



## AGENDA

**MEETING:** Part A (Meeting in Public) - Health and Care Jersey Advisory Board  
**DATE:** 29 May 2025  
**TIME:** 9:30am – 12:15pm  
**VENUE:** Main Hall, St Paul's Centre, Dumaresq Street, St Helier, Jersey JE2 3RL

<b>Non-Executive Board Members (Voting):</b>		
Carolyn Downs CB	Non-Executive Director	<b>CD</b>
Dame Clare Gerada DBE	Non-Executive Director	<b>CG</b>
Anthony Hunter OBE	Non-Executive Director	<b>AH</b>
Julie Garbutt	Non-Executive Director	<b>JG</b>
David Keen	Non-Executive Director	<b>DK</b>
<b>Executive Board Members (Voting):</b>		
Tom Walker	Chief Officer HCJ	<b>TW</b>
Simon West	Medical Director	<b>SW</b>
Obi Hasan	Finance Lead – HCJ Change Team	<b>OH</b>
<b>Executive Board Members (Non-Voting):</b>		
Jessie Marshall	Chief Nurse	<b>JM</b>
Claire Thompson	Chief Operating Officer – Acute Services	<b>CT</b>
Andy Weir	Director of Mental Health, Social Care and Community Services	<b>AW</b>
Ian Tegerdine	Director of Workforce	<b>ITe</b>
<b>In Attendance:</b>		
Cathy Stone	Nursing / Midwifery Lead – HCJ Change Team	<b>CS</b>
Emma O'Connor Price	Board Secretary	<b>EOC</b>
Daisy Larbalestier	Business Support Officer	<b>DL</b>
Rachel Williams	Director of Strategic Planning and Projects	<b>RW</b>
Martin Carpenter	Chief Information Officer HCJ	<b>MC</b>

### Quorum requirements:

Three non-executive directors and two executive directors. At least one more non-executive director than executive director.

**The Chair reminds members and attendees to consider equality, diversity and inclusion when discussing all items on this agenda.**

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>1</b>	<b>Welcome and Apologies</b> <i>Verbal</i>	For <b>Information</b>	Chair	<b>9:30pm</b>
<b>2</b>	<b>Declarations of Interest</b> <i>Verbal</i>	For <b>Information</b>	Chair	
<b>3</b>	<b>Minutes of the Previous Meeting</b> <i>Minutes</i>	For <b>Decision</b>	Chair	



4	<b>Matters Arising and Action Tracker</b> <i>Tracker</i>	For <b>Decision</b>	Chair	
5	<b>Chair's Introduction</b> <i>Verbal</i>	For <b>Information</b>	Chair	<b>9:40am</b> (5 mins)
6	<b>Chief Officer's Report</b> <i>Paper</i>	For <b>Information</b>	Chief Officer	<b>9:45am</b> (15 mins)
7	<b>Reintegration of States of Jersey Ambulance Service to Health and Care Jersey</b> <i>Paper</i>	For <b>Information</b>	Director of Strategic Planning and Projects Chief Ambulance Officer	<b>10:00am</b> (20 mins)
8	<b>Health System Digital Transformation Plan</b> <i>Presentation</i>	For <b>Discussion</b>	Chief Information Officer HCJ	<b>10:20am</b> (20 mins)
9	<b>Learning from Deaths Framework</b> <i>Paper</i>	For <b>Endorsement</b>	Medical Director	<b>10:40am</b> (10 mins)
<b>Comfort Break</b>				<b>10:50am</b>
10	<b>Finance Report Month 4</b> <i>Paper</i>	For <b>Information and Discussion</b>	Finance Lead – Change Team	<b>11:00am</b> (15 mins)
11	<b>Quality and Performance Report Month 4</b> <i>Paper</i>	For <b>Information and Discussion</b>	Chief Operating Officer Director of Mental Health, Social Care and Community Services Medical Director Chief Nurse	<b>11:15am</b> (15 mins)
12	<b>Workforce Data Report - Month 4</b> <i>Paper</i>	For <b>Information and Discussion</b>	Director of Workforce	<b>11:30am</b> (15 mins)
13	<b>Committee Reports</b> <i>Paper</i> a. People and Culture b. Finance and Performance c. Quality, Safety and Improvement	For <b>Assurance</b>	Committee Chair	<b>11:45am</b> (10 mins)
14	<b>Board Assurance Framework</b> <i>Paper</i>	For <b>Assurance</b>	Chair	<b>11:55pm</b> (5 mins)
15	<b>Medical Job Planning Update</b> <i>Paper</i>	For <b>Noting</b>	Medical Director	<b>12 noon</b> (15 mins)
16	<b>Register of Interests for Board Members</b> <i>Register</i>	For <b>Noting</b>	Chair	



QUESTIONS FROM THE PUBLIC (Relating to Agenda Items Only)			
	Questions		Chair
	<b>MEETING CLOSE</b>		<b>12:15pm</b>
	<b>Date of next meeting:</b> Thursday 31 July 2025		<b>12:30pm</b>