

**Infrastructure, Housing and Environment  
Environmental and Consumer Protection  
Pollution Control**

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**Waste Management (Jersey) Law 2005 (the 'Law')**

**Application for a Waste Management Licence**

It is a legal requirement under Article 23 of the Law that persons carrying out waste management activities hold a Waste Management Licence, unless otherwise exempt.

Please note that all applications are subject to a consultation process (see guidance note 12)

Please read the guidance notes in section J

**In what capacity are you registering? Please tick the appropriate box**

☐ **Individual / Sole trader**  
Complete section A  
and D to I

☐ **Company**  
Complete section B  
and D to I

☒ **Government of Jersey Dept.**  
Complete section C and D to I

☐ **Partnership**  
Complete section A  
and D to I

☐ **Other**  
Complete section B  
and D to I

**Section A – Applicant details: Individual / Sole Trader / Partnership**

Full name and title of  
individual /sole trader /  
partner:

Full name and title of  
additional partners  
(continue on a separate  
sheet if necessary)

Trading Name (if  
applicable:

Correspondence  
address including post  
code:

Primary contact name:

Contact number:

Secondary contact  
name (if applicable):

Contact number:

		Email:
		Email:

The partners must provide evidence of the partnership's status under the Partnership (Jersey) Law 1994 or provide other evidence, for example, a copy of the partnership deed or agreement.

## Section B – Applicant details: Company / Organisation

Please note that the company must be incorporated under the Companies (Jersey) Law 1991 (or an equivalent law in another jurisdiction).

Company / Organisation Name:			
Trading name: (if applicable)			
Company Incorporation number:			
Registered office address including post code:			
Full names and positions of company officers (eg Company Directors / Company Secretary *)			
Description of the type of organisation (e.g. charitable organisation)			
Correspondence address including post code: (if different to above)			
Primary contact name:		Position:	
Contact number:		Email:	
Secondary contact name:		Position:	
Contact number:		Email:	

\* Please complete the details of the company officers on a separate sheet if necessary or provide a copy of the register(s) of officers.

### Section C – Government of Jersey Department

Department name:	I&E, Operations & Transport	Ministerial Title:	Minister for Infrastructure
Contact name:			
Contact number:		Email:	
Correspondence address including post code:	Solid Waste Administration, La Collette Reclamation Site, Route du Veule, St Helier, JE2 3NX		

### Section D – Site details

Please provide details below regarding your site.

A site plan outlining the land area in red must be submitted with your application. This plan should be completed by a surveyor, architect or engineer. (see guidance note 2)

Site name: (if applicable)	Animal By-Products (A.B.P.)
Full site address inc post code:	La Rue D'Asplet, Trinity JE3 5JP
What is the site currently used for	Animal carcase incineration

Are you the owner of the land detailed above?

☒ Yes ☐ No

If **Yes**, please provide evidence regarding the ownership of the land with your application

If **No**, please provide evidence of the land owner's consent regarding the proposed use of the land.

Does the site have relevant planning approval for the waste activity?

☒ Yes ☐ No

If **Yes**, please provide the following details and include a copy of your planning approval with your application.

Planning approval reference number:	PB/2003/0066	Date planning approval granted:	18/06/2003
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If **No**, please detail what allows the lawful use of the site for the activities applied for in the absence of planning permission and provide evidence.  
(see guidance note 3)

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## Section E – Waste management activities

What will be the main waste management activity carried out on the site. (see guidance note 4)  
Please tick one box only

<input type="checkbox"/>	Landfill
<input type="checkbox"/>	Transfer station
<input checked="" type="checkbox"/>	Incinerator
<input type="checkbox"/>	Storage at site other than that of production
<input type="checkbox"/>	Biological treatment - specify type of treatment below
<input type="checkbox"/>	Chemical treatment - specify type of treatment below
<input type="checkbox"/>	Physical treatment - specify type of treatment below
<input type="checkbox"/>	Other - provide details below

Please provide a summary of the other waste management activities to be carried out on the site which are associated with or incidental to the main activity, for example baling, sorting, screening, leachate treatment.

