**Risk Assessment Template**

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| \\ois.gov.soj\sojdata\HRD_HomeDirs\MulryM2\Desktop\Gov Of Jersey Logo.png | **RISK ASSESSMENT FOR** *[work activity]* | | |
| **REVIEW DATE:**  Annually or when changes occur in work activity | **RESPONSIBLE MANAGER** | **DATE OF ASSESSMENT:** | **ASSESSMENT REFERENCE:** |
| **NAME OF ASSESSOR** | **DEPARTMENT AND LOCATION** | |

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| --- | --- |
| **Severity (S)** | |
| 5 | Catastrophic - incident leading to irreversible health effects or death |
| 4 | Major - incident leading to long term incapacity/ disability |
| 3 | Moderate - incident leading to injury. Requiring 4-14 days off work |
| 2 | Minor - incident leading to minor injury. Requiring < 4 days off work |
| 1 | Negligible - incident leading to no/ minimal injury. Requiring 0 days off work |
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| **Persons at Risk** |
| Employees |
| Students |
| Clients |
| Contractors |
| Members of the Public |
| Work Experience Students |
| Other Persons |
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| --- | --- | --- | --- | --- | --- | --- |
| **Risk Rating Matrix** | | | | | | |
| Likelihood | Severity | | | | | |
|  | 1 | 2 | 3 | 4 | 5 |
| 1 | 1 | 2 | 3 | 4 | 5 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 5 | 5 | 10 | 15 | 20 | 25 |

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| --- | --- |
| **Degree of Risk** | |
| Likelihood (L) | |
| 5 | Certain – Hazard occurs frequently. It is a constant threat, or is custom practice ie, daily, montly, weekly |
| 4 | Likely – Hazard will probably occur but it is not a persistent issue. There are no issues of custom and practice, but we know we know from our experiences that the hazard does prestent itself from time to time |
| 3 | Possible – Hazard may occur occasionally, ie. One or twice a year |
| 2 | Unlikely – Hazard occurs infrequently but remains a possibility |
| 1 | Rare – Hazard is not expected to occur |
|  |  |

| **Activity** | **Hazard** | **People exposed** | **Current controls** | **Likelihood** | **Severity** | **Risk Level** | **FURTHER MEASURES REQUIRED OR COMMENTS** |
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