



Email: wildlifelicencing@gov.je

Website: [Legal protection of wildlife and wild places \(gov.je\)](http://www.gov.je/legal-protection-of-wildlife-and-wild-places)

Wildlife (Jersey) Law 2021

Application Form for an annual licence to carry out habitat management activities affecting protected species for scientific, educational or conservation purposes (AL06)

- Before completing this form, please read the guidance notes in Section N.
- The department will aim to determine the outcome of your application within 15 working days of receipt of all required information.
- Further information regarding wildlife protection and licensing can be accessed using the following link: [Legal protection of wildlife and wild places \(gov.je\)](http://www.gov.je/legal-protection-of-wildlife-and-wild-places)

Section A – Applicant details

In what capacity are you applying for a Licence?

The licence may be held by a person or by an organisation, however the organisation must provide the contact details of the Appointed Person who will be their primary point of contact (see guidance notes in Section N).

- Applicant in person
 Organisation

Please enter details of the person or organisation (including Appointed Person) who will become the licence holder.

Full name inc title	
Organisation name (if applicable)	
Position (if applicable)	
Correspondence address inc post code	
Contact number	

Email address	
---------------	--

A person with specific knowledge of the site and of the proposed habitat management activities must be appointed as Lead Agent to undertake and/oversee the licensed activities. This may either be the Applicant, Appointed Person on behalf of the organisation or the Lead Agent nominated in Section B.

Please complete the following to confirm who will act as Lead Agent on the licence.

Party to be nominated as Lead Agent	Tick as appropriate
Applicant (individual)	
Appointed Person (company)	
Additional Lead Agent (complete Section B)	

Section B – Lead Agent details

Full name inc title	
Organisation name (if applicable)	
Position (if applicable)	
Correspondence address	
Contact number	
Email address	

Has the Lead Agent been involved in the preparation of this licence application?

Yes No

Section C – Communication Preferences

Please indicate who should be contacted to discuss this application:

Applicant Lead Agent

Please indicate to whom the outcome documentation for this application should be sent:

Applicant

Lead Agent

Section D – Accredited Agents

Will any Accredited Agents be authorised to act under this licence (see guidance notes in Section N)?

Yes No

Please note that an Accredited Agent should only be authorised where the Applicant or Lead Agent can personally assure that the individual is suitably competent to undertake the licence activities. Evidence to this effect may be sought by the Licensing Authority.

Please complete the details below for each Accredited Agent.

	Person 1	Person 2	Person 3
Full name inc title			
Correspondence address inc post code			
Contact number			
Email address			

Section E – Previous applications

Have there been any previous applications made by the persons or organisation named in this form in connection with the proposed licensed activity?

Yes No

If 'yes', please give details (eg date of application, outcome of application and reference number)

--

Section F – Licence Purpose

This application is for a licence to carry out activities for one or more of the following purposes only (see guidance notes in Section N). If your application is for another purpose you cannot use this form and should contact the Licensing Authority by emailing wildlifelicencing@gov.ie for further advice on your licence application.

Please confirm the purpose(s) of the application (tick as appropriate):

	Scientific or educational purposes
	Conserving wild animals, wild birds or wild plants

Section G – Application Details

Use this section to provide summary details of the activities to be licensed (see also guidance notes in Section N).

A **habitat management plan or ecological method statement** must be submitted with the completed application form.

Please provide a brief summary of the main aims and need for the activity (a more detailed explanation should be included within the habitat management plan/ecological method statement):

--

Please summarise below the licensable actions that you wish to perform (full details should be provided in the habitat management plan/ecological method statement):

	Licensable Action 1	Licensable Action 2	Licensable Action 3
Species			

Activity			
Method or field technique (e.g. use of traps)			

Section H – Site Details

Note that this licence may only be used on land owned or occupied by the Applicant (see guidance notes in Section N).

Please complete the following details for the site(s) on which the proposed habitat management activities are to be undertaken (use a separate sheet if necessary). A location map of each site should also be included within the habitat management plan or ecological method statement.

	Site 1	Site 2	Site 3
Site/location name			
Address inc post code			

Section I – Designated Sites

See guidance notes in Section N for further information on designated sites.

Areas of Special Protection

Will any part of the proposed activity fall in or within 50m of an Area of Special Protection designated under the Wildlife (Jersey) Law 2021?

Yes No If yes, please give site details below

Sites of Special Interest

Will any part of the proposed activity fall in or within 50m of a Site of Special ecological Interest designated under the Planning and Building (Jersey) Law 2002?

Yes No If yes, please complete the table below

Please indicate whether the activity will fall on and/or within 50m of a designated site:	Designated Site name
On <input type="checkbox"/> Within 50m <input type="checkbox"/>	
On <input type="checkbox"/> Within 50m <input type="checkbox"/>	
On <input type="checkbox"/> Within 50m <input type="checkbox"/>	

Has consent for the proposed activities to be undertaken within the Designated Sites noted above been obtained?