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Please provide details of the type and quantity of waste to be managed by the site  
(see guidance note 5)

Waste type	Physical form (solid/sludge/liquid/powder/gas)	Tonnes per day	Tonnes per year
Municipal			
Hazardous			
Health care			
Scrap metal			
Construction/demolition			
Other please specify (continue on a separate sheet if necessary)			
Animal by-products (carcasses)	Solid	-	80
Animal by-products (abattoir)	Solid	-	90
<b>Totals</b>			170
<b>Annual total (if different to combined totals) (see guidance note 6)</b>			

Do you intend to accept hazardous waste at the site? (see guidance note 5)

☐ Yes If Yes, provide details below ☒ No – If No, go to Section F

Waste type	Hazard code H1 - H13	EWC code	Physical form (solid/sludge /liquid/ powder/gas)	Tonnes per day	Tonnes per year
	<b>Totals</b>				
	<b>Annual total (if different to combined totals) (see guidance note 6)</b>				

## Section F – Site operations

### 1 Capacity of the site

What type of site do you require? Complete the sections indicated below

☐ Landfill site – section 1.1 & 1.4

☒ Incinerator – section 1.2 & 1.4

☐ Treatment plant – section 1.2 & 1.4

☐ Transfer station – section 1.3 & 1.4

☐ Other – section 1.3 & 1.4

### 1.1 Land capacity (see guidance note 7)

Total void space in cubic metres		Total area available for landfilling of wastes in square metres / verges	
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### 1.2 Incinerator and treatment plant capacities

Maximum theoretical design capacity throughout	0.4	tonnes per hour
Proposed actual capacity throughout (if different from above)	0.4	tonnes per hour
Storage capacity for wastes prior to treatment / incineration (both tonnes and cubic metres)	60	tonnes
	30	cubic metres
Storage capacity for post treatment / incineration residues (e.g. ash) (both tonnes and cubic metres)	16	tonnes
	12	cubic metres

### 1.3 Transfer station and other capacities

Municipal waste storage capacity  (Include both tonnes and cubic metre figures for solids and units used for liquids and gases as applicable)		tonnes
		cubic metres
		Units used
Hazardous waste storage capacity  (Include both tonnes and cubic metre figures for solids and units used for liquids and gases as applicable)		tonnes
		cubic metres
		Units used
Health care waste storage capacity  (Include both tonnes and cubic metre figures for solids and units used for liquids and gases as applicable)		tonnes
		cubic metres
		Units used
Construction/demolition waste storage capacity  (both tonnes and cubic metres)		tonnes
		cubic metres
Scrap metal storage capacity  (both tonnes and cubic metres)		tonnes
		cubic metres

#### 1.4 Operational status

Is the site a new facility?

☐

Yes – complete 1.6 & 1.7

☒

No – complete 1.5 & 1.7

#### 1.5 Existing sites

What date did the waste management activities commenced	July 2008
Estimated remaining active life in years (where appropriate)	5 - 8

#### 1.6 New facilities

Proposed start date for work at the site	
Estimated active life in years (where appropriate)	

#### 1.7 Operating hours

Hours permitted under planning law (if applicable).  Use 24 hour clock	Days	From	To
	Monday to Friday	08:00	18:00
	Saturday	08:00	13:00
	Sunday	None	None
	Bank/public holidays	None	None
Hours open for receipt/removal of waste (if different from permitted hours)  Use 24 hour clock	Monday to Friday		
	Saturday		
	Sunday		
	Bank/public holidays		
Hours open for processing /handling of waste (if different from permitted hours)  Use 24 hour clock	Monday to Friday		
	Saturday		
	Sunday		
	Bank/public holidays		



## Section G – ‘Fitness’ of applicant

### ‘Fitness’

The Environment Minister will only issue a waste management licence if they are satisfied that you are fit to carry out the activity to which it relates. The following three factors will be taken into consideration.

- Financial security
- Technical resources
- Relevant convictions for offences

#### Financial security (see guidance note 8)

Please describe below how you intend to demonstrate that you have sufficient financial resources to meet the terms and conditions of the waste management licence. Continue on a separate sheet as necessary.

An expenditure plan for the site should be included with this application.

