2
JSY10 WI01	Ordering of Explosives	2	Nov-15	1
JSY10 WI02	Conveyance of Explosives	2	Nov-15	1
JSY10 WI03	Receipt/Issue of Explosives	2	Nov-15	1
JSY10 WI04	Blast Design	2	Nov-15	1
JSY10 WI05	Blasting	2	Nov-15	1
JSY10 WI06	Missfire	2	Nov-15	1
JSY11	Extraction of Granite	3	Dec-18	3
Form JSY11a	Inspection Sheet Excavations	2	Nov-15	2
JSY12	Processing of Granite	3	Mar-16	2
Form JSY12a	JSY12a Inspection Sheet Metzo Processing Plant form	1	May-15	2
JSY13	Storage of Aggregate	3	Jan-18	1
JSY14	Delivery and Storage of Imported Materials for Concrete Plant	2	Nov-15	3
JSY15	Batching of Concrete	4	Dec-18	2
JSY16	Loading, Inspection and Delivery of Concrete	4	Dec-18	3
JSY17	Concrete Plant Maintenance and Calibration	3	Dec-18	1
JSY18	Truck Mixer Drum Entry and Internal Cleaning	3	Dec-18	2
JSY19	Truck Mixer Drum External Cleaning	2	Nov-15	2
JSY20	Operation of Concrete Pump	4	Dec-18	2
Form JSY20a	Concrete Mobile Pump Pre-site Delivery Questionnaire	2	Nov-15	2
JSY21	Returning Concrete to Ready-Mix Truck Through Pump	3	Jan-18	1
JSY22	Clearing Concrete Pump Blockages	2	Nov-15	2
JSY22 WI01	Locating a Blockage on a Concrete Pump Pipeline or Hopper	2	Nov-15	2
JSY22 WI02	Checking for Wear on a Concrete Pump Pipeline or Hopper	2	Nov-15	1
JSY22 WI03	Clearing Blockage on Site	2	Nov-15	2
JSY22 WI04	Clearing Blockage at Plant	4	Jan-18	4
JSY23	Operation of a CAQ (Collect at Quarry) Plant	3	Dec-18	2
Form JSY23a	Inspection Collect at Quarry form	2	Nov-15	2
JSY24	Batching and Mixing Material for use in Block Making and Lintel Production	2	Nov-15	2

QHEST Manual Contents
QHEST 2 Granite Products

JSY25	Delivery and Storage of Colour Pigments for use in the Block Making Process	2	Nov-15	2
JSY26	Operating the Block Making Machine	2	Nov-15	2
Form JSY26a	Inspection Blockplant form	2	Jun-18	2
JSY27	Curing Process	2	Nov-15	1
JSY28	Block Strength Test	3	Jan-18	1
JSY29	Lintel Production	2	Nov-15	2
JSY30	Storage and Handling of Blocks, Lintels and Packs using a FLT	2	Nov-15	1
JSY31	Quarantine Procedure	2	Nov-15	1
JSY32	Control of Non-conforming Product or Process	2	Nov-15	1
Form JSY32a	Non-conformance Log	2	Nov-15	1
Form JSY32b	Non-conformance Report	2	Nov-15	1
JSY33	Lone Working	2	Nov-15	1
JSY34	Wash System Operation and Cleaning	2	Nov-15	2
JSY35	Groundwater Monitoring and Sampling	1	Nov-15	3
JSY36	Surface Water Monitoring and Sampling	1	Nov-15	2
JSY37	Cleaning of the Block Plant Hopper	1	May-16	1
JSY38	Control of Construction Work	1	May-17	7
JSY38a	Pre-construction Information form	1	May-17	18
JSY38b	Construction Phase SHE Plan template	1	May-17	8
JSY38c	Construction Phase HS plan template for small projects	1	May-17	2
JSY39	Monitoring and Mitigation of Radon Gas	1	Dec-18	2
JSY40	Waste Acceptance Procedure for Granite Products Recycling and Inert Landfill Facilities	1	<p>Current status : Final Draft (May 2020) To be formally issued into QHEST with training of relevant staff upon issue of waste management licences.</p>	
Form JSY40a	Allocated Waste Acceptance Roles and Responsibilities	1		
Form JSY40b	Waste Enquiry Form	1		
Form JSY40c	Site Visit Report Form	1		
Form JSY40d	Pre-approval List - Example	1		
Form JSY40e	Customer Declaration Form for Non Pre-Approved Loads - Recycling Only	1		
Form JSY40f	Load Rejection Form	1		
Form JSY40g	Monthly PAK Marker Testing Log	1		
Form JSY40h	Waste Analysis Request Form	1		
JSY40 WI01	Receipt and Assessment of Customer Waste Enquiries	1		
JSY40 WI02	Receipt of Pre-Approved Loads for Recycling and Inert Landfill	1		
JSY40 WI03	Receipt of Non Pre-Approved Loads for Recycling	1		
JSY40 WI04	Waste Sampling and Validation Testing	1		
JSY40 WI05	Responding to Non Compliant Test Data	1		
JSY41	Control and Operation of Granite Products Recycling Facility	1		
JSY42	Control and Operation of Granite Products Inert Landfill	1		
JSY43	Amenity Management - Prevention of Dust, Mud and Noise Emissions	1		
JSY44	Landfill Gas Monitoring - Searcher Bar Method	1		
	Register of Legislation in force in Jersey	5	Dec-18	8