

Water Pollution (Jersey) Law, 2000 - Article 20

Application for a Discharge Permit

In what capacity are you applying for a Discharge Permit?

Domestic **Please complete sections A, C and E only**

Commercial **Please complete sections B, C, D and E**

****Commercial entities are applicants where the business premises make a discharge into controlled waters. Such entities include hotels, recreational premises, educational establishments, charities etc regardless of whether they are a profit making organisation.**

Section A – Domestic applicant details

1	Full name and title	
	Correspondence address of applicant, including post code	
	Contact telephone number (Daytime)	
	Home telephone number (if different to above)	
	E-mail address	

2	Name of Agent Company or person acting on your behalf (if applicable)	
	Correspondence address, including post code Note: If this box is completed, all correspondence will be sent to this address.	
	Contact name and telephone number of agent or individual (Daytime)	
	E-mail address of agent or individual	

Section B – Commercial applicant details

Please see below regarding specific details which are required for different commercial entities.

- a) a **Company**, the registered office address should be given (however, if correspondence should be addressed elsewhere, please indicate clearly);
- b) a **Firm** or **Partnership**, then the full name and business address of the managing partner should be given, together with the name the firm trades under and its main address;
- c) a **Club** or **Charity**, the full name and address of the managing trustee or other responsible person should be given, together with the name and address of the person authorised to receive the Permit on its behalf.

1.	Name of organisation:	
	Trading name (if different from above)	
	Registered Office Address, including postcode:	
	Correspondence address, if different from Registered office address: Note: If this box is completed, all correspondence will be sent to this address.	
	Contact name(s) and position in organisation, including title:	
	Contact telephone number (Daytime)	
	Email Address	
2.	Name of Agent Company or person acting on your behalf (if applicable)	
	Correspondence address, including post code: Note: If this box is completed, all correspondence will be sent to this address.	
	Contact name and telephone number of agent or individual (Daytime)	
	E-mail address of agent or individual	

Section C – Discharge Details

1	Address of where the discharge will occur, including post code, if different to address shown in section A (1) or section B (1)	
2	Description of land or premises to which this application relates (e.g. private house, flat, business)	
3	The property is served by: Tick the appropriate box	<p>A septic tank/soakaway</p> <p>A sewage treatment plant</p> <p>Other</p> <p>If other, please give details:</p>
4	The discharge will be to: Tick one or more boxes as appropriate.	<p>A soakaway/land drain</p> <p>A watercourse</p> <p>The sea</p> <p>A pond or lake</p> <p>Groundwater</p> <p>Other</p> <p>If other, please specify:-</p>
5	State the nature of the discharge. Tick one or more boxes as appropriate.	<p>Sewage effluent</p> <p>Storm/emergency sewage effluent</p> <p>Any other substance</p> <p>If any other substance, please give details:</p>
6	For sewage and storm/emergency discharges state: Maximum quantity it is proposed to discharge in one day (see Note 2)	m ³ /day

7	Please give details of the premises – tick as appropriate	Single dwelling Multiple dwelling Other If other, please give further details:
8	If the answer to 7 is multiple dwelling, state number and type of dwelling units (flats, houses) connected to the septic tank/soakaway or treatment plant	
9	If the discharge is to a soakaway or land drain, how far away (in metres) is: a) The nearest well or borehole b) The nearest watercourse	
10	Will surface water be discharged separately from sewage effluent?	Yes No
11	Will the septic tank/soakaway or plant be maintained to ensure effective treatment?	Yes No
12	If the answer to 11 is Yes, state how often the septic tank/soakaway or plant will be inspected and maintained	
13	Will the soakaway discharge its effluent below ground at all times?	Yes No
14	State the maximum number of people using the septic tank/soakaway or treatment plant	
15	If the discharge is to a treatment plant, give brief details of the plant (See Note 3)	
16	Is there a foul sewer available to which the discharge could be made? If yes, give reason for not connecting:	Yes No

Section D – Discharge details

Notes:

- Cooling water, or run-off contaminated as a result of the carrying on of a trade or industrial activity are both trade effluents (e.g. run-off from a construction site, farm yard or scrap yard is a trade effluent). Sewage effluent discharged from business premises is also a trade effluent for the purposes of this Law.
- A trade effluent includes any effluent resulting from the use of any land :-

