

## Senior Safeguarding Practitioner – Adult Safeguarding

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**Department:** Adult Services

**Division:** Health & Community Services

**Reports to:** Team Manager (Adult Safeguarding)

**JE Reference:** HCS1021.1

**Grade:** 11

**JE Date:** 08/05/2025

### Job purpose

To ensure the effective delivery of high-quality adult safeguarding work in Jersey, in alignment with the Safeguarding Partnership Board's multiagency policies and procedures. This role involves leading and advising on complex safeguarding decisions, providing expert consultancy, supervision, coaching, and training to internal and multiagency staff. Through strategic planning and oversight, the role ensures quality assurance in safeguarding practices, including the investigation of organisational abuse and high-risk cases. By applying the six principles of adult safeguarding, the role aims to protect Jersey citizens, deliver tailored outcomes, and coordinate multiagency strategies to mitigate the risks of abuse and neglect

### Job specific outcomes

1. Wider safeguarding responsibilities: to demonstrate and positively reinforce a personal commitment to safeguarding and promoting the welfare of children and vulnerable adults in our community.
2. Act as HCS representative on multiagency panels regularly and as required, e.g. Multi-Agency Risk Assessment Conference (MARAC), Jersey Multi-Agency Public Protection Arrangements (JMAPPA), Community Adult Support Panel (CASP) and in the development of new and emerging initiatives.
3. To undertake a customer-facing, proactive and tailored safeguarding response to Jersey residents, their carer's and their representatives in order to mitigate risk, promote recovