



Annual Report & Accounts 2010



Family Nursing & Home Care (Jersey) Incorporated

Enabling life long wellbeing and care in the community

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Highlights

Enabling life long wellbeing and care in the community

82% of clients surveyed stated that services received were excellent/very good!

84% of teenagers took up the HPV vaccinations

New Birth visits by Health Visitors up by 370 visits.

6,155 District Nurse clinic attendees

What others say about us

"Thank you all so much for all your support and valuable advice over the past 12 months. It has been a great help being able to come to the breast feeding café every week."

"Thank you so much for the beautiful attention of all Aunties' carers. She loved you all."

"I am writing to convey my thanks for the carers and especially the twilight ladies who walked to me on two days during the recent snow conditions. I am most grateful for their care."

"Just a little note of a 'Massive' thank you to you for all your help and support for us."

"On behalf of my wife and I, I would like to convey to you our grateful thanks to you and your nurses for the excellent service we have received during our recent problems. We have nothing but the highest praise for the wonderful attention we have received from your nursing staff, they have been excellent."

Key numbers	<u>2010</u>	<u>2009</u>
Number of members	6,261	6,693
Number of client contacts		
Continuing activities	177,578	184,259
Financial movements	£	£
Operating income	6,833,969	6,883,603
Operating resources	<u>(7,136,000)</u>	<u>(7,475,432)</u>
Operating deficit	(302,031)	(591,829)
Charitable income	<u>651,200</u>	<u>299,769</u>
Net incoming/(outgoing) resources	<u>£ 349,169</u>	<u>£ (292,060)</u>
Total funds carried forward at 31 December	<u>£ 3,240,237</u>	<u>£ 2,745,640</u>

Number of staff	2010		2009	
	<u>Employees</u>	<u>FTE</u>	<u>Employees</u>	<u>FTE</u>
District nursing	52	41.31	47	40.17
Home Care	97	67.31	108	72.89
Child & Family	37	26.19	40	26.97
Clinical Effectiveness	<u>4</u>	<u>3.81</u>	<u>5</u>	<u>4.31</u>
Total Clinical Services	190	138.62	200	144.34
Administration, HR & Stores	<u>22</u>	<u>19.84</u>	<u>22</u>	<u>19.38</u>
Total number of staff	<u>212</u>	<u>158.46</u>	<u>222</u>	<u>163.72</u>

(FTE means Full Time Equivalent)

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

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Reference and administrative details

Patron:	Mrs Valerie Ridgway
Registered office:	Le Bas Centre, St Saviour's Road, St Helier, Jersey, JE2 4RP
Telephone number:	01534 443600
Fax number:	01534 443699
Email address:	enquiries@fnhc.org.je
Web address:	www.familynursing.org.je
Membership:	Association of Jersey Charities No: 115

Auditors

Alex Picot
Chartered Accountants
95/97 Halkett Place
St Helier
Jersey JE1 1BX

Bankers

Lloyds TSB Bank (Jersey) Limited
25 New Street
St Helier
Jersey JE4 8RG

Investment managers

Quilter
4th Floor
28/30 The Parade
St Helier
Jersey JE4 8TE

Legal advisers

Ogier
Ogier House
44 Esplanade
St Helier
Jersey JE4 9WG

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Committee members

The general committee and officers who held office during 2010 were:

Mr R Pirouet	Chairman
Mr J Wright	Vice Chairman (until 20 th May 2010)
Dr N Minihane	Vice Chairman (from 20 th May 2010)
Mr K Keen	Honorary Treasurer
Ms P Massey	Chief Executive Officer
Mr S Duquemin	
Mrs A Esterson	
Mr R Hacquoil	
Mrs K Kalman	
Mr I Roberts	until 20 th May 2010
Rev C Buckley	from 20 th May 2010
Ms J Northall	from 22nd Sept 2010

Senior management at date of signing

Ms Pam Massey RGN, DN Dip Advanced Practitioner, BN Chief Executive Officer and Divisional Manager Clinical Services
Mrs Barbara Bell RGN, RHV, DN Cert, CPT, Msc. Divisional Manager Governance & Performance
Mr Andy Cook ACIS, FInsL&M, MCMI, Dip Co. Dir. Finance Director
Mrs Jane Le Ruez-Lane RGN, RM, DN Dip, Dip Management Operational Lead District Nursing
Mrs Jean Hinks RGN, RHV, BSc (Hons), Dip Nursing, Dip Management Operational Lead Home Care Support Team
Mrs Julie Gafoor RGN, RHV, BA (Hons), MA, Dip Nursing, Dip Management Operational Lead Child & Family Services
Mrs Elspeth Snowie RGN, RM, DN Dip, BA Clinical Effectiveness Facilitator
Mrs Tracey McLeod Associate CIPD Senior HR Officer

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Report of the Chairman

I am pleased to present to you our annual report for the year ended 31st December 2010.

This has been a challenging year in which we have had to balance falls in our funding against the usual pressures of increasing demand for our services. The association is subject to the comprehensive spending review being carried out throughout the States of Jersey and, being a responsible organisation, we have taken a long hard look at our costs. By introducing more efficient ways of working, such as emphasising clinics over home visits, we have managed to reduce our total running costs from £7.5m in 2009 to £7.1m in 2010, a reduction of 4.5%. I pay tribute to all the management and staff who have managed to achieve this without compromising service to our clients.

We carried out a client satisfaction survey during the year and the results were spectacular with over 82% of those surveyed stating that they thought our services were excellent or very good. The survey produced lots of lovely individual tributes to members of our staff and absolutely no-one expressed dissatisfaction.

The goodwill for the Association from all our members and throughout the Island seems to me to be as strong as ever. In this ever more difficult financial climate, it is reassuring to look at our accounts and see that our income from subscriptions, donations and fundraising activities is holding up extremely well. These plus a substantial increase in legacies and the reduction in running costs mean that we finished the year with a small surplus, the first for several years. We rely on charitable income and legacies to make up the shortfall between our running costs and our grant and are very grateful for the continued support we receive from so many islanders.

Everything I have said to date is good news and, if we could rely on things staying the way they are, all would be well. But this is not the case and, looking forward, we can foresee more cuts in our grant funding while having to face the ever increasing demands of an ageing population. We will participate fully in the reviews of Jersey's Health service that are taking place at the moment and must ensure that we achieve adequate funding for the ever larger task ahead of us.

I must extend a special vote of thanks to all my hard working committee and, in particular, to our Treasurer, Kevin Keen, and to Steve Duquemin and Robin Hacquoil, who are standing down from the Committee. All three have put in very many hours of honorary work for the Association over several years and we will all miss them.

Pam Massey has proved to all of us that we made the right decision when we appointed her as our CEO in 2009. She, her management team and all our staff continue to work to the very highest levels for the benefit of all our many clients and we say a huge thank you to every one of them. In this last year, Annette Langley and Jacqueline Hanby have retired having given over 25 years each of service to the Association and our clients. What better example could we have of the dedication of our staff.

I present to you an association which is in good heart. We can see lots of challenges ahead but are confident that we can meet those for the benefit of the island and our members.

Richard Pirouet
Chairman

22nd March 2011

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Report of the Chief Executive Officer

To ensure that the population of Jersey receive good quality cost effective care, it is really important that we can demonstrate not only our activity but the quality of what we deliver. It is with this in mind that throughout 2010 a considerable amount of time and effort has been applied to introducing a new data collection process. I would like to thank all the clinicians for their support in this process and particularly a special thanks to all the clerical and finance teams for making it happen. The new system will enable all clinicians to record what type of intervention they have delivered and to which client group or individual. This will, going forward, lead us to have a better understanding of what type of care is needed and encourage all practitioners to think innovatively about care delivery. It will also enable FNHC to have validity when entering into discussions regarding future care and funding arrangements. Due to the introduction of the data collection process, the activity sheets included in this report are based on the first 9 months of activity. Next year we will present a new format of activity to you.

2010 has been a year of many changes, not just within FNHC but within partner organisations particularly H&SS. They have a new Chief Executive and management structure which brings in turn new ideas and new ways of working. The other major influence is The States Comprehensive Spending Review. All these elements will impact on FNHC. We, as an organisation, need to work together to ensure good quality, cost effective services are delivered. To date the good news is that FNHC have been actively sought after to be part of the discussion process and I hope that we will continue to be a valued partner in the delivery of a new model of health care that is currently being debated.

Throughout the year, the clinical staff have been busy delivering care in the community. The shift from home delivery to a clinic environment has increased significantly and has been well received by patients. Staff are continuously challenged to meet changes in care and service development. Constant change in treatments, care and patients expectations mean that change is something everyone in health care will have to become accustomed to - we cannot afford to stand still.

Home Care Charges

Following the announcement at the Annual General Meeting in May, the changes in home care charging have been implemented. There is a move away from the banding system to a system that charges £2.00 per 15minute unit. This rate is subsidised by the States of Jersey and from FNHC's charitable funds. The decision to increase charges has been considered long and hard by the Committee and Management. These changes are essential in order to allow FNHC to continue to deliver high quality care both today and in the future. We will be monitoring the referral and discharges from the home care support services closely over the next two quarters.

Home Care Support Services

The social care pilot has now been completed with all low to moderate care now managed within the Home Care Support Service. A new Respite Service is being delivered according to the Service Level Agreement with H&SS, which pays for a four hour respite carer to sit within a client's home whilst their carer has a well deserved break. All referrals into the service are through the Social Work Department at H&SS.

Twilight Service

This service has been restructured and all clients are assessed and allocated a care assistant based on the need of the client, which has resulted in an increased amount of single carers delivering care to a client rather than two carers attending to all clients irrespective of need.

District Nursing

District Nursing visits year on year seem to be increasing in complexity. The moves to more innovative ways of working are being explored, and the use of District Nurses with special interests is improving the skills and experience of the whole District Nursing Team. The increase in clinic activity is helping deliver high quality, cost effective care and this is highly likely to continue to increase going forward. Increasing numbers of elderly people who wish to stay in their homes with complex care needs are a challenge for us and other agencies to address. We must ensure that the people of Jersey have real choice in where they receive their care.

Child and Family Service

Paediatric Nursing

The small Paediatric Nursing Team is increasing their visits in the community. They have begun to look at supporting early discharge from Robin Ward in certain areas. Their ability to care for children with palliative care needs is used for a small number but has a significant impact on the individual families that need support to keep their dying children at home.

School Nursing

The statistics show a decrease in the number of immunisations undertaken; these include the HPV and the teenage booster. Nonetheless, immunisation up take in Jersey remains significantly higher than the UK with the HPV update achieving 84%. (UK achieved 72% within the same cohort).

Health Visiting

The birth rate is increasing year on year, which has an impact on the work undertaken by the Health Visiting Service as all new mothers receive a visit from the Health Visiting Team. Children in need and child protection work continues to increase. A large proportion of time is spent with other agencies planning care and supporting parents.

Governance

I am pleased to announce that all the work undertaken in 2010 has resulted in the launch of Family Nursing website (www.familynursing.org.je), which will be continually updated to reflect the work and events that are being carried out by the Association. Members can also donate and pay on line, which we are hoping will prove very convenient to all our clients/members.

During 2010 the Association undertook two external inspections; one by Investors in People who interviewed staff and examined paper work regarding the development of staff. I am pleased to say we retained our bronze status. The second inspection by PricewaterhouseCooper inspected our processes and procedures to ensure that the Association had proper controls and checks in place. This indicated that the Association is meeting acceptable standards. We plan to have further inspections each year that focus on service delivery in the three service areas, Home Care Support Services, District Nursing and Child and Family Services. The value in external inspection is to get an unbiased view of the health of the Association, feed back on what the Association is doing well, address things that could be done better and be informed of any serious breaches. I am pleased to say there were no serious breaches identified. However there have been some areas identified where we could do better. Action plans to improve these areas are being worked on through out this year. The report also highlighted lots of things the Association is doing well. External inspection is aimed at continually striving to improve, so that the people of Jersey can be assured that this Association is constantly seeking to be the best.

Financial Overview

Our overall operating income remained broadly unchanged at £6.8m (2009 £6.9m) after adjustment for discontinued activities. Our principal funding under a Service Level Agreement with Health & Social Services also remained in line with previous years, subject to the above adjustment, at £5.9m (2009 £6.0m). A substantial increase in legacies received, boosted charitable income from £300k in 2009 to £651k in 2010. As has been seen in previous years, such income can be extremely volatile on a year to year basis.

Total expenditure of £7.1m, down from £7.5 in 2009, continues to demonstrate the careful management of all expenditure. The reduction is a result of the transfer of Therapy and Family Planning services to Health & Social Services, and reduced expenditure in professional fees, consumables expenses and communication costs.

The net operating deficit for 2010 was £302k, an improvement of £290k from 2009, which after total charitable income of £651k (2009 £300k) this produced a total Net Incoming Resources for the Year of £349k (2009 £(292)k).

Conclusion

2010 has been a defining year for putting into place systems that will enable the Association to deal with the changes and challenges that are not only present to Jersey's health care systems but in the countries world wide. I would like to express my thanks to our Committee, Senior Management team and all our staff and volunteers whose continued hard work, support and adaptability are the glue to making Family Nursing and Home Care a viable and effective organisation that is able to support and deliver health and social care in the community.

Pam Massey
Chief Executive Officer

22nd March 2011

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Governance and management

Incorporation & principal activities

The Association is incorporated under the Family Nursing Services and Jersey Home Helps (Amalgamation) (Jersey) Law 1993 which was sanctioned by Order of Her Majesty in Privy Council on 27 October 1993.

The Association is governed by its Rules and Constitution which may not be altered without the consent of the Jersey Royal Court in accordance with the provisions of the "Loi (1862) sur les Teneures en Fideicommiss et L'Incorporation d'Associations".

The principal activities of Family Nursing and Home Care (Jersey) Incorporated continue to be those of a charitable organisation providing skilled nursing for the sick in their homes and to give advice and assistance on matters relating to the health and well-being of people of all ages in the Island of Jersey.

