



Email: [wildlifelicensing@gov.je](mailto:wildlifelicensing@gov.je)

Website: [Legal protection of wildlife and wild places \(gov.je\)](http://www.gov.je/legal-protection-of-wildlife-and-wild-places)

## Wildlife (Jersey) Law 2021

### **Application Form for a project licence to disturb or take protected wild birds for the purpose of preserving public air safety (PL04)**

- Before completing this form, please read the guidance notes in Section Q.
- The department will aim to determine the outcome of your application within 15 working days of receipt of all required information.
- Further information regarding wildlife protection and licensing can be accessed using the following link: [Legal protection of wildlife and wild places \(gov.je\)](http://www.gov.je/legal-protection-of-wildlife-and-wild-places)

#### Section A – Applicant details

#### **In what capacity are you applying for a Licence?**

The licence may be held by a person or by an organisation, however, the organisation must provide the contact details of the Appointed Person who will be their primary point of contact (see guidance notes in Section Q).

- Applicant in person  
 Organisation

Please enter details of the person or organisation (including Appointed Person) who will become the licence holder.

Full name inc title	
Organisation name (if applicable)	
Position (if applicable)	
Correspondence address inc post code	
Contact number	
Email address	

A person with specific skills and knowledge of the activities and species concerned must be appointed as Lead Agent to undertake/oversee the licensed activities. This may either be the Applicant, Appointed Person on behalf of the organisation or the person nominated in Section B.

Please complete the following to confirm who will act as Lead Agent on the licence.

Party to be nominated as Lead Agent	Tick as appropriate
Applicant (individual)	
Appointed Person (organisation)	
Additional Lead Agent (complete Section B)	

### Section B – Lead Agent details

Full name inc title	
Organisation name (if applicable)	
Position (if applicable)	
Correspondence address	
Contact number	
Email address	

Has the Lead Agent been involved in the preparation of this licence application?

Yes  No

### Section C – Communication Preferences

Please indicate who should be contacted to discuss this application:

Applicant  Lead Agent

Please indicate to whom the outcome documentation for this application should be sent:

Applicant  Lead Agent

## Section D – Skills and experience to support your application

**A Competency and Reference Form** (ref. CRF2) should be completed by the person who is appointed as Lead Agent and should be submitted with this application.

A copy of the CRF2 form can be accessed using the following link or by sending an email to [wildlifelicensing@gov.je](mailto:wildlifelicensing@gov.je).

## Section E – Accredited Agents

Will any additional Accredited Agents be authorised to act under this licence (see guidance notes in Section Q)?

Yes  No

**Please note** that an Accredited Agent should only be authorised where the Applicant or Lead Agent can personally assure that the individual is appropriately experienced, skilled and competent to undertake the licence activities. Evidence to this effect may be sought by the Licensing Authority.

Please complete the details below for each Accredited Agent (please continue on a separate sheet if additional agents needed)

	Person 1	Person 2	Person 3
Full name inc title			
Correspondence address inc post code			
Contact number			
Email address			

## Section F – Previous applications

Have there been any previous applications made by the persons or organisation named in this form in connection with the proposed licensed activity?

Yes  No

If 'yes', please give details (eg date of application, outcome of application and reference number)

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## Section G – Use of Firearms

### Use of Firearms

Each individual proposing to carry out shooting under this licence must provide a copy of a valid firearms certificate in their name with the appropriate conditions for shooting outside of an approved firearms range.

**Please confirm who will be shooting under this licence** (tick as appropriate)

	Yes/no	Firearms certificate attached
Applicant (individual)		
Lead Agent (organisation)		
Accredited Agent 1		
Accredited Agent 2		
Accredited Agent 3		

## Section H – Licence Purpose

Please confirm that this application is for the purpose of preserving public air safety.

Yes  No

Note: if your application is not for the above purpose you cannot use this form and should contact the Land Resource Management Team for further advice on your licence application.

## Section I – Application Details

Use this section to provide summary details of the proposed licensed activity.

