

Application Guidance Notes

Overview

If you are a European Union (EU) citizen living in Jersey, you and your family need to apply to the Jersey EU Settlement Scheme if you want to continue living here after 31 December 2020.

The Jersey EU Settlement Scheme covers all EU citizens living in Jersey and their close family members. Family members do not need to be from the EU; they can come from anywhere in the world and must complete their own application form.

The Jersey EU Settlement Scheme does not affect you to housing, work and health care benefits.

You do not need to apply if you're an Irish or British Citizen.

If you have been a resident in Jersey for more than 5 years you will be eligible for settled status. If you have been resident for less than 5 years you are eligible for pre-settled status.

You will need to fill out a short application form online. You will be able to get help over the phone or in person if you need it.

Close family members not living in the Jersey by 31st December 2020 will be able to join their EU Family member in the Jersey at any point in the future as long as the relationship still exists.

Children born or adopted after 31 December 2020, and future dependants, will also have their rights protected. Family members who are not EU citizens will need to show their relationship to an EU citizen living here.

What is required?

The application form will ask for basic information about you and your family members like; names, addresses passport numbers, national ID cards and social security numbers.

- Please ensure you have a valid passport or national ID card.
- You will need to know the month and year you arrived in Jersey.
- You will be required to declare any criminal convictions committed in any country as criminal checks will be undertaken on all applicants and dependants. Failure to declare criminal convictions may affect your application.

Further information

www.gov.je/brexit | settledstatus@gov.je | 01534 447900

The application process



1. Application to the Settlement Scheme is via an online form. To access the form go to www.gov.je or www.one.gov.je using a computer, laptop or smart phone.
2. Select the Jersey EU Settlement Scheme Application Form.
3. Fill in the online application form.
You will also be able to apply online at the Customer and Local Services department at La Motte Street.
Each EU citizen aged 16 and over must complete their own application form.
Children under the age of 16 only need to be included on one parent or guardian's application.
4. A Caseworker will contact you to arrange an appointment for you and your family to come in and provide your identity documents, and any other information that might be required.
5. You will need to attend either the, Customer and Local Services department in La Motte Street or Jersey Customs and Immigration at Maritime House, to provide your identity documents for verification.
Each applicant and any dependant listed on your application needs to attend in person to present the necessary documentation. Children under the age of 16 will need to provide a birth certificate and valid passport or national identity document.
6. You will receive your Settled Status confirmation letter via email or post.

Privacy Notice

Jersey Customs and Immigration Service (JCIS) will act as the 'Controller' of your data and will use the information you provide in a manner that complies with the Data Protection (Jersey) Law 2018.

For the purpose of the Jersey EU Settlement Scheme we will electronically access personal information held by the Social Security Department to facilitate the lawful processing of specified data. This includes your Social Security Number (SSN); Date of Birth; Residential Status; your contributions history and information relating to any benefit claims. JCIS will also be using your information to conduct criminal record checks.

We will not be able to grant you a Status under the Jersey EU settlement Scheme unless we have enough information and your permission to use that information as required.

We may need to pass your immigration status to other States of Jersey (SOJ) departments, agencies and other bodies. Examples of this include, but are not limited to: the police and law enforcement agencies; courts and customs and immigration authorities in the UK and Islands.

For further information relating to how we use your data and your rights, please see the Jersey Customs and Immigration Service's privacy policy and retention schedule, available if you click [here](#).

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