

**Natural Environment**

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**Animal Welfare (Jersey) Law 2004 (“The Law”)**

**Application for an Animal Welfare Licence for Boarding**

A person shall not apply for a licence if that person is disqualified under Article 30 of the Law or any other enactment from keeping an animal or from holding any licence mentioned in that Article.

If you believe your business requires a Licence to operate, please complete this application form and return it to this office. If you have more than one business which requires a Licence, it may be possible for us to offer a reduced fee.

The granting of a Licence will be subject to compliance with the Code of Recommendation for the Welfare of the species and/or business to which the Licence applies. Codes are available on the States of Jersey website [www.gov.je/PetIndustries](http://www.gov.je/PetIndustries) or from our office.

Following inspection, if your business is considered non-compliant and you wish to become compliant, we will be pleased to discuss plans and a timescale to make necessary changes, during which time you may continue to operate.

If you are operating a business and do not comply with the Law, you may be liable to prosecution. If you wish to set up a sanctuary a separate application form is available.

Please allow at least 10 working days for the application process.

**Please complete in BLOCK LETTERS.  
Incomplete or illegible answers could mean that the issue of your licence is delayed.**

**Business premises**

Name:

Address:

Post code:

Business contact number:

Business Email:

**Postal address if  
different to the above**

Name:

Address:

Post code:

Contact number:

Type	Total number of cats	Total number of dogs	Total number of other species (specify)
<b>Boarding Overnight</b>			
<b>Day Care</b>			

Are you familiar with the Animal Welfare Code?	Yes / No*
What relevant formal qualifications do you hold?  Attach a copy of any certificates you have gained.	
If applicable, what have you done to keep your qualifications updated?	
What relevant experience do you have?	
Which Veterinary practice do you use and name of usual veterinary surgeon?	
May the States Veterinary Officer/Assistant discuss veterinary matters with the named veterinary surgeon?	Yes / No*
Have you ever been disqualified by a court from keeping animals or holding an animal related license?	Yes / No*

\*Delete as applicable

### **Animal Welfare Law 2004 Fees:**

Animal Welfare (Jersey) Law 2004 Article 23 permits recovery of inspection costs from applicants who require a Licence in accordance with Article 14 of the legislation:

**Keeping Premises (Article 14 (2) (a) and (b)) dog, cat, rabbit guinea pig and horses breeding, boarding kennels:**

No of animals	New Licence	Annual Renewal
less than 10:	£147.00	£133.00
10 or more:	£221.00	£162.00

You are advised to check the fee as they may change at the start of the year. Cheques should be made payable to the “Treasurer of the States” and be sent with the application form. If you do not have a cheque book we can arrange for an invoice to be sent out to you.

### **Important information:**

Before signing this form please read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey’s Data Protection Law. For further information on how the Department of the Environment handles personal data please visit [www.gov.je/howweuseyourinfo](http://www.gov.je/howweuseyourinfo)

### **Your consent:**

#### **I confirm and agree**

- To pay any fees regarding my Animal Welfare Licence.
- That this application is made with my authority and the information supplied in this form is accurate to the best of my knowledge. I am aware that it’s an offence to knowingly submit false or misleading information with an application.
- The information supplied in this form, together with any other accompanying information is to be used for the purpose of processing my application to licence my business in accordance with the Animal Welfare (Jersey) Law 2004.
- That information provided in this form, together with any other accompanying information may be disclosed to members of public who make enquiries about licenced premises and businesses.
- I understand that the general information I supply in this form may also be used for the purpose of compiling statistical data, however my personal information will not be further processed, aside from in the circumstance mentioned above, without my consent or unless there is a legal requirement for you to do so.
- I understand that under Jersey’s Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I know that this may cause delays in administering my application or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600)

#### **Applicant Declaration**

Signature:		Date:	
Name:			