Aim and objects

To be the best at providing services for Family Health Improvements, Chronic Disease Management and Long-term Care Provision in the Community that are cost effective, evidence based and within a robust governance framework.

The objects of the Association are: -

- (i) To provide skilled nursing for the sick in their homes
- (ii) To give advice and assistance on matters relating to the health and well being of people of all ages in the Island of Jersey
- (iii) To provide such other care and services in the Island of Jersey as the Association may from time to time think fit
- (iv) To carry on those activities and to provide those services hitherto carried on and provided by Family Nursing Services (Jersey) Incorporated and the Jersey Home Helps Society for the Sick and Aged
- (v) To acquire by way of purchase, acceptance of a gift, devise or bequest, or by lease or otherwise, any moveable or immovable property which may be necessary, requisite or desirable either directly or indirectly for the promotion of the activities of the Association and further, to do all things including borrowing money as may be incidental to, or connected with, any of the said objects of conducive to the attainment thereof
- (vi) Such other objects as the States of Jersey may at the request of the Association by regulation specify under the provisions of Article 10 of the Law

Statement of committee's responsibilities

The Committee shall prepare financial statements which give a true and fair view of the state of the Association's affairs and of its income and expenditure for each financial year. The Committee is responsible for ensuring the maintenance of proper accounting records, which are capable of disclosing, with reasonable accuracy, the financial position of the Association. The Committee is also responsible for safeguarding the assets of the Association and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Officers and committee members

There is an open procedure which invites applicants to become Officers or Members of the Committee. Applicants are interviewed in a process governed by the Jersey Appointments Commission and are then elected by members at the Annual General Meeting.

All new Officers or Members of the Committee receive an induction to the Association including an introductory pack of key documents and individual time with the Chairman. Committee Members are provided with learning and development support as and when deemed necessary and participate in an off-site development program each year focusing on a relevant topic.

The full list of Officers and Committee members is set out on page 3 of this report.

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Officers and committee members (continued)

The Committee has appointed separate sub-committees to handle Finance, Clinical and Governance matters, Remuneration and Fundraising. During the year ended 31st December 2010, the Main Committee met 6 times. Attendance at those and Sub Committee meetings was as follows:

NAME	Main Committee	Finance Sub Committee	Governance & Clinical Sub Committee	Remuneration Sub Committee	Fundraising Sub Committee
Mr R Pirouet	6			1	3
Dr N Minihane	2/3				
Mr K Keen	5/6	4			
Mr S Duquemin	4/6		4		
Mrs A Esterson	3/6		4		
Mr R Hacquoil	6		3/4	1	
Mrs K Kalman	6	4			3
Ms P Massey	6	3/4	4	1	2/3
Mr I Roberts	1/4				
Mr J Wright	1/4				
Rev C Buckley	3/3		1/1		
Ms J Northall	2/2				

Also in 2010 the Committee has carried out a peer and self appraisal of its own performance. The results of that review were incorporated into a formal plan of training in governance of charities.

There is a clear distinction between the work of the Committee, which is to set policy and monitor performance, and the day to day management of the Association which has been delegated to the Chief Executive Officer and the Senior Management team.

Investment policy and objectives

The Association appoints an external firm of investment managers to manage its investment funds. This appointment is reviewed on an annual basis. The overarching investment policy is to produce a regular investment income without undue risk to overall capital values.

The Association excludes investment on ethical grounds in companies that are included in the category of alcohol, armaments, pornography or tobacco and ban investment in companies which participate in the infringement of human rights.

Future and key objectives

The Association sets out any major plans, including their key objectives in the Report of the Chief Executive Officer.

The Committee

22nd March 2011

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

Family Nursing and Home Care in Numbers	Actual 2010⁽¹⁾	Actual 2009
District Nursing		
Number of Patients	3,465	3,008
Number of Clinics	1,536	468
Number of Visits		
District Nurse Visits	45,331	44,333
Residential Home Visits	6,761	9,472
District Nurses Clinic Attendees	6,155	2,184
Continence Visits	67	162
Stoma Visits	112	106
Total Number of Visits & Activities	58,426	56,257
Home Care Services		
Number of Clients at year end	684	551
Number of Visits		
Support Nurses	1,317	1,132
Senior Health Care Assistant	1,144	592
Level I Care	15,804	16,401
Level II Care	53,325	53,556
Level II Twilight	22,371	28,534
Day Sitting	188	181
Night Sitting	0	4
Total Number of Visits & Activities	94,149	100,400
Child & Family Services		
Paediatric Nursing Team		
Nursing Care Visits	1,136	1,146
Paediatric Care Worker visits	200	262
Other Paediatric visits/sessions	1,219	889
	2,555	2,297
School Nurses		
Medicals (Health Assessment Contacts)	2,712	2,800
Immunisations	4,690	6,561
Vision and Hearing Tests	904	841
School Nurse Assistants	1,009	1,361
Special Needs Activities	1,999	3,323
Other School Nurse visits/sessions	835	974
	12,149	15,860
Health Visitors		
Birth Visits & Follow Up Visits	2,444	2,074
Clinics/Group Work - Sessions	2,472	2,001
Total Child Protection - Work	2,223	1,923
Other Visits	1,724	1,901
	8,863	7,899
Nursery Nurses		
Development Assessment Visits	160	261
Clinics/Group Work - Sessions	961	782
Other Visits	315	503
	1,436	1,546
Total Number of Visits & Activities	25,003	27,602
Total FNHC Number of Visits & Activities	177,578	184,259
Discontinued Activities		
Occupational Therapy	0	1,152
Physiotherapy	0	700
Family Planning	0	7,534
Well Women	0	1,969
	0	11,355
	177,578	195,614

