**Volunteering Project Overview**

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| **Organisation Name** |  |
| **Website** |  |
| **Organisation background:** | |

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| **Description of the volunteering tasks and activities to be completed**: |

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| **Key Information** | |
| **Address** |  |
| **Parking and public transport** |  |
| **Meeting Point** |  |
| **Event timings** |  |
| **What to bring** |  |
| **What to Wear** |  |
| **Arrangement for lunch and/or refreshments** |  |
| **Team Leader contact details** |  |
| **Venue contact details** |  |