

## Building Bye-Laws (Jersey)

# Application for work in connection with a Drainage System

Please read the general guidance notes on the back of this form before answering all the questions. One copy must be completed using block letters. Failure to fully complete this form could result in delays.

### 1. Address of property:

	Postcode:

### 2. Applicant name and address: (The person(s) for whom the work is to be carried out)

	Postcode:

### Applicant contact details:

Tel:	
Email:	

### 3. Agent name and address:

	Postcode:

### Agent contact details:

Tel:	
Email:	

### 4. Commencement date of proposed work: (If known)

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### 5. Description of the proposed work:


### 6. Specification of the materials to be used: (See note (c))


### 7. To be completed for all applications:

Building bye-law fee	£
Map fee	£
Total	£

Cheque number  Debit card (Separate form coded: CCNPT to be completed)

**CHECKLIST – Please check that you have provided the following information:**

1.  1 original application form fully completed.
2.  1 copy of the current 1:2500 scale map of the Island showing the site outlined in red.
3.  1 copy of a sketch or drawing showing the position of the building, drainage layout and location of access points.
4.  Fee section completed.
5.  Cheque enclosed and cheque number box completed.

**GUIDANCE NOTES**

- (a) This form is only to be used for the purpose of obtaining building bye-law permission for work involving the provision, extension or material alteration of a drainage system.
- (b) Guidance on meeting the building bye-law requirements can be found in the supporting technical guidance documents which can be downloaded from the States of Jersey website, [www.gov.je](http://www.gov.je), or purchased from the department.
- (c) Specification of materials to be used should include:  
 size and type of pipe work to be used,  
 gradients at which pipes are to be laid,  
 type of bedding material,  
 capacity of any cesspool, pumping chamber, sewage treatment system and  
 full design information for any land drainage system including results of ground percolation test.
- (d) Applications to install cesspools, pumping chambers or packaged treatment systems should include the information that the designer has used to determine capacity of the plant.
- (e) The work detailed on this form may be commenced as soon as the application has been accepted by the department; however the department must be notified prior to covering up any drainage works.
- (f) EVERY APPLICATION must include one copy of a location map, which is an authorised direct copy of the current 1:2500 scale map of the island and the appropriate fee for the works.  
 The fees payable for applications are set out in the department's fee schedule which can be downloaded from the States of Jersey website, [www.gov.je](http://www.gov.je), or collected from the department.  
 Cheques should be made payable to the 'Treasurer of the States'.

**For office use only**

<i>Screened by</i>	<input type="text"/>			<i>Fee checked by</i>	<input type="text"/>	
<i>Further payment required?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Amount</i>	£ <input type="text"/>
<i>Refund due?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<i>Amount</i>	£ <input type="text"/>
<i>Return application?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
<i>Fee incorrect</i>	<input type="checkbox"/>	<i>Inadequate plans</i>	<input type="checkbox"/>	<i>Insufficient information</i>	<input type="checkbox"/>	<i>Incomplete form</i>
				<i>East</i>	<input type="text"/>	<i>West</i>
				<i>Allocate to</i>	<input type="text"/>	

## DECLARATION

### Important information:

Before signing this form please read the following consent information carefully. It explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the Department of the Environment handles personal data please visit [www.gov.je/howweuseyourinfo](http://www.gov.je/howweuseyourinfo)

### Consent of all parties named in this application

I declare that this application is made with my authority. I am aware that it's an offence to submit false or misleading information with an application.

I am aware and agree to the information supplied on this form, together with any other accompanying information, being used for the purpose(s) of assessing this application for a building permit as required under the Building Byelaws (Jersey) 2007.

I am aware and agree that the information supplied on this form, together with any other accompanying information:

- may be disclosed to other States departments and relevant authorities so that you can consult with them about the suitability of this application
- may be made accessible to members of the public so that they may comment on this application
- may be published in the local media and on the States of Jersey website as the information forms part of the register of building applications which is required by law to be made available

I further understand that as a public authority, you are subject to the provisions of the Freedom of Information (Jersey) Law 2011. Under this Law you may be required to disclose information you hold, including the contents of this form and any other information I provide to you, unless the information is protected from disclosure by an exemption under the Law or any other enactment, including the Data Protection (Jersey) Law 2018

### Your right to withdraw consent:

You have the right to withdraw your consent to the further processing of your information. However, this may cause delays or prevent us delivering a service to you or cause you to be in breach of other legal requirements.

If you would like to exercise this right please contact us on 445508

Applicant  
Name:

Signature:

Date:

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Applicant  
Name:

Signature:

Date:

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Owner  
Name:

Signature:

Date:

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Owner  
Name:

Signature:

Date:

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Agent  
Name:

Signature:

Date:

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