



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a black ball point pen and send it to:

Comptroller of Revenue
Revenue Jersey
P.O. Box 56
Jersey, JE4 8PF

Name(s) of Account Holder(s)

Branch Sort Code

Bank/Building Society Account Number

To: The Manager Bank / Building Society

Address

Postcode

Originator's Identification Number

Tax Identification Number

Instruction to your Bank or Building Society

Please pay Revenue Jersey Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Revenue Jersey and, if so, details will be passed electronically to my Bank/Building Society.

Mark as appropriate

ITIS

Income Tax

Signatures of Account Holders:

Date:

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

Revenue Jersey is registered as Controller under the Data Protection (Jersey) Law 2018 as we collect and process personal information about you. For more information about how we use your data please go to our privacy statement on gov.je or request a written copy by phoning +44 (0) 1534 440300.



This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Revenue Jersey will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Revenue Jersey to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Revenue Jersey or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when Revenue Jersey asks you to.
- You can cancel a Direct Debit at any time by simply by contacting your bank or building society. Written confirmation may be required. Please also notify us.