⁽¹⁾ see note 11 on page 19

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

We have audited the financial statements of Family Nursing and Home Care (Jersey) Incorporated for the year ended 31 December 2010 on pages 11 to 19. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Association's members, as a body. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Committee and auditors

As explained more fully in the Statement of Committee's Responsibilities on page 7, the Committee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit opinion

An audit includes obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the General Committee; and the overall presentation of the financial statements.

We have not audited the assets held by the Association in a fiduciary or nominee capacity on behalf of the clients of the Association. These assets are not reflected in the financial statements of the Association.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the Association's affairs as at 31 December 2010 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Accounting Standards; and
- the information given in the Annual Report is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where our terms of engagement require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

14 April 2011

Donald Raymond Connolly
For and on behalf of
Alex Picot Chartered Accountants

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	Operational Unrestricted Activities	Operational Restricted Activities	Other Charitable Income	Total 2010	Total 2009
		£	£	£	£	£
INCOMING RESOURCES						
States of Jersey		5,947,030	-	-	5,947,030	5,964,257
Other grants		33,335	22,956	-	56,291	53,200
Subscriptions		320,126	-	-	320,126	327,532
Home Care fees		356,435	-	-	356,435	363,089
Sale of services		141,382	-	-	141,382	156,136
Rental income		5,390	-	-	5,390	5,611
Donations	3	-	7,315	108,946	116,261	153,601
Bank deposit interest		-	-	1,695	1,695	8,663
Net investment income	2	-	-	56,056	56,056	57,510
Legacies received		-	-	426,031	426,031	41,051
Net fundraising income	3	-	-	58,472	58,472	52,722
TOTAL INCOMING RESOURCES		<u>6,803,698</u>	<u>30,271</u>	<u>651,200</u>	<u>7,485,169</u>	<u>7,183,372</u>
OUTGOING RESOURCES						
Direct clinical expenditure:						
Clinical salaries	4	5,603,560	-	-	5,603,560	5,831,042
Net cost of medical supplies		50,742	-	-	50,742	25,947
Equipment purchases & maintenance		44,320	10,271	-	54,591	31,499
Motor expenses and allowances		271,975	-	-	271,975	299,294
Uniform and allowances		12,202	-	-	12,202	24,437
Training and associated expenses		24,057	-	-	24,057	26,397
Cost of clinics		52,592	-	-	52,592	56,780
Administration and establishment expenses: -						
Administration & stores salaries	4	840,652	-	-	840,652	892,422
Communications		59,531	-	-	59,531	71,835
Stationery & printing		38,204	-	-	38,204	43,851
Information technology		6,159	4,993	-	11,152	4,552
Property expenses		8,330	8,407	-	16,737	20,844
Insurance		39,140	-	-	39,140	35,479
Audit fee		5,050	-	-	5,050	5,000
Accountancy		-	-	-	-	2,650
Professional fees		53,681	-	-	53,681	90,744
Provision for bad debts		2,134	-	-	2,134	12,659
TOTAL OUTGOING RESOURCES		<u>7,112,329</u>	<u>23,671</u>	<u>-</u>	<u>7,136,000</u>	<u>7,475,432</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR		<u>(308,631)</u>	<u>6,600</u>	<u>651,200</u>	<u>349,169</u>	<u>(292,060)</u>

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

STATEMENT OF FINANCIAL ACTIVITIES (continued)

FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	Operational Unrestricted Activities	Operational Restricted Activities	Other Charitable Income	Total 2010	Total 2009 as restated - Note 3 £
		£	£	£	£	£
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR		(308,631)	6,600	651,200	349,169	(292,060)
Other recognised gains and losses						
Realised gain on sale of investments	5	-	-	86,551	86,551	44,656
Unrealised (loss) on revaluation of tangible assets	6	-	-	-	-	(252,881)
Unrealised gain on revaluation of investments	5	-	-	58,853	58,853	171,809
Gain/(loss) on foreign exchange		-	-	24	24	(362)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET MOVEMENT IN FUNDS		(308,631)	6,600	796,628	494,597	(328,838)
TRANSFER OF FUNDS		308,631	-	(308,631)	-	-
Balances brought forward as previously stated		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	20,000	2,725,640	2,745,640	3,074,478
TOTAL FUNDS CARRIED FORWARD AT 31 DECEMBER 2010		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		£ -	£26,600	£3,213,637	£3,240,237	£2,745,640

The Statement of Financial Activities replaces the Income and Expenditure account and provides full information on the movements on all the Association's funds during the year.

All income and expenditure derives from continuing activities. There is no material difference between Net Incoming/(Outgoing) Resources for the year and its historical cost equivalent.

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

BALANCE SHEET AT 31 DECEMBER 2010

	Note	2010		2009	
		£	£	£	£
FIXED ASSETS					
Tangible assets	6		850,000		850,000
Investments	5		2,034,917		1,980,904
			<u>2,884,917</u>		<u>2,830,904</u>
CURRENT ASSETS					
Stock		88,718		101,715	
Trade debtors		472,374		111,041	
Other debtors and prepayments		88,092		212,402	
Cash with broker		94,216		22,380	
Cash at bank and in hand		411,607		364,766	
		<u>1,155,007</u>		<u>812,304</u>	
CREDITORS: Amounts falling due within one year	8		799,687		897,568
			<u>355,320</u>		<u>(85,264)</u>
NET CURRENT ASSETS/(LIABILITIES)					
NET ASSETS			<u>£ 3,240,237</u>		<u>£ 2,745,640</u>
 FUNDS EMPLOYED					
CAPITAL FUNDS					
Unrestricted capital funds	9		3,213,637		2,725,640
INCOME FUNDS					
Restricted – Accumulated Funds	9		26,600		20,000
TOTAL FUNDS	9		<u>£ 3,240,237</u>		<u>£ 2,745,640</u>

Approved by the General Committee on 22 March 2011 and signed on its behalf by:

Richard Pirouet
Chairman

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	2010		2009	
		£	£	£	£
NET CASH (OUTFLOW) FROM OPERATING ACTIVITIES	A		(30,489)		(2,844,497)
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE					
Investment income		56,056		57,510	
Bank deposit interest received		1,695		8,663	
		<u>57,751</u>		<u>66,173</u>	
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT					
Purchase of investments		(1,194,512)		(2,325,322)	
Proceeds from sale of investments		1,285,903		2,751,532	
		<u>91,391</u>		<u>426,210</u>	
INCREASE / (DECREASE) IN CASH IN THE YEAR	B		<u>£ 118,653</u>		£ <u>(2,352,114)</u>

NOTES TO THE CASHFLOW STATEMENT

A. Reconciliation of changes in resources to net cash (outflow) from operating activities

	2010	2009
	£	£
Net (outgoing) resources for the year	349,169	(292,060)
Investment income	(56,056)	(57,510)
Bank deposit interest	(1,695)	(8,663)
Decrease in property for sale	-	430,079
Decrease / (increase) in stock	12,997	(12,098)
(Increase) in debtors	(237,023)	(175,540)
(Decrease) in creditors	(97,881)	(2,728,705)
NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES	<u>£ (30,489)</u>	£ <u>(2,844,497)</u>

B. Analysis of changes in net funds

	At 01.01.10	Cash flows	Exchange movements	At 31.12.10
	£	£	£	£
Cash at bank and in hand	364,766	46,841	-	411,607
Cash with broker	22,380	71,812	24	94,216
	<u>£ 387,146</u>	<u>£ 118,653</u>	<u>£ 24</u>	£ <u>505,823</u>

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2010

1. ACCOUNTING POLICIES

1.1 Basis of accounting

The financial statements are prepared on the historical cost and as a going concern basis of accounting as modified by revaluation of investments at market value and tangible fixed assets at valuation and in accordance with accounting principles currently followed in the Island of Jersey, and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 by the Charity Commissioners for England and Wales.

The Committee have considered the ability of the Association to meet its financial commitments and have concluded that it is appropriate to prepare these Financial Statements on a going concern basis.

1.2 Subscriptions

Subscriptions are credited to the Statement of Financial Activities in line with the subscription year, and the amount prepaid by members in this regard is carried forward under creditors.

1.3 Nursing and medical fees

Nursing and medical fees are accounted for on a receivable basis.

1.4 Grants, donations and legacies

Grants, donations and legacies are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant, donation or legacy must only be used in future accounting periods; or the donor has imposed conditions which must be met before the organisation has unconditional entitlement.

