

Minutes of Children's Strategic Partnership Board
Committee Room Education Department
Thursday 30 May 2019
1000hrs – 1230hrs

Attendees	
Department / Organisation	
<p>Minister for Children (Chair)</p> <p>Ex-Officio Members</p> <p>Group Director Education, CYPES</p> <p>Group Director Children's Services, CYPES</p> <p>Director Young People, Further Education, Skills and Learning, CYPES</p> <p>Director Customer & Local Services</p> <p>Nominated Members</p> <p>Group Director Regulation, Growth Housing and Environment</p> <p>Family Nursing & Home Care</p> <p>Voluntary Sector Representatives</p> <p>Brighter Futures</p> <p>Jersey Child Care Trust</p> <p>Participant Observers</p> <p>Children's Commissioner</p> <p>Care Commission</p> <p>Guests</p> <p>Head of Children's Policy, SPPP</p> <p>Policy Principal, SPPP</p> <p>Assistant Director, SPPP</p>	
Apologies	
<p>Director General Children Young People Education and Skills</p> <p>Director of Corporate Performance and Planning, SPPP</p> <p>Head of Communication CYPES</p> <p>Group Director of Policy, SPPP</p> <p>Group Director of Public Protection, Justice and Home Affairs</p> <p>Governor and Head of Prison Service, Justice and Home Affairs</p> <p>Family Nursing & Home Care</p> <p>Chair of Safeguarding Partnership Board</p> <p>Chief Nurse</p>	

	Item
1	<p><u>Previous Meeting Minutes and Matters Arising</u></p> <p>Previous Minutes were approved.</p>

Getting Started

The Director of Children's Policy advised the Board that two half-day development days had now been completed and a number of themes and decisions now need to be taken by the Board in order to progress its work. A presentation covering the key themes were described and included:

Key Government Governance Structure

As a Board we need oversight of the whole system and escalation process, our gateway to Council of Ministers. Listed the following with a brief overview of each:

- Corporate Strategy Board
- Executive Management Team (EMT)
- Children's Cluster Meetings*
- Best Start Partnership – Early Years

** These meetings are to promote improved working between Government and voluntary sector. This cluster has met twice so far but are gaining pace now. The Board was advised that there is also a Children's Mental Health Cluster as well which would have a part to play.*

Key Forums to Children's Voice

The following were mentioned:

- School Councils*
- Children's Commissioner Youth Panel
- Jersey Youth Services
- Children's Rights Officer
- Youth Parliament**.

*The Board were advised that the School Council meetings started this year and are proving a good source of feedback

**Youth Parliament - A bid within the Government Plan

Clarity of the strategic system governance and structures will be crucial to the Boards work.

Role of the Board Member

In the ToR under Board Member Roles, it listed 4 areas Leadership, Effectiveness, Accountability and Sustainability with a few words on each. At the workshops, members gave feedback that they wanted a better understanding of the role in practice. The Director of Children's Policy described in more depth the role of the Board member which included:

- Being a dynamic link between your Department/Organisation and the Board
- Bringing examples / stories to the Board to show impact and enable the plan to come to life.
- Constructively challenge members which will develop a better shared understanding across the board as to what influences, promotes, undermines outcomes for children

- Constantly ask ourselves 'how is this going to change children's lives.
- Ambassadors to communicate the plan outside this room

The Group Director, CYPES mentioned that we need to be more proactive the way this is written and much more on the front foot. We need to work collaboratively and be thinking about what differences we can make as a Board and not just within our own areas.

The Voluntary Sector Representative stated that the ToR are very Government orientated. A suggestion to change the wording on the members reporting to others outside the Board should be more inclusive of voluntary sector structures. *Director of Children's Policy to amend ToR.*

The Voluntary Sector Representative mentioned the quorate and felt that this was quite a small number of people especially for the size of this Board. The Group Director, CYPES added that it should not just be the number of people as it is possible to hold a meeting with a small number, but it is dependent on certain people being in attendance i.e., you could not hold a meeting with just CYPES representatives in attendance.

ACTION: *Director of Children's Policy to amend ToR quorate from 6 to 8 members.*

Initiate Outcome Based Work Groups

The Board is an important forum but given its size more detailed work would need to be undertaken outside of this meeting.

