

Vehicle Registration Checklist from 01/01/2021

1) Original Vehicle Registration Document (last issued)
(UK=V5C certificate (Sections 1-8 only))

Or Export Certificate which must contain the full forename and surname
Of the owner.

OR

V55/1 or acceptable proof that the vehicle has never been registered

2) Evidence of Type Approval (where applicable)

(See (2) overleaf)

3) Jersey Driving Licence Details (Private Registrations only)

(See (3) overleaf) **Please note: it is an offence for Jersey licence holder to drive a foreign registered vehicle except there is a defence to collect it from the port & then to DVS for inspection.**

4) Valid insurance for the vehicle you intend to register.

(see (4) overleaf)

5) Proof of Ownership

(See (5) overleaf)

6) Inspection Fee (Pre-registered/non approved vehicles only)

Most Credit/Debit cards – Cash – Cheque payable to “*Treasurer of the States*”

£39.00 Integrity Check	£99.00 Exemption	£124.00 MSVA	£457.00 C of A inspection
Type Approved Vehicle	Over 25 years old	Motorcycle Approval	Non Type Approved Vehicle

7) A Jersey Customs Declaration must be produced prior to registration.

(Unless Customs approved Trader)

(See (7) overleaf)

8) Completed VRD2 Form (Application for registration from DVS)

(See (8) overleaf)

9) Registration Fee

Most Credit/Debit cards – Cash – Cheque payable to “*Treasurer of the States*” £32.00
per new registration

Each payment is individual, and must be made prior to the service being provided.

Motorhomes / Caravans or vehicles adapted with sleeping facilities will require a permit from Dept. of Environment, Philip Le Feuvre House, La Motte Street (445508). Vehicles which have had Gas facilities fitted will require a gas safety certificate from a Corgi registered fitter.

THE ABOVE DOCUMENTATION REQUIREMENTS AND THE PROCESSES ASSOCIATED WITH THEM ARE IN PLACE TO ENSURE (I) JERSEY TACKLES VEHICLE CRIME AND LAUNDERING, (II) IDENTITY THEFT (III) THE INTEGRITY OF THE VEHICLE REGISTER IS MAINTAINED (IV) THE APPROPRIATE DUTIES ARE PAID.

This checklist is only intended as an aid to registering your vehicle in Jersey and may be subject to change without notice. It should not be treated as a complete and authoritative statement of the law.

(2) Evidence of Type Approval

Type approval is evidence the vehicle conforms to the necessary standards for registration in Jersey. It is normally supplied on the registration document, however if it is not, you may be asked to produce a **European Community Whole Type Approval Certificate of Conformity** or other acceptable **Type Approval Certificate**. This would normally be supplied by the vehicle manufacturer. Some vehicle types are exempt from Type Approval. Left hand drive vehicles supplied with Type Approval may still require alterations prior to registration in Jersey. DVS can supply a separate check list for Left Hand Drive vehicles.

(3) Jersey Driving Licence

A Jersey Driving Licence is required in cases of individuals registering vehicles in Jersey. If you are a new resident you must exchange your foreign licence (where applicable). If your valid licence is exchangeable you will need to take it, along with the appropriate fee and 1 x colour passport sized photo to your parish hall. If your licence is not exchangeable a Jersey theory and driving test will have to be passed to obtain a Jersey licence. You must enter the licence number, Item 4 on the VRD2 application form (Lic no. = -----/-)

(4) Declaration of Motor Insurance

It is the applicant's responsibility to ensure that adequate insurance is in place for the vehicle they are requesting to register. They must enter the policy number and the insurance company in the relevant boxes under the declaration form on the VRD2 application form.

(5) Proof of Ownership

If the documentation for the vehicle is not already in the name of the intended Jersey registered owner then we will require continuity of ownership from the last registered owner to the intended Jersey registered owner, in the form of a bill of sale/receipt or covering letter – this must name the seller, the buyer and include vehicle details.

(7) Customs Duties / Customs Declaration

All customs duties liable (VED, GST, or CCT) must be paid, exempted or deferred before a vehicle can be registered. Any liability will be advised to you when you make your customs declaration (on-line at www.customs.gst.gov.je

CO₂ data will **only** be accepted from:

- Motor vehicle registration certificate (V5C in the UK) issued by a governmental vehicle registration/taxation department, which contains the required CO₂ data.
- V55/1 form, which contains the required CO₂ data.
- European Whole Vehicle Type Approval Certificate or a Type Approval Certificate issued by a national government of an EU country, which contains the required CO₂ data.
- Certificate of Conformity issued by a motor vehicle manufacturer which contains the required CO₂ data.

Unless you are a Customs Approved Trader you must make a Jersey Customs Declaration **BEFORE** applying to register the vehicle at DVS. Declarations can be made online at www.customs.gst.gov.je

To complete a customs declaration you will need:

Photographic ID (Driving Licence / Passport) – Foreign Vehicle registration document or V55/1 with proof of CC and CO₂ (if applicable) – Invoice for the vehicle or a recent valuation for the vehicle – Ferry ticket (to calculate the cost of getting the vehicle to the Island).

All customs enquires on above duties should be addressed to Jersey Customs at the above address or telephone (01534) 448000 or via e-mail at rqc@gov.je

(8) VRD2 Application for Registration Form

This form is available from DVS and must be signed by the applicant / intended registered keeper. A completed form will be required.

DVS does not deal with Customs enquires.