1.5 Bank interest received

Bank interest is brought into account when it is receivable by the Association.

1.6 Rent receivable

Rent is brought into account when it is due to the Association.

1.7 Tangible assets

Freehold land and building is stated at valuation. Where freehold land and buildings are received by way of legacy and the intention is for resale and reinvestment into capital items, they are carried at estimated sale value less any cost of disposal. Fixed assets other than freehold property are written off in the year in which expenditure is incurred.

1.8 Investments

Investments have been valued at middle market value. This valuation includes accrued interest, as at 31 December 2010, on fixed interest stocks. Dividends and loan stock interest are brought into account on the dates they are due to be paid. Surpluses or deficits arising on the disposal of investments are transferred to Capital Funds. Unrealised gains and losses are taken to Capital Funds.

1.9 Stocks

All stock is valued at the lower of the weighted average cost and net realisable value.

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2010

1.10 Depreciation

a) Freehold properties

It is the policy of the Association to maintain buildings in good repair, the cost of maintenance and improvements being charged to the Accumulated Fund. The officers recognise the requirements of Financial Reporting Standard 15 – Tangible Fixed Assets which requires that depreciation be charged on all fixed assets, excluding land. However, no depreciation has been provided on the value of buildings as any charge to depreciation would be immaterial to the users of the financial statements. In accordance with the requirements of the standard the carrying value of each property has been reviewed against its market value and where appropriate an impairment made. The last market valuation was November 2009.

b) Fixtures and fittings

Fixed assets other than freehold property are written off in the year in which expenditure is incurred.

1.11 Foreign currency

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the average rate for the year. All exchange differences are taken to the Statement of Financial Activities.

1.12 Fundraising income

Fundraising events and activities organised by the association are accounted for on a gross basis and reported as Net fundraising income. Where Family Nursing and Home Care is the beneficiary of an event or activity organised by a third party income is recorded net on a received basis and reported as Donations.

2. NET INVESTMENT INCOME

Net investment income is stated after the deduction of investment advisory fees.

	2010	2009
	£	£
Investment income	64,245	65,999
Investment advisory charge	(8,189)	(8,489)
	<u>£ 56,056</u>	<u>£ 57,510</u>

3. FUNDRAISING

	2010		2009	
	£	£	£	£
			as restated - Note 3	
Income:				
2010/09 Club		56,796		47,194
Time 4 Tea		13,052		-
Golf Day		16,817		-
Other fundraising income		3,847		4,961
Sky Dive		-		23,004
Fashion Show		-		13,350
Shop income		-		1,613
		<u>90,512</u>		<u>90,122</u>

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2010

3. FUNDRAISING continued

Expenditure:		
2010/09 Club	26,238	21,027
Time 4 Tea	229	-
Golf Day	5,573	-
Other fundraising expenditure	-	929
Sky dive	-	1,397
Fashion show	-	6,227
Shop expenditure	-	7,820
	<u>32,040</u>	<u>37,400</u>
Net fundraising surplus	<u>£ 58,472</u>	<u>£ 52,722</u>

The comparative figures for 2009 have been restated in accordance with the Fundraising policy set out in note 1.12. in so much as £7,803 has been deducted from Other fundraising income and included in Donations.

4. STAFF COSTS

	No. of Employees	2010 No. of FTE	Cost £	No. of Employees	2009 No. of FTE	Cost £
Clinical services	190	138.62	5,603,560	200	144.34	5,831,042
Administration	22	19.84	840,652	22	19.38	892,422
	<u>212</u>	<u>158.46</u>	<u>£ 6,444,212</u>	<u>222</u>	<u>163.72</u>	<u>£ 6,723,464</u>

Clinical services include Child & Family services, District Nursing, Home Care services and Clinical Effectiveness. Administration includes Administration, Finance, Human Resources and Stores. Staff costs are stated inclusive of all basic, overtime, call out payments, pension and social security costs.

5. INVESTMENTS – UNRESTRICTED CAPITAL FUNDS

	2010 £	2009 £
At 1 January – at market value	1,980,904	2,190,649
Unrealised (gain)/loss	<u>(119,491)</u>	<u>52,318</u>
At 1 January – at cost	1,861,413	2,242,967
Additions at cost	1,194,512	2,325,322
Disposal proceeds	(1,285,903)	(2,751,532)
Profit on disposal	86,551	44,656
At 31 December – at cost	1,856,573	1,861,413
Add: Unrealised gain	178,344	119,491
At 31 December – at market value	<u>£ 2,034,917</u>	<u>£ 1,980,904</u>

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2010

6. TANGIBLE ASSETS

	2010	2009
	£	£
Freehold land and buildings at valuation		
At 1 January and 31 December	<u>£ 850,000</u>	<u>£ 850,000</u>

The property known as Gloucester Lodge was revalued on 19 November 2009 by Gaudin & Company Limited, estate agents and property managers since 1934 in the island of Jersey. It is not the intention of the Association to dispose of Gloucester Lodge during the forthcoming 12 months.