The proposal was that we should set up 4 groups that will have a Lead who is a member of this Board along with a lead from the Voluntary Sector. The 4 groups proposed were based on each of the Children's Plan four outcomes.

All Children are able to:

- Live healthy lives
- Learn and achieve
- Grow up safely
- Be valued and involved

It was suggested that these groups be around 4/5 people and the other members of the group did not have to be members of this Board and each group can decide who the most appropriate people to be invited. However, each group needed to include someone who was not from that sector. Each group should engage with children and young people to assist discussion.

The Group Director, CYPES stated that however we set the infrastructure up for these groups we need to make sure the people in these groups are able to make the commitment to it. The Group Director, CYPES said that this is only our second Board and people have already left. There were two workshops and only a few attended both of these so we do need absolute commitment to this, and we need to challenge each other on this.

It was mentioned that the Chief Nurse is down as a Lead for one of the groups but is not a member of the Board. Director of Children's Policy advised that the Board Member who was originally representing this area had left the Service and Director of Children's Policy had spoken to the Chief Nurse and she agreed to sit on the Board until identifying a suitable replacement.

The Board also agreed that 4/5 people on each group seemed a bit small, as we need to ensure the right people on each group. It was suggested that we should aim for 6/8 people.

Initial Focus of Outcomes Working Groups

A suggested outline for each of the four outcome working groups was described by Director of Children's Policy. It included:

- First Meeting: Review the Children's Plan Technical Document to understand previous thinking and storey behind the baseline
- Second Meeting: Review the new Government Plan and proposed Performance Framework against the three passions identified in the Children's Plan (Reduce Inequalities, Promote Wellbeing, Protect Children's Rights)
- Third Meeting: Consolidate working groups thinking in terms of proposals to the Board obsessions.
- Each group feedback to the full Board in September with proposals describing what the board should (i) obsess about (ii) tightly monitor (iii) track

We also need to look at doing some work with the Voluntary Sector so that we are joined up and talking the same language which we can work on.

The Justice & Home Affairs Representative stated that the Police are committed to the Children's Pledge which will keep them true.

The Director of Children's Policy advised that the Youth Justice Review which was published yesterday will become much more intertwined.

It was asked if it was possible to make this more child friendly as it currently does not read as such.

The Director of Children's Policy stressed that we are a Board that needs to take a 'helicopter' view on what we need to obsess about.

The Growth Housing and Environment Representative stated that they provide many things around the environment and structures including the sport and property estate and have lots of interaction. If they look at the enrichment on the natural environment, we can do a lot for children's health. On the regulatory side, housing will have a massive impact on children's lives.

In summary we need to keep the groups focused and use the Children's Plan as a guide and treat the main pieces of work of the Government thinking specifically of children.

The draft Leads of the groups were questioned as to whether these are the best people. We need to make sure the Leads have some power and influence to deliver. The Director of Children's Policy advised that this draft list had been drawn up from discussions and feedback received.

The Director of Children's Policy advised that they would hope that each group Lead would bring back to the next Board in September details of what they are looking at and planning to do. This can then be agreed at the Board with a paper taken to CSB and CoM.

After a brief discussion on the Leads of the groups it was decided that who the Lead was, was really not that important but what is important is that the right people are included in the group and the group needs to be clear what they have to do to deliver.

The No2 Voluntary Sector Representative stated that what is missing from the list, obsess/monitor/track is being inspirational. If we are just going to deliver what has been asked but this is not done in an inspirational way this is not good enough. The Voluntary Sector Representative added that it should be about intervention and being proactive. No2 Voluntary Sector Representative mentioned the Right Time, Right Help Panel and advised that this is going in the right direction, but it is not yet looking at the future.

We do need to deal with the here and now, but we need to look to ahead to hopefully prevent some of these things happening in the future.

Director of Children's Policy advised that as part of the groups they would look at plans for future work, service redesign and development.

The Group Director, CYPES added that we do need to look at the short term, but we should also be looking at medium to long term as well with incremental steps along the way.

