

Registering as an employer

If you are not trading and you are just an employer please skip this question.

Do you already have a business licence?

Yes No

If you do not have a business licence then you cannot legally start trading in Jersey. You won't need to complete this form. [Click here to apply for a business licence.](#)

If yes, please enter your undertaking reference

Individual / Partnership / Company details

Tax Identification Number (TIN)

Social Security No. (Individuals only)

Last Name / Partnership / Company name

First names (if applicable)

Business name / trading name (if different)

Has trading name been approved by JFSC?

Yes No

Payroll information

Start date of employee(s) DD/MM/YYYY

Number of employees

Payroll address (if different from your normal tax correspondence address)

Payroll contact name

Payroll contact
telephone number

Payroll contact Email

How will you be completing your combined employer return?

E-file using the Revenue Jersey web service (you can register for this on the Revenue Jersey website)

Compatible payroll software

Email this completed form to ITIStax@gov.je

When we have processed this form you will be advised of your business reference. You must then register for online employer returns at gov.je. Please make a note of this link: <https://empret.jsytax.je/empweb>