7. PENSION COSTS

Certain employees of the Association are members of the Public Employees Contributory Retirement Scheme ('PECRS') which, whilst a final salary scheme, is not a conventional defined benefit scheme because the employer is not responsible for meeting any ongoing deficit in the scheme. The assets are held separately from those of the Association. Contribution rates are determined by an independent qualified actuary so as to spread the costs of providing benefits over the members' expected service lives.

Salaries and emoluments include pension contributions for staff to this scheme amounting to £699,031 (2009 - £725,695). The Association has adopted Financial Reporting Standard 17 "Retirement Benefits" ("FRS17"). Because the Association is unable to readily identify its share of the underlying assets and liabilities of PECRS under FRS 17, contributions to the scheme have been accounted for as if they are contributions to a defined contribution scheme.

The contribution rate paid by the Commission during the year was 13.6% of salary, and this rate is expected to continue to be payable during 2011.

Actuarial valuations are performed on a triennial basis, the most recent published valuation being as at 31 December 2007. The main purposes of the valuation are to review the operation of the scheme, to report on its financial condition, and to confirm the adequacy of the contributions to support the scheme benefits.

The latest valuation of the scheme showed that there was a deficiency in the scheme at the valuation date of £63.2 million. The Actuary has concluded that this deficit is not temporary in nature and would need to be dealt with in accordance with the terms of the Scheme's Regulations, which do not oblige the employer to make good any deficit.

The Actuary had advised that the Association had a liability to meet its share of the pre-1987 debt, as did all participating employers. This arose from the restructuring of the PECRS arrangements with effect from 1 January 1988.

The PECRS Council of Management formally determined the pre-1987 liability in September 2005 and the Association was advised of the repayment schedule to meet that liability in January 2007. In total, the actuary had advised that the Association had a liability of £5,098,137.

On 13 May 2008 the States of Jersey adopted a proposition of the Minister for Treasury and Resources concerning the debt of the Family Nursing and Home Care Service and agreed to take responsibility for the pre-1987 PECRS past service debt from 1 January 2008. Accordingly, the States agreed to make payments to PECRS of £7,463 monthly until 31 December 2083, to assume the same obligations in relation to the debt previously attributable to Family Nursing and Home Care as for its own share of the debt, and to reduce the grant payment to Family Nursing and Home Care by £89,556 per annum (subject to indexation).

FAMILY NURSING AND HOME CARE (JERSEY) INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2010

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010	2009
	£	£
Subscriptions received in advance	170,192	179,598
Creditors and accruals	129,495	117,498
States of Jersey	-	100,472
States of Jersey – float received in advance	500,000	500,000
	<u>£799,687</u>	<u>£ 897,568</u>

The States of Jersey assist with the cash flow management of the Association by providing a float as detailed above. The funds are provided on an interest free basis and are repayable upon demand. The States of Jersey have given no indication that they require repayment during the ensuing 12 months.

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Operating Restricted Funds	Unrestricted Capital Funds	Total Funds
	£	£	£
Fund balances at 31 December 2010 are represented by:			
Tangible fixed assets	-	850,000	850,000
Investments	-	2,034,917	2,034,917
Current assets	26,600	1,128,407	1,155,007
Current liabilities	-	(799,687)	(799,687)
	<u>£ 26,600</u>	<u>£ 3,213,637</u>	<u>£ 3,240,237</u>

Funds received for a specific purpose are disclosed under Operating Restricted Funds and where they have not been fully expended during the year the balance is carried forward for future use.

Capital funds arise from donations, bequests and legacies, interest, investment income and fundraising income received by the Association. Capital funds are applied to support operational activities and specific expenditure where in the opinion of the Committee it would be appropriate to do so. Other than operating activities, no specific expenditure was applied during 2010 and no funds have been committed to an intension to spend that have not already been included as liabilities and are separately disclosed in these accounts.

10. COMMITTEE MEMBERS' REMUNERATION & EXPENSES

Committee members receive no remuneration. It is the policy of the charity to reimburse reasonable expenses incurred exclusively on behalf of the organisation. The amount of £459 was claimed during the year in respect of travel expenses for a non-resident committee member, 2009 nil.

11. RECORD OF ACTIVITIES

At the commencement of 2011 Family Nursing & Home Care introduced a new system for the collection of data that records the activities undertaken. In order to facilitate the introduction of the new system the previous system of data collection ceased at 30 September 2010. The statistics shown on page 9 are based on actual activities to the 30 September 2010 and then extrapolated to the year end.