The Director, Young People, Further Education, Skills and Learning, CYPES said that we are data poor but if the scorecard had key indicators this would enable us to predict and act as well as link to future plans. The Director, Young People, Further Education, Skills and Learning, CYPES happy to be part of a group to get the correct data together. Family Nursing and Home Care said that it is not just data we must not forget the evidence research we have.

Director of Children's Policy said that we have a good place to start on this.

Key things

- Need to recognise all groups are different and each group needs to work out what is important to them.
- The lead needs to be someone who is on this Board so that they can report back but the rest of the group does not have to be.
- Each group needs to have a mix of people i.e. Health group – this group must have a least one person not from Health to give an insight from outside.

The Director of Children's Policy advised that an update on our progress will need to go to CSB and this may lead to further discussions

The Director of Children's Policy asked around the table if anyone had particular preferences on which group, they would like to sit on. The Director of Children's Policy took a list of these names.

Corporate Performance and Planning, SPPP advised that The Government Plan will be lodged in July. Is it our place to comment on the Plan? How does this sit politically? The Chair advised that he would find this helpful but was not sure about other Ministers that they might have other priorities. However, they will need to be reminded that this is the Number One priority.

Director of Children's Policy agreed to work to get a list of groups and its members agreed and circulated the next 2 weeks and communicate via letter/e-mail.

3. Frequency of the Board

	<p>It was agreed that the Board would continue to sit quarterly for 2 ½ hours duration with the working groups meeting in between.</p> <p>It was suggested that the Board ensure that it meets prior to CoM to enable The Chair to take an update to CoM. The Director of Children’s Policy advised that this may mean a change of dates of the Board, but he will look at this. The working groups will then report to the Board each time.</p> <p>The Group Director, CYPES said that this Board needs to consider progress on the Plan but also need to notice any new things that come out i.e., new policy/governance such as Youth Justice Review and Greenfields Review. It may be that we do not have to do anything with some of these, but we need to at least have this noted that we have looked at it.</p> <p><i>Director of Children’s Policy to add as an Agenda item for future meetings.</i></p>
4.	<p><u>Communication the Plan</u></p> <p>The Director of Children’s Policy advised that as Head of Communications, CYPES could not attend this Board they had passed a ‘mockup’ of a pull up banner for Director of Children’s Policy to show the group. The banner had a condensed version of the Children’s Plan.</p> <p>The Board was informed that Head of Communications, CYPES is putting together a Communications Plan, as this was a constant theme throughout the workshops. Pull up banners had been suggested which could sit in various departments but also in schools. The Director of Children’s Policy showed an example on the screen which highlighted the 4 outcomes and the vision.</p> <p>Family Nursing and Home Care commented that this could be used for professionals or adults but if you want to use this for children it needs to be written for children and show their rights and what they should expect from us.</p> <p>The Children’s Commissioner advised that Les Landes School have done a great piece of work and Head of Communications, CYPES should have a look at this.</p> <p>Justice & Home Affairs Representative said that when they wrote their Pledge, they had the same feedback and got the community involved to get the wording and look/feel right.</p> <p>Group Director, CYPES thought this was good and all the comments given valid but added that we also need to think about how we get this out across the Island as we need to reach a much wider audience.</p> <p>The No 2 Voluntary Sector Representative suggested that we have some sort of mapping around what we already have and what we then want to achieve, including the Voluntary Sector. Director of Children’s Policy to ask Head of Communications, CYPES to set up a meeting of a group, including the Voluntary Sector and schools to see what ideas come out of this.</p> <p>The Justice & Home Affairs Representative stated that social media/digital is missing from this, and this is how we get the most feedback especially from children and young people.</p> <p>The Children’s Commissioner asked how we are going to feedback to children on the Plan. Director of Children’s Policy advised that he felt this should be included in the Communications Plan.</p>

	<p>Director of Children's Policy stated that there are two further planned workshops for Board Members and suggests that one of these be on communications. This was broadly agreed.</p> <p>The No 2 Voluntary Sector Representative commented that the workshops were very valuable and made a difference having the Minister involved.</p> <p><i>Director of Children's Policy took an action to set up the next workshop to focus on Communicating the Children's Plan</i></p>
	<p>Next Meeting:</p> <p>Date: 12 September 2019</p> <p>Venue: Liberte House, La Motte Street, 4th Floor Boardroom</p>