

Lump sum donation payroll scheme

Employer name

Nominated charity

By signing this form I authorise the above named to deduct the amount detailed below from my monthly salary.

I understand that by enabling the above Jersey charity to reclaim the tax back from the States of Jersey, my accumulated contribution, if over £50, can generate an additional 25 pence for every £1 I donate. I confirm that I am a Jersey taxpayer and have satisfied all the conditions stated below and wish the named Jersey charity to benefit from the lump sum donation scheme.

By signing this form I authorise the essential information (my name, address, tax reference number and the amount of my donation) to be sent to the charity and for the charity to send this information on to the Taxes Office so they can process the claim.

Leaving the scheme

I understand that should my employment end, I can choose to either have the funds I have accumulated returned to me or have them donated to the nominated charity.

Should I wish to be removed from the payroll giving scheme I must inform the Human Resources department in writing, giving them sufficient notice before the next pay day.

Donation details

Employee tax
reference

Employee name

Employee Address

Start date

End Date

Amount

Frequency

per month

per week

Signature

Date

The amount that I donate each month is still part of my gross taxable pay and will be reported as such.

Conditions to be satisfied to meet the lump sum donation criteria

The Donor

Is resident in Jersey for tax purposes on the date the payment is made.

Has paid or will pay, income tax at least equivalent to the tax in respect of the gift

The payment

Is made in money and is not subject to a condition that any part of it can be repaid (in the case of payroll giving, after the donation has been made to the nominated charity).

Is not due under a deed of covenant.

Is not part of an arrangement to benefit the donor, the donor's family or an individual or company connected to the donor.

Is not linked to the acquisition of property by the charity except by way of a gift.

Is at least £50 and when added to other lump sum donations by the donor or persons connected with the donor, does not total more than £500,000 in any one year.