

**SPREAD WARMTH  
THIS WINTER**  
NOT ILLNESS



# Are your doors (and windows) open for business?

**Ventilation provides fresh, clean  
air to your building.**

The Health and Safety at Work (Jersey) Law, 1989, requires all employers to ensure that their workplaces are adequately ventilated.

Ventilation reduces the spread of COVID-19, flu, and other seasonal viruses in your workplace.

It also promotes improved health, better concentration, and lower rates of absence from work.

Businesses should balance reducing energy use and emissions with the need to provide appropriately ventilated workplaces.

# Your Essential Ventilation Checklist

## Tips for the Workplace

- ✓ Understand your building and plan for how you will improve ventilation
- ✓ Allow fresh air to flow in for short bursts
- ✓ Switch on exhaust fans in toilets and kitchens
- ✓ Regularly inspect your ventilation systems and equipment
- ✓ Consider carbon dioxide (CO<sub>2</sub>) monitors to track ventilation in your workplace

## Inform your colleagues

- ✓ Provide information on why ventilation is important to all employees
- ✓ Inform employees of the agreed routine for ventilation in your workplace



For more information, scan the QR code  
[gov.je/VentilationGuidance](https://gov.je/VentilationGuidance)

Encourage your staff to remain at home if they are feeling unwell and ask them to check their eligibility for vaccination [gov.je/vaccine](https://gov.je/vaccine)