1	<p>For trade effluents, state:</p> <p>a) the maximum quantity it is proposed to discharge in one day</p> <p>b) highest rate at which it is proposed the discharge will be made</p> <p>c) time periods during which the discharge will take place (days, hours etc)</p>	<p style="text-align: right;">m³/day</p> <p style="text-align: right;">l/sec</p>
2	<p>State the maximum temperature of the trade effluent to be discharged</p>	<p style="text-align: right;">°C</p>
3	<p>For trade effluents, give a detailed description of the nature of the effluent, the process from which it arises and any significant chemical components contained in the effluent (see Note 5)</p>	
4	<p>Does the effluent contain any of the substances listed in Note 5</p> <p>If so, list those present and give full details including maximum concentrations</p>	<p>Yes</p> <p>No</p>

Checklist

Commercial applications must to be accompanied by 2 copies of a plan showing in detail:-

- a) the land or premises from which the discharge is to be made, together with sufficient detail to identify its whereabouts. For rainfall dependent discharges, catchment areas should be highlighted.
- b) the discharge and sampling points clearly marked with arrows and labels as necessary.
- c) for discharges to coastal waters, details of the length of outfall and distance and depth relative to the low water mark should be supplied.

Important information:

Before signing this form please read the following consent information carefully. It explains how the personal data will be used and provides a brief description of your rights under Jersey’s Data Protection Law. For further information on how the Department of the Environment handles information please visit <http://www.gov.je/howweuseyourinfo>

Your consent:

I declare that this application is made with my authority. I am aware that it’s an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used for the purpose of processing my application for a discharge permit in accordance with Part 5 of the Water Pollution (Jersey) Law 2000.

I am aware and agree that the information supplied in this form, together with any other accompanying information:

- Will be disclosed to your statutory consultees (e.g. Environmental Health) so that you can consult with them and ask them to provide comments.
- May be published in the local media and on our website and made accessible to members of the public so that they may comment on my application.
- May be shared with third parties who undertake property and land searches or request generic information on the location of discharge permits in relation to their own development/site.

I understand that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.

Your right to withdraw consent

Under Jersey’s Data Protection Law you have the right to withdraw your consent to the further processing of your information. However, this may cause delays or prevent us delivering a service to you or may mean that you are in breach of legal requirements.

Should you wish to exercise this right please contact 441600 for further information.

Applicant declaration

Applicant name		Signature	
Position, if applicable (e.g.: owner, occupier, director, company secretary, trustee, etc		Date	

Agent declaration (or other person acting on behalf of applicant)

Applicant name		Signature	
Position, if applicable (e.g.: owner, occupier, director, company secretary, trustee, etc		Date	

Guidance notes

Any doubt concerning the relevant information required should be discussed with Environmental Protection at the Environment Division before completing the application. Should you wish other matters to be taken into account with the application, additional sheets may be used.

1. Article 41 of the Water Pollution (Jersey) Law, 2000 makes provision for The Minister to issue a Certificate of Confidentiality from the publicity and public information provisions. Application for a Certificate of Confidentiality should be made to The Minister by the person applying for the Discharge Permit. The Minister may issue such a Certificate if they are satisfied that publication of the application and disclosure of information relating to it would reveal a trade secret.
2. The maximum quantity should be given in cubic metres per day (m³/day). For guidance, the average household will discharge approximately 1 cubic metre (220 gallons) per day. For combined sewage and storm/emergency discharges, figures for each component should be stated separately. Maximum flow rates should be given in litres per second (l/s).
3. For significant sewage treatment plants, i.e. those plants normally serving more than a population equivalent of 50 people, full details of the plant design, dry weather flow and BOD load, along with information on all discharges from the plant should be included. Flow monitoring will normally be required for such discharges and details of the siting and type of flow recorders should be provided.
4. For trade effluent discharges, full details of the type of effluent are required, along with typical analytical details and the results of any toxicity studies on the effluent. In certain circumstances, the Minister may require that specific samples be taken and tests and analysis carried out before determining an application for a Discharge Permit.
5. If any effluent contains any of the following substances, which are classified as 'High Risk Substances' in Schedule 2 of the Law, full details and maximum concentrations must be given:-
 - a) heavy metals and their compounds
 - b) organohalogen compounds and substances that may form such compounds in the aquatic environment
 - c) organic compounds of phosphorus, silicon and tin
 - d) biocides, including pesticides, fungicides, herbicides, insecticides and slimicides
 - e) chemicals used, inter alia, for the preservation of wood, timber, wood pulp, cellulose, paper, hides and textiles
 - f) oils and hydrocarbons of petroleum origin
 - g) nitrogen and phosphorus compounds
 - h) radioactive substances and radioactive wastes