An annual budget is provided by the Government of Jersey for the sole use of operating and maintaining the facility. The Government has set aside funds for disaster recovery.

#### Technical resources (see guidance note 9)

Please provide the following details for each person who will be responsible for managing the site along with a statement of qualifying experience for each party. Complete on a separate sheet as necessary.

Full name:	David Bradley
Position:	Manager Abattoir & ABP
Names of two referees who will endorse the statement of qualifying experience:	1 Richard Fauvel
	2 Fay McCarthy
Full name:	
Position:	
Names of two referees who will endorse the statement of qualifying experience:	1
	2

Full name:	
Position:	
Names of two referees who will endorse the statement of qualifying experience:	1
	2

### Previous Relevant Convictions

Have you or any relevant person been convicted of any offences relating to waste management or environmental matters in the past five years?  
(see guidance notes 10)

☐ Yes, (please provide details below) ☒ No

Full name of company or individual convicted	
Position (if applicable)	
Date of conviction:	
Name of court:	
Offence and penalty imposed:	

Additional information relating to the offence (For example any appeals lodged, why the offence occurred, actions taken to prevent offences in the future)

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### Section H - Checklist

Please can you tick the relevant boxes to confirm inclusion of the following documents.

<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Continuation sheets - numbered and cross referenced to the section they apply to and signed and dated by the applicant
<input type="checkbox"/>	Company registration or partnership documents
<input checked="" type="checkbox"/>	Site location plan

<input type="checkbox"/>	Evidence of land ownership or landowners consent to occupy the site for the purposes of the waste activity
<input checked="" type="checkbox"/>	Copy of planning permission
<input type="checkbox"/>	Financial information, including site expenditure plan
<input type="checkbox"/>	Statement(s) of qualifying experience
<input checked="" type="checkbox"/>	Working plan, including: <ul style="list-style-type: none"> <li>➤ a written statement</li> <li>➤ plans</li> <li>➤ detail drawings with a full contents list of plan titles, dates and unique plan/drawing reference numbers</li> </ul> <i>(see Chapter 5 Waste Management Guidance on</i> <b><u>Guidance notes on new waste management licensing system (gov.je)</u></b>
<input type="checkbox"/>	Letter requesting commercial confidentiality (see guidance note 1)

## Section I - Declaration

### Important information:

Before signing this form please read the following consent information carefully. It explains how personal data will be used and provides a brief description of an individual's rights under Jersey's Data Protection Law. For further information on how the Infrastructure, Housing and Environment handles personal data please visit <http://www.gov.je/howweuseyourinfo>


### Consent

I confirm and agree:

- that this application is made with my authority and I am aware that it is an offence to submit false or misleading information with an application
- to pay all fees relating to my application for a waste management licence (see guidance note 11)
- to the information supplied in this form, together with any other accompanying information, to be used to process my application for a Waste Management Licence in accordance with the Waste Management (Jersey) Law 2005 which includes the following:
  - it will be made available to the public as part of the public consultation process and while the licence is valid. (Any special category data will be redacted before publication)
  - a notice will be published in the Jersey Gazette as part of the consultation process (see guidance note 12)
  - it will be made available to statutory consultees including the Minister for Social Security, the Minister for Health & Social Services and any other relevant body for example Parish authorities, Fire Service etc.
  - may be disclosed to the organisations listed below, where it is necessary, for example, to carry out compliance checks and investigations concerning breaches or potential breaches of law, for enforcement purposes and for providing statistical reports
    - The States of Jersey Police
    - Customs and Immigration Service
    - Other enforcement authorities in the Channel Islands, United Kingdom and Europe when necessary.

- that as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.
- that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.
- that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my waste management licence or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

**Applicant consent** - The application form should be to be signed by individual or authorised person representing the company or organisation or all members of a partnership as applicable)

Full name:	Fay McCarthy	Signature:	
Position: (if applicable)	Senior Operations Manager	Date:	31 May 2023

**Additional partnership signatures**

Full name:		Signature:	
Position: (if applicable)		Date:	

**Additional partnership signatures**

Full name:		Signature:	
Position: (if applicable)		Date:	

Please continue on a separate sheet if there are additional members of the partnership