

# THE RIVINGTON TRAVELLING SCHOLARSHIP GUIDANCE FOR APPLICANTS

## **Background**

By the provisions of his last will and testament, Mr William Charles Richmond-Pickering bequeathed the residue of his estate to the States of Jersey to establish a scholarship to be known as the Rivington Travelling Scholarship.

## **The Purpose of the Fund**

The fund assists individuals of any age who have insufficient financial support to further their appreciation of art, craft and/or history by visiting museums or art galleries outside Jersey.

## **Eligibility**

There is no restriction on age, gender or requirement for qualifications in order to qualify for support from the Scholarship if applicants:

1. Can demonstrate a genuine desire or need to develop further their appreciation of art, craft and/or history.
2. Can show evidence of a lack of funds which would otherwise prevent them from furthering their knowledge.
3. Are ordinarily resident in the Island.

## **Application forms**

If you meet the above criteria and would like to be considered for funding, please complete an application form and income statement which can be obtained from: **The Rivington Travelling Scholarship, c/o Executive Officer, Growth, Housing and Environment, Maritime House, Route du Port Elizabeth, St Helier, JE2 3NW** or online at [Culture.je](http://Culture.je). Application forms may be emailed to: [EDgroup@gov.je](mailto:EDgroup@gov.je)

## **Guidance in completing the form**

Attention is drawn to the following important aspects of the application:

1. Applications *cannot* be considered for visits which have already been made, or which will have been made at the time that the application is considered. (Applicants should allow a month at the very least between the proposed trip and the submission of an application.)
2. The criteria for the award are the sincerity of the applicant's desire to further his, or her, appreciation of art, craft and/or history *and* the

lack of funds to do this. *It is, therefore, essential that the sections of the application form covering the reasons for the visit and its benefits, and the applicant's financial means are fully completed.* Applications *cannot* be considered without this information.

3. In the case of an applicant in full-time education, the application form must be accompanied by a supporting letter from a teacher or lecturer at the school or educational establishment concerned.
4. Financial assistance will be considered for the applicant only (and not for additional travelling companions) unless there are exceptional circumstances. Accompanying relatives or friends must meet their own costs.
5. In the event that an applicant has made a successful application for funding within three years of any subsequent application, the delegation administering the Scholarship reserves the right to take this into account in assessing any new application.

### **Notification**

Applicants will be advised of the outcome of their applications. An email address should be provided on the application form.

### **Conditions**

Applicants to whom awards have been made will be required:

1. To retain and present relevant receipts after the visit as detailed in the award letter.
2. To produce a short written report about the content and benefit of the visit to be submitted on their return. This must be a personal account and is intended to provide the panel with details of the outcomes of the visit related to the stated purpose.

Please note that the agreed grant will normally be paid after the visit on receipt of the information above.