

Conservation of Wildlife (Jersey) Law 2000 (as amended)

Application Form - Licence for Conservation and Research (ref. CR)

Application for a licence to take or disturb protected species for conservation and research purposes and to use a method that is otherwise prohibited

- Before completing this form, please read the following guidance notes.
- The department will aim to determine the outcome of your application within 15 working days of receipt of all required information.

In what capacity are you applying for a Licence?

The licence may be held by an individual or on behalf of an organisation. If the licensee is an organisation, details of the Principal Agent who will be responsible for undertaking the licensed activity(s) on the licensee's behalf must be provided (Section B).

Please note that all individuals (including licensee and agents) must be able to demonstrate that they are appropriately trained and competent to carry out the proposed licensed activities. See guidance note (a).

The licensee (whether individual or organisation) may also appoint Additional Agents (Section C).

Assistants may also be employed provided that they work under the direct personal supervision of the licensee or agent. Assistants do not need to be named on this form.

Individual only **Please complete A and C (if applicable) and D to K**

Organisation **Please complete A, B and C (if applicable) and D to K**

Section A – Proposed Licensee details

Full name and title:

Organisation name: (if applicable)

Position: (if applicable)

Correspondence address:

Post code:

Contact number:

Email:

Professional Membership: (If applicable, e.g. CIEEM)

Details of any previous applications or licence decisions relevant to this application

Evidence of Competency

To be completed if the proposed licensee is an individual only

Has the proposed Licensee previously obtained a licence under the Conservation of Wildlife (Jersey) Law 2000 (as amended) (the 'Wildlife Law 2000') to carry out the licensed activities within the last three years?

Yes

No

Date and reference of most recent relevant licence:

Note: If the proposed Licensee has not previously obtained a licence to carry out the licensed activities within the last three years evidence of competency must be attached (see guidance note (a)).

Section B – Principal Agent details

Full name and title:

Correspondence address:

Post code:			
Contact number:		Email address:	

Evidence of Competency

Has the Principal Agent previously obtained a licence under the Wildlife Law 2000 to carry out the licensed activities within the last three years?

Yes No Date and reference of most recent relevant licence:

If the answer is No, evidence of competency including reference(s) must be attached to this application (see guidance note (a)).

Section C - Additional Agent(s) Details

If additional agents are required for this licence, please provide their full names and titles below. Please provide, on a separate sheet, details of previous licences, evidence of competency and reference(s) for each proposed agent as applicable.

Please note that all additional agents must sign this form.

Full names and titles (leave blank if none):	

Section D – Previous Consultation

Please give details of any prior communication with Growth, Housing and Environment or with any other professional body regarding the proposed licensed activity.

Section E – Purpose of Licence

It is a legal requirement under the Wildlife Law 2000 for a licence to meet the requirements detailed in (c) of the guidance notes. It will be a condition of this licence, if granted, that such requirements are met.

Species (include scientific name if known)

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Purpose of application

Please tick relevant box(s)

Scientific, research or educational purposes	<input type="checkbox"/>
Ringling, marking or attaching any other identifying or tracking device to any wild bird or wild animal, or examining any ring, mark or device.	<input type="checkbox"/>
Conserving flora or fauna	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>

Proposed licence start and end date

____ / ____ / ____ to ____ / ____ / ____

Location of activity (attach location map where possible)

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Brief description of the proposal. (A detailed method statement and/or project proposal should be attached)

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List all licensable actions to be carried out (including methods and/ or equipment that are otherwise illegal. Attach a separate sheet if necessary

Section F – Previous applications

Have previous applications or licence decisions been made in relation to the current application (e.g. previous surveys carried out on this site)

Yes No

If yes, please enter licence number(s) and a summary of the licensed activity:

Section G – Authorisations

Is the person/organisation applying for the licence the owner/occupier of the land?

Yes No

If No, has the owner/occupier's given permission to carry out activity on the land?

Yes No

Please note that the owner or occupier must sign the declaration at the end of this application form.

Will any part of the proposed activity fall in or adjacent to a site of special interest (SSI)?

Yes No

If yes, has separate permission been applied for or obtained to carry out this activity on the SSI concerned?

