

# Application for Licensed Registration Card

Under Part 7 of the Control of Housing and Work (Jersey) Law, 2012

## Contact details:

Tel: 444444

Email: [customerservices@gov.je](mailto:customerservices@gov.je)

Please complete in **BLOCK CAPITALS** and in black ink.

Form must be handed in along with Photographic ID (passport/  
National ID card) and £86 fee (only payable if first application).

**This page to be completed by the Employer**

## 1. Company/Registered Business Details

Full name of Company/  
Registered Business

## 2. Details of LICENSED Individual

Surname

First Name(s)

Social Security Number  
(if known)

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Position

Salary per annum

£							
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(basic salary before any bonuses or commission)

Licence expiry (if any)

D	D	M	M	Y	Y	Y	y
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Conditions of licence as per your  
Business Licence (mark X as appropriate)

☐

Purchase and Lease Property

☐

Lease only

## 3. EMPLOYER Declaration

**EMPLOYER DECLARATION:** The Person named above is essentially employed and has been allocated Licensed employment status in accordance with the conditions of the business licence issued under the Control of Housing and Work (Jersey) Law 2012 to **[name of undertaking]** \_\_\_\_\_  
on **[date issued]** \_\_\_\_\_

*I am aware that it is an offence to breach the conditions of a business licence or to make a statement that is false or misleading.*

Signature

Position

Print Name

Date

D	D	M	M	Y	Y	Y	Y
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Contact Telephone Number

PTO 

#### 4. EMPLOYEE Declaration

*I have been allocated Licensed employment status in accordance with the Employer Declaration overleaf. I am aware that it is an offence to breach the conditions attached to my Licensed status, which are set out below, or to make a statement that is false or misleading.*

1. That I must be in full-time employment in the approved Licensed role for not less than 30 hours per week.
2. That any time restrictions attached to my Licensed permission will be shown on my Employer's business licence.
3. That I can purchase or lease a single Qualified residential property to occupy as my sole or principal place of residence in Jersey unless my Licensed permission has a 'lease only' condition attached. Any conditions can be found on my Employer's business licence.
4. That I cannot lease or purchase Qualified residential property which is social rented housing or first-time buyer restricted.
5. That if any conditions of my Licensed status are not met, I will not be permitted to continue to own or lease and occupy Qualified property. The property will need to be vacated within 3 months of the date my Licensed employment ceased, unless otherwise decided by the Minister. If the property occupied is owned and I am not eligible for Entitled status, I accept that the property must be sold by way of a freehold sale to persons with Entitled or Licensed status within the given timeframe.
6. That any extended absences from Jersey in excess of 6 weeks during the calendar year (January to December) may affect my Licensed residential and employment status and my ability to continue to own and/or occupy Qualified property. This includes but is not limited to absences for secondment purposes or for personal reasons.

**(please tick ONE as appropriate)**

☐ **I do not agree**

Signature

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Date \_\_\_\_\_

D	D	M	M	Y	Y	Y	Y
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Print Name

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