

# Infrastructure, Housing and Environment



Driver & Vehicle Standards | La Collette  
St Helier | Jersey | JE1 3UE

## APPLICATION FOR THE ISSUE OF A REPLACEMENT VEHICLE REGISTRATION DOCUMENT

I, being the registered owner of the vehicle described below, declare that the vehicle registration document last issued for this vehicle is: lost, stolen, destroyed, mutilated, defaced or illegible

| 1. Your details          |    |     |                |                                       |         |
|--------------------------|----|-----|----------------|---------------------------------------|---------|
| (Tick where appropriate) |    |     |                |                                       |         |
| Title                    | Mr | Mrs | Miss           | Other                                 | Specify |
| Name:                    |    |     |                |                                       |         |
| Address:                 |    |     |                |                                       |         |
|                          |    |     |                | Postcode: JE                          |         |
| Mobile Num:              |    |     | Date of Birth: |                                       |         |
| E-Mail                   |    |     |                | Driving Licence Number: _ _ _ _ _ / _ |         |

| 2. Vehicle details   |   |               |
|----------------------|---|---------------|
| Registration Number: | J | Make & Model: |

| 3. Declaration   |       |
|--|-------|
| I hereby apply for a replacement vehicle registration document and understand that the original is now deemed null and void and should it be found I must surrender it immediately to DVS. Should I make a false declaration I may face prosecution. |       |
| Signature:   | Date: |

| For DVS Official Use Only | DVS Stamp |
|---------------------------|-----------|
| Identification seen:      |           |
| Receipt number:           |           |
| DVS Official Initial..... |           |

As a 'controller' under the Data Protection (Jersey) Law 2018 we process and hold your information in order to provide public services and meet our statutory obligations. We may not be able to provide you with a service unless we have enough information or your permission to use that information. Below, we explain what we collect; how we will use your information; and what your rights are.

We have collected your personal details (name; address, contact Details and signature) and we do this in order to carry out the service you have requested; to monitor and improve our performance; to ensure that we meet our legal obligations; to prevent and detect crime; to process financial transactions including grants or payment of benefits; to allow the statistical analysis of data so we can plan the provision of services; and where necessary, for our law enforcement functions; or to protect individuals from harm or injury.

We will endeavour to keep your information accurate and up to date although we rely on you to inform us of any changes in accordance with the Motor Vehicle Registration (Jersey) Law 1993. We do not keep it for longer than is necessary. Please see our published retention schedules for more detail about how long we retain your information. We will not pass any personal data on to anyone outside of the States of Jersey, other than those who either process information on our behalf, or because of a legal requirement, and we will only do so, where possible, after we have ensured that sufficient steps have been taken by the recipient to protect your personal data. Third party suppliers share data outside the European Economic Area in accordance with standard contractual clauses issued by the European Commission. At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior express consent.

You can ask us: to stop processing your information; to correct or amend your information; for a copy of the information we hold about you. You can also: request that the processing of your personal data is restricted; and withdraw your consent to the processing of your information.

You can complain to us about the way your information is being used by contacting us at [dataprotection2018@gov.je](mailto:dataprotection2018@gov.je) alternatively you can complain to the Information Commissioner by emailing [enquiries@dataci.org](mailto:enquiries@dataci.org).