Yes No

If 'no' please provide an explanation (e.g. if consent is not needed, or if an application has been submitted but not yet obtained)

Section J – Supplementary information

Please provide any additional information you may have to support your application. (continue on a separate sheet as necessary)

Section K – Previous convictions

Have you or any person listed in the application ever been convicted of a wildlife related or animal welfare related offence?

Yes No

If yes, please give details below (including dates).

Section L – Checklist

Please tick the relevant boxes to confirm inclusion of the following documents

	Completed application form AL06
	Habitat management plan or ecological method statement (see Section G)

Section M – Declaration

Important information:

Before signing this form please read the following declaration information carefully. It explains how personal data will be used and provides a brief description of an individual's rights under Jersey's Data Protection Law. For further information on how Infrastructure and Environment handles personal data please visit <http://www.gov.je/howweuseyourinfo>

Declaration of all parties named in this application:

I declare that this application is made with my authority. I am aware that it's an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used to process my application for a licence to carry out activities affecting protected species in accordance with the Wildlife (Jersey) Law 2021.

I am aware and agree that the information supplied in this form, together with any other accompanying information:

- May be disclosed to third parties with specialist knowledge of the species or activities proposed, where advice is needed in order to process this application.
- May be used for the purposes of providing published statistical data and reports relating to the Wildlife Law (Jersey) 2021, to meet the island's international environmental obligations and local Strategic Policies such as the Jersey Biodiversity Strategy.

I understand that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.

I understand that as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.

I understand that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my licence or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

Applicant

Name:		Signature:	
Position: (if applicable)		Date:	

Lead Agent (if applicable)

Name:		Signature:	
-------	--	------------	--

Position: (if applicable)		Date:	
---------------------------	--	-------	--

Accredited Agent 1 (if applicable)

Name:		Signature:	
Position: (if applicable)		Date:	

Accredited Agent 2 (if applicable)

Name:		Signature:	
Position: (if applicable)		Date:	

Accredited Agent 3 (if applicable)

Name:		Signature:	
Position: (if applicable)		Date:	

Section N - Guidance Notes

Licence overview

This annual licence permits necessary and regular habitat management activities affecting protected species for scientific, educational or conservation purposes only, using permitted methods that have a low risk for the conservation or welfare of the species.

This licence may only be used in circumstances where there is no satisfactory alternative course of action; such as when alternative measures that do not require a licence have been considered and proved to be either impractical or impossible.

The licence may be held by a person or by an organisation and can only be used on land owned or occupied by the licence holder.

A person with specific knowledge of the site(s) and of the habitat management activities must be appointed as lead agent to undertake and oversee the licensed activities. This may either be the applicant, appointed person on behalf of the organisation or an additional nominated lead agent.

Habitat Management Plan/Ecological Method Statement

The licence will only be granted provided that a suitable habitat management plan or ecological method statement is submitted and approved, giving full details of the activities to be licensed, the objectives for the site, why the work is necessary and any alternative methods considered. Implementation of the habitat management plan or ecological method statement will be a condition of the licence.

The following details should be included:

- the objectives of the proposed activity
- the species affected
- why the work is necessary
- any alternative methods you've considered
- how impacts will be monitored
- a plan or map to show the location of the proposed activities

A template document for use by the applicant can be provided by the Licensing Authority upon request.

Reporting and Renewal

This annual licence runs from 1st April to 31st March and is renewable annually on 1st April following submission of a satisfactory report on the work carried out under the licence.

The reporting period is 1st January to 1st December and reporting must be completed by January 31st for the previous year.

Application definitions

Applicant

The Applicant is the named individual (or on behalf of an organisation) who is applying for the licence and who would become the licence holder if the licence is granted.

Appointed Person

The Appointed Person is an employee of the Applicant where the latter is an organisation, who is nominated to act as a single point of contact with regard to this licence.

Lead Agent

The Lead Agent is a person with relevant skills, knowledge and experience who is appointed by the Applicant to undertake and oversee the licence activities. The Lead Agent may also be the Applicant or the Appointed Person.

Accredited Agent

The Accredited Agent is an individual who is authorised to act under this licence without supervision and should only be authorised where the Applicant or Lead Agent can personally assure that the individual is suitably competent to undertake the licence activities.

Assistants may be employed to act under this licence provided that they are supervised by the Lead Agent or Accredited Agent(s) at all times.

Designated Sites

Areas of Special Protection are areas of land that are designated under the Wildlife (Jersey) Law 2021 to provide legal protection for certain wild animals, birds or plants from disturbance or harm during critical phases of their life cycle. Restrictions on access to and on activities within an Area of Special Protection at certain times may apply.

See [Areas of Special Protection \(ASP\) \(gov.je\)](#) for further information.

Natural Sites of Special Interest (SSIs) are places that are designated under the [Planning and Building \(Jersey\) Law 2002 \(jerseylaw.je\)](#) because of their special zoological, ecological, botanical or geological interest. It is an offence to disturb any wild creature within a Site of Special Interest.

See [Natural sites of special interest \(SSIs\) \(gov.je\)](#) for further information.

For office use only

App. Ref.

Date received