You must also submit with the completed application form a current bird control management plan or method statement for the activity(s) (see guidance notes in Section Q).

Have you enclosed a bird control management plan or method statement for the activity(s)?

Yes  No

Please provide a brief description of the activity you are applying to carry out. If the application relates to a live or previously approved planning application, provide the planning reference.

Please provide a summary of your need to apply (a more detailed explanation should be included within the management plan or method statement)

Please explain why there is no other satisfactory course of action other than that for which the licence is being sought.

You will also need to provide justification in the management plan or method statement that the action taken will not negatively affect the conservation status of the species concerned. Please provide a summary here:

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Please summarise below the licensable actions that you wish to perform (full details should be provided in the mitigation strategy or method statement). Use a separate sheet if necessary.

	Licensable Action 1	Licensable Action 2	Licensable Action 3
Species			
Activity			
Method or field technique (e.g. use of traps)			
Start date			
End date			

### Section J – Site Details

Please provide the following details for any sites that will be used whilst acting under the licence. (complete on a separate sheet if necessary)

	Site 1	Site 2	Site 3
Site/location name			
Address inc post code			

Is the applicant the owner/occupier of the land?

Yes  No  If no, please answer the following question

Have you received the owner's permission to apply?

Yes  No

It is the applicant's responsibility to obtain the owner's permissions to act under licence on their property. You may be asked to provide documentation which confirms that you have permission.

### Section K – Designated Sites

Please see the guidance notes in Section Q for further information on designated sites.

Areas of Special Protection

Will any part of the proposed activity fall in or within 50m of an Area of Special Protection designated under the Wildlife (Jersey) Law 2021?

Yes  No  If yes, please give site details below

Sites of Special Interest

Will any part of the proposed activity fall in or within 50m of a Site of Special ecological Interest designated under the Planning and Building (Jersey) Law 2002?

Yes  No  If yes, please complete the table below

Please indicate whether the activity will fall on and/or within 50m of a designated site:	Designated Site name
On <input type="checkbox"/>	
Adjacent to <input type="checkbox"/>	

On <input type="checkbox"/>	
Adjacent to <input type="checkbox"/>	
On <input type="checkbox"/>	
Adjacent to <input type="checkbox"/>	

Has consent been obtained for the proposed activities to be undertaken within the designated sites noted above?

Yes  No

If 'no' please provide an explanation (e.g. if consent is not needed, or if an application has been requested but not yet obtained)

### Section L – Supplementary Information

Please provide any additional information you may have to support your application. (continue on a separate sheet as necessary)

### Section M – Previous convictions

Have you or any person listed in the application ever been convicted of a wildlife related or animal welfare related offence?

Yes  No

If yes, please give details below (including dates).

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## Section N – Charge Screening

This application form will be used to assess whether you need to pay for your licence.

The cost of this project licence to carry out wild bird control for the purpose of preserving public air safety is:

- £400 for licence issue
- £50 for modification of a licence

There are defined circumstances in which licences may be exempt from fees (see Section Q).

b. Will the licensed activities be undertaken wholly on behalf of a registered charitable body as defined in the Charities (Jersey) Law 2014?

Yes  No

If 'yes' please give the name of the registered charity

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You will be informed of any licence fees payable for this licence once your application has been reviewed by the Licensing Authority. If your licence application is unsuccessful, you will not be charged.

## Section O – Checklist

Please tick the relevant boxes to confirm inclusion of the following documents.

	Completed application form PL04
	Competency and Reference form CRF2 (see Section D)

	Bird control management plan/method statement inc. relevant attachments e.g. maps (see Section I)
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## Section P – Declaration

### Important information:

Before signing this form please read the following declaration information carefully. It explains how personal data will be used and provides a brief description of an individual's rights under Jersey's Data Protection Law. For further information on how Infrastructure and Environment handles personal data please visit <http://www.gov.je/howweuseyourinfo>

### Declaration of all parties named in this application:

I declare that this application is made with my authority. I am aware that it's an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used to process my application for a licence to carry out activities affecting protected species in accordance with the Wildlife (Jersey) Law 2021.