Yes No

Section H – Consent Status

Is any additional consent required for the proposed licensed activity(s) (e.g. planning related consent?)

Yes No

If Yes, please give details, including date of consent or outstanding consents, below.

Section I – Supplementary Information

Please provide any additional information you may have to support your application.

Section J – Previous convictions

Have you, or any of the persons named on this application form, ever been convicted of an offence under the Wildlife Law 2000 or the Animal Welfare (Jersey) Law 2004?

Yes No

If Yes, please give details below.

Section K – Declaration

Important information:

Before signing this form please read the following consent information carefully. It explains how personal data will be used and provides a brief description of an individual's rights under Jersey's Data Protection Law. For further information on how Growth, Housing and Environment handles personal data please visit <http://www.gov.je/howweuseyourinfo>

Consent of all parties named in this application

I declare that this application is made with my authority. I am aware that it's an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used to process my application for a licence to carry out activities affecting protected species in accordance with the Wildlife Law 2000.

I am aware and agree that the information supplied in this form, together with any other accompanying information:

- May be disclosed to third parties with specialist knowledge of the species or activities proposed, where advice is needed in order to process this application.
- May be used for the purposes of providing published statistical data and reports relating to the Wildlife Law 2000, to meet the island's international environmental obligations and local Strategic Policies such as the Jersey Biodiversity Strategy.
- That as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.

I understand that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.

I understand that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my licence or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

Licensee Name:		Signature:	
Position: (if applicable)		Date:	

Principal Agent Name:		Signature:	
Position: (if applicable)		Date:	

Additional Agent No:1 Name:		Signature:	
Position (if applicable)		Date:	

Additional Agent No:2 Name:		Signature:	
Position: (if applicable)		Date:	

Additional Agent No:3 Name:		Signature:	
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Position: (if applicable)		Date:	

Land owner		Signature:	
Name:			
Position: (if applicable)		Date:	

Guidance Notes

(a) Evidence of competency

It is a condition of any licence issued that all individuals (with the exception of supervised assistants), carrying out the licensed activities are appropriately trained and competent in carrying out the activities permitted by the licence. Evidence of competency (including, where necessary, field experience and training courses) in the relevant field and working with the relevant species must therefore be provided, unless such evidence has been previously supplied within the last three years.

Please note that the department will exercise their discretion regarding the evidence of training required according to the nature of the licensed activity. It may be flexible if, for example;

- an application involves rare or less studied species or a highly specific activity with limited specialist referees available; or
- the proposed licensed activities do not involve handling of animals/birds.

In the case of additional named agents to be carrying out non-specialist or less invasive activities, evidence of training in the field in the activities concerned may be accepted.

Eligible training certificates or licences from another authority

Reputable training with a recognised training organisation can be counted as part of a required reference.

Training should be relevant to the licensed activities, including:

- Species identification, biology, ecology and conservation;
- Working knowledge of survey methods and site assessment
- Working knowledge of habitats and structures used by the species concerned
- An understanding of and requirement to comply with the relevant protocols and best practice guidelines for working with the species concerned.

A copy of the certificate needs to be submitted providing evidence of:

- Completion of the course (within the last three years); and
- The course content

(b) References

Evidence of competency must be supported by the number of references as detailed below.

Written references needed by all persons to be carrying out the licensed activities:	Number of references required
Has not held a licence (or acted as an agent under a licence) for the species and/or proposed licensed activity in the last 3 years	2
Holds a relevant licence but wants to add new activities	1
Holds a relevant and current certificate of training that covers the proposed licensed activity	1
Holds a licence from another appropriate authority (ie. where the relevant species are covered)	1

References should be submitted using the form (RT) which is available at www.gov.je [Referee Template](#)

(c) Licence Purpose

Under Article 16 (2) and (3) of the Conservation of Wildlife (Jersey) Law 2000, licences must satisfy the following conditions:

The licensed activity must meet one or more of the purposes defined in Article 16(2); such purposes include:-

- scientific, research or educational;
- ringing or marking or attaching any other identifying or tracking device to any wild bird or wild animal, or examining any ring, mark or device;

- conserving flora or fauna.

As regards the licence purpose there must be no other satisfactory solution to the proposed activity; and

The proposed activity will not be detrimental to the survival of the population concerned.