

Naturalisation Applications

Applications to naturalise as a British citizen will only be accepted by post, or by hand delivery.

1. You must download and complete FORM AN from GOV.JE
2. You must read the guidance notes available on GOV.JE
3. You must download and complete all the forms included in this document
4. You must complete the online Jersey application on GOV.JE, upload the required documents and make payment
5. Once payment is made you must submit FORM AN and your previous and current passports to the Customs & Immigration Service.

Applications should be sent to: Customs and Immigration Service, Maritime House, La Route du Port Elizabeth, St Helier, JE1 1JD. **Please note that this Office is closed to the public**

Please be advised that original documents submitted in support of your application will be returned to you within three weeks from the date the application is received and that you will be notified either by phone or email when your documents are ready for collection.

Justice and Home Affairs
Customs and Immigration Service
 Maritime House, La Route du Port Elizabeth
 St Helier, Jersey, JE1 1JD
 Tel: +44 (0)1534 448000



Naturalisation Application - Request For Police Check (APPLICANT)

A. To be completed by applicant for naturalisation, in BLOCK CAPITALS. All sections MUST be filled in – DO NOT leave ANY blank areas. If not applicable please state ‘N/A’ or ‘NONE’. Please give previous addresses going back over the past FIVE years and show FROM and TO dates in each case. If you have been at the same address for over 5 years please indicate ‘AS ABOVE’ for question on addresses in last five years.

Surname..... All forenames in full.....

Maiden name..... Any previous surnames.....

Date of birth..... Place of birth..... Sex M/F
 (to include town/city and country)

Present address.....
 (must include postcode)

Previous addresses in last five years (must include all postcodes)	Date from: (month and year)	Date to: (month and year)
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.....
.....
.....

I have the following prosecution(s) pending, court conviction(s), police caution(s) and/or Parish Hall attendances:

I am making an application to the Customs & Immigration Service for naturalisation as a British citizen and understand that this is subject to a Police record check. I am aware that all convictions may be disclosed. I hereby declare that the information I have given is true and I consent to a Police record check being made.

Signature..... Date.....

B. To be completed by Customs & Immigration Service

I hereby request that a Police record check be made in respect of the above-named referee for the period of **10 years** preceding the date on which the above declaration is signed and that I be notified of unspent convictions.

Signature and title..... Date.....

C. For Police use only

No trace on details supplied

The applicant appears identical with the person whose criminal record is attached

Signature..... Date.....

Official

Naturalisation Application - Request For Police Check (REFEREE)

A. To be completed by referee of applicant for naturalisation, in BLOCK CAPITALS. All sections MUST be filled in – DO NOT leave ANY blank areas. If not applicable please state 'N/A' or 'NONE'. Please give previous addresses going back over the past FIVE years and show FROM and TO dates in each case. If you have been at the same address for over 5 years please indicate 'AS ABOVE' for question on addresses in last five years.

Surname..... All forenames in full.....

Maiden name..... Any previous surnames.....

Date of birth..... Place of birth..... Sex M/F
(to include town/city and country)

Present address.....
(must include postcode)

Previous addresses in last five years (must include all postcodes)	Date from: (month and year)	Date to: (month and year)
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.....

I have the following prosecution(s) pending, court conviction(s), police caution(s) and/or Parish Hall attendances:

I am acting as a referee for (applicant's name).....who is applying for naturalisation as a British citizen. I understand that this is subject to a Police record check. I am aware that all convictions may be disclosed. I hereby declare that the information I have given is true and I consent to a Police record check being made.

Signature..... Date.....

C. To be completed by Customs & Immigration Service

I hereby request that a Police record check be made in respect of the above-named referee for the period of **10 years** preceding the date on which the above declaration is signed and that I be notified of unspent convictions.

Signature and title..... Date.....

D. For Police use only

No trace on details supplied

The applicant appears identical with the person whose criminal record is attached

Signature..... Date.....

Naturalisation Application - Request For Police Check (REFEREE)

A. To be completed by referee of applicant for naturalisation, in BLOCK CAPITALS. All sections MUST be filled in – DO NOT leave ANY blank areas. If not applicable please state ‘N/A’ or ‘NONE’. Please give previous addresses going back over the past FIVE years and show FROM and TO dates in each case. If you have been at the same address for over 5 years please indicate ‘AS ABOVE’ for question on addresses in last five years.

Surname..... All forenames in full.....

Maiden name..... Any previous surnames.....

Date of birth..... Place of birth.....Sex M/F
(to include town/city and country)

Present address.....
(must include postcode)

Previous addresses in last five years (must include all postcodes)	Date from: (month and year)	Date to: (month and year)
.....
.....
.....
.....

I have the following prosecution(s) pending, court conviction(s), police caution(s) and/or Parish Hall attendances:

I am acting as a referee for (applicant’s name).....who is applying for naturalisation as a British citizen. I understand that this is subject to a Police record check. I am aware that all convictions may be disclosed. I hereby declare that the information I have given is true and I consent to a Police record check being made.

Signature..... Date.....

D. To be completed by Customs & Immigration Service

I hereby request that a Police record check be made in respect of the above-named referee for the period of **10 years** preceding the date on which the above declaration is signed and that I be notified of unspent convictions.

Signature and title..... Date.....

E. For Police use only

No trace on details supplied

The applicant appears identical with the person whose criminal record is attached

Signature..... Date.....

Date:

(insert address)

.....
.....
.....
.....

Income Tax Reference:

Comptroller of Taxes
Cyril Le Marquand House
P O Box 56
The Parade
St Helier
JE4 8PF

Dear Sir

To enable the processing of my application for naturalisation as a British citizen I,
(insert name).....(nee)....., hereby
authorise and request you to disclose to the Head of Service, Customs & Immigration Service
whether my Income Tax affairs are, or are not, substantially in order, whichever may in your
opinion be the case.

I also authorise and request you to inform the Head of Service, Customs & Immigration Service
the date on which I first registered for Income Tax.

Yours faithfully

(signature) _____
.....

THIS SECTION ONLY APPLICABLE IF YOU ARE A MARRIED WOMAN

I, (husband's name)....., being the
husband of (wife's name).....(nee).....,
hereby authorise and request you to disclose to the Head of Service, Customs & Immigration
Service whether my Income Tax affairs, IN AS MUCH AS THEY RELATE TO THE INCOME OF
MY WIFE, are, or are not, substantially in order, whichever may in your opinion be the case.

Yours faithfully

(signature of husband) _____

Date:

(insert address)

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.....

Social Security Number:

Contribution & Enforcement Team Leader
Employment & Social Security
3rd Floor
Philip Le Feuvre House
La Motte Street
St Helier
Jersey

Dear Sir

To enable the processing of my application for a grant of British citizenship I,
(insert name).....(nee)..... hereby
authorise and request you to disclose to the Head of Service, Customs & Immigration Service
whether I am or am not in compliance with my obligations under Social Security Legislation,
whichever may in your opinion be the case.

I also authorise and request you to inform the Head of Service, Customs & Immigration Service
the date on which I first registered for Social Security.

For your assistance I attach a form, completed to the best of my knowledge, giving details of my
past employment.

Yours faithfully