I am aware and agree that the information supplied in this form, together with any other accompanying information:

- May be disclosed to third parties with specialist knowledge of the species or activities proposed, where advice is needed in order to process this application.
- May be used for the purposes of publishing anonymised statistical data and reports relating to the Wildlife Law (Jersey) 2021, to meet the island's international environmental obligations and local Strategic Policies such as the Jersey Biodiversity Strategy.

I understand that you will not use my personal information for any other purpose, without my permission, unless you are legally required to do so.

I understand that as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018.

I understand that under Jersey's Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my licence or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

**Applicant**

Name:		Signature:	
Position: (if applicable)		Date:	

**Lead Agent (if applicable)**

Name:		Signature:	
Position: (if applicable)		Date:	

**Accredited Agent 1 (if applicable)**

Name:		Signature:	
Position: (if applicable)		Date:	

**Accredited Agent 2 (if applicable)**

Name:		Signature:	
Position: (if applicable)		Date:	

**Accredited Agent 3 (if applicable)**

Name:		Signature:	
Position: (if applicable)		Date:	

## Section Q - Guidance Notes

### Licence overview

This project licence permits activities affecting protected wild bird species for the purposes of preserving public air safety. The licence may only be used in circumstances where there is no satisfactory alternative course of action; such as when alternative measures that do not require a licence have been considered and proved to be either impractical or impossible.

The licence may be held by an individual or an organisation, however a person with specific knowledge of the activities to be licensed and species affected must be appointed as lead agent to undertake and oversee the licensed activities. This may either be the applicant, appointed person on behalf of the organisation or a nominated agent.

### Bird Control Management Plan/Method statement

A current **bird control management plan** must be submitted with the completed application form and it should include the following details:

- the objectives of the bird control management plan
- the species affected
- how data will be collected and used
- why the work is necessary
- what alternative lawful methods are taken
- how impacts will be monitored
- a plan or map to show the management plan location

Implementation of the bird control management plan or method statement will be a condition of the licence.

### Application definitions

#### Applicant

The Applicant is the named individual (or on behalf of an organisation) who is applying for the licence and who would become the licence holder if the licence is granted.

#### Appointed Person

The Appointed Person is an employee of the licence holder where the latter is an organisation, who is nominated to act as a single point of contact with regard to this licence.

## **Lead Agent**

The Lead Agent is a person appointed by the Applicant to undertake and/or oversee the licensed activity and for ensuring that the licence conditions are complied with.

## **Accredited Agent**

The Accredited Agent is an individual who is authorised to act under this licence without supervision and should only be authorised where the Applicant can personally assure that the individual is suitably skilled and competent to carry out the licence activities.

## **Assistant**

The Assistant is a person assisting with the licensed activities but who is not permitted to work unsupervised at any time.

## **Licence review and payment**

The full schedule of fees chargeable for licences under the Wildlife (Jersey) Law 2021, and circumstances in which licences may be exempt from fees, are contained within the [Wildlife \(Licence Fees\) \(Jersey\) Order 2023 \(jerseylaw.je\)](#)

Following submission, your application will be reviewed by the Licensing Authority and you will be notified via the address given in section A above of the decision made.

Where the decision to grant a licence has been taken by the Licensing Authority and licence fees are not applicable, the licence will be issued to the address given in Section A above.

Where the decision to grant a licence has been taken by the Licensing Authority and licence fees are applicable, further instructions for making payment will be provided via the contact details given in Section A. The licence will be issued following successful payment of the licence fee.

If your licence application is unsuccessful, you will not be charged.

Under Article 36(7) of the Law you may request the Minister to reconsider any decision made in relation to the grant of, or refusal to grant a licence, or in relation to any condition specified in a licence. Such request should be submitted in writing to the Minister at the address given above.

<b>For office use only</b>
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App. Ref:
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Date received:
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