

**Conservation of Wildlife (Jersey) Law 2000
(as amended)**

Application Form – Bat Roost Visitor Licence (ref. BRV)

Application for an annual licence to survey bats occupying a roost by observation only

- Before completing this form, please read the guidance notes towards the back
- The department will aim to determine the outcome of your application within 15 working days of receipt of all required information.

Section A – Proposed Licensee details

Full name and title:			
Organisation name: (if applicable)			
Position: (if applicable)			
Correspondence address:			
Post code:			
Contact number:		Email:	
Professional Membership: (If applicable, e.g. CIEEM)			

Evidence of Competency

Has the proposed Licensee previously obtained a licence under the Conservation of Wildlife (Jersey) Law 2000 (the 'Wildlife Law 2000') to carry out activities affecting bats within the last three years?

Yes No

Date and reference of most recent relevant licence:	
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Note: If the proposed Licensee has not previously obtained a licence to carry out the licensed activities within the last three years evidence of competency must be attached (see guidance note (b)).

Section B – Previous Consultation

Please give details of any prior communication with the Department or with any other professional body regarding the proposed licensed activity.

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Section C – Purpose of Licence

It is a legal requirement under the Wildlife Law 2000 for a licence to meet the requirements detailed in (c) of the guidance notes. It will be a condition of this licence, if granted, that such requirements are met.

Purpose of application

Please tick relevant box(s)

Scientific, research or educational purposes	
Conserving flora or fauna	
Other (please specify)	

Brief summary of the proposed activities

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Please provide details below if you are intending to use an endoscope.

Please specify type(s) of endoscope	
Provide details of relevant experience in this activity	

Section D – Supplementary Information

Please provide any additional information you may have to support your application.

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Section E – Previous convictions

Have you ever been convicted of an offence under the Wildlife Law 2000 or the Animal Welfare (Jersey) Law 2004?

Yes No

If yes, please give details below.

Section F – Declaration

Important information:

Before signing this form please read the following consent information carefully. It explains how personal data will be used and provides a brief description of an individual's rights under Jersey's Data Protection Law. For further information on how the Department of the Environment handles personal data please visit <http://www.gov.je/howweuseyourinfo>

Consent of all parties named in this application:

I declare that this application is made with my authority. I am aware that it's an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used to process my application for a licence to carry out activities affecting protected species in accordance with the Wildlife (Jersey) Law 2000.

I am aware and agree that the licensee must submit an annual report to the department as a condition of the bat roost visitor licence within 14 days of its expiry. (see guidance notes (a))

I am aware and agree that the information supplied in this form, together with any other accompanying information:

- May be disclosed to third parties with specialist knowledge of the species or activities proposed, where advice is needed in order to process this application.
- May be used for the purposes of providing published statistical data and reports relating to the Wildlife Law (Jersey) 2000, to meet the island's international environmental obligations and local Strategic Policies such as the Jersey Biodiversity Strategy.
- That as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.

- I understand that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.
- I understand that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my licence or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

Licensee

Name:		Signature:	
Position: (if applicable)		Date:	

Guidance Notes

(a) General

The licence will authorise you to survey bats occupying a roost by observation only, including the use of artificial light in the form of cold torches and endoscopes but not flash photography. If you wish to undertake activities that would involve the capture and handling of bats or the disturbance of hibernating bats please use the Conservation and Research Application Form which is available at www.gov.je. [CR Form](#)

Please note that this is an annual licence which runs from 1st January to 31st December each year.

It is a condition of the licence that an annual report, detailing all the activities carried out, be submitted to the department within 14 days of the expiry of the licence. A template reporting form will be attached to the licence for this purpose.

(b) Evidence of competency

It is a condition of any licence issued that all individuals (with the exception of supervised assistants), carrying out the licensed activities are appropriately trained and competent in carrying out the activities permitted by the licence. Evidence of competency (including, where necessary, field experience and training courses) in the relevant field and working with the relevant species must therefore be provided, unless such evidence has been previously supplied within the last three years.

Eligible training certificates or licences from another authority

Reputable training with a recognised training organisation can be counted as part of a required reference.

Training should be relevant to the licensed activities, including:

- Species identification, biology, ecology and conservation;
- Working knowledge of survey methods and site assessment
- Working knowledge of habitats and structures used by the species concerned
- An understanding of and requirement to comply with the relevant protocols and best practice guidelines for working with the species concerned.

A copy of the certificate needs to be submitted providing evidence of:

- Completion of the course (within the last three years); and
- The course content

References

Evidence of competency must be supported by the number of references as detailed below.

Written references needed by all persons to be carrying out the licensed activities:	Number of references required
Has not held a licence (or acted as an agent under a licence) for the species and/or proposed licensed activity in the last 3 years	2
Holds a relevant licence but wants to add new activities	1
Holds a relevant and current certificate of training that covers the proposed licensed activity	1
Holds a licence from another appropriate authority (ie. where the relevant species are covered)	1

References should be submitted using the form (RT) which is available at www.gov.je [Referee Template](#)

(c) Licence Purpose

Under Article 16 (2) and (3) of the Conservation of Wildlife (Jersey) Law 2000, licences must satisfy the following conditions:

The licensed activity must meet one or more of the purposes defined in Article 16(2); such purposes include:-

- scientific, research or educational; and
- conserving flora or fauna