

**JULY 2016**

**BUILDING BYE-LAWS (JERSEY) 2007**

**RETROSPECTIVE BUILDING APPLICATION FOR THE  
RE-ROOFING OF A CONSERVATORY.**

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**TEMPLATE FOR THE PRODUCTION OF BUILDING  
SPECIFICATIONS**

This document should be used as a basis for providing the information required with an application for a retrospection completion certificate in respect of works undertaken to re-roof a conservatory.

It sets out the minimum level of information required for the purposes of showing compliance with the relevant requirements of Parts 1 to 12 of the second schedule to the Building Bye-Laws for applications relating to domestic premises.

## Information required in respect of Part 1: Structure

### GENERAL

- 1.0  Structural appraisal of new roof and supporting structure to be undertaken by chartered structural engineer and details provided with the application.

### SPECIFIC DETAILS

#### Foundations:

- 1.1  Provide details to confirm adequacy of existing foundations.

#### Retained Conservatory Walls:

- 1.2  Provide a statement explaining how the stability of the existing conservatory structure will be maintained following the work to replace the roof.

#### Construction:

- 1.3  Provide details of roof to be removed and an assessment of existing dead loads.
- 1.4  Provide plans and sections showing proposed roof construction including fixing down details.
- 1.5  Identify size, location and construction of all vertical supports for roof.
- 1.6  Written confirmation to be provided by person undertaking the structural appraisal referred to in item 1.0 above that roof as altered does not pose any significant safety risk to people in or about the building.

## Information required in respect of Part 2: Fire safety

### INTERNAL FIRE SPREAD

- 2.1  State materials used for ceiling / internal roof lining.

### EXTERNAL FIRE SPREAD

#### Roof / Walls:

- 2.2  Dimension distance from external wall to nearest boundary, and specify materials used for roof covering and fire spread classification achieved

## Information required in respect of Part 4: Site preparation and resistance to moisture

### SPECIFIC DETAILS

#### Resistance to Moisture:

- 4.1  Specify roof pitch and the materials used for the roof covering.
- 4.2  Identify method of preventing moisture ingress at roof abutment with external wall.

## Information required in respect of Part 5: Ventilation

### SPECIFIC DETAILS

- 5.1  State measures taken to prevent condensation in new roof.
- 5.2  State floor area and openable window /door area
- 5.3  State provision made for background ventilation.

## Information required in respect of Part 11: Conservation of fuel and power

### SPECIFIC DETAILS

- 11.1  Provide drawing showing all existing conservatory windows and doors and state whether these are double or single glazed. If single glazed state proposals for upgrading.  
**Note:** There is no limitation on the area of retained glazing.
- 11.2  State U-values of any new windows, doors and rooflights and confirm safety glazing to be used in critical locations.
- 11.3  State U-values for any unglazed part of the existing conservatory walls, and proposals to improve the existing U-value where these fall below limiting thresholds.
- 11.4  Provide dimensioned floor plan to show perimeter to area ratio for ground floor of house and conservatory combined.
- 11.5  Where the perimeter to area ratio of ground floor is greater than 0.50 m/m<sup>2</sup> specify proposals for upgrading insulation to floor.
- 11.6  State U-value achieved by new roof. ( see Table 3 standards for new thermal elements)
- 11.7  Confirm all fixed light fittings in the conservatory are of the low energy type.

## Information required in respect of Part 12: Electrical Safety

### GENERAL

- 12  Provide notification in accordance with Bye-law 15 for any electrical work undertaken in connection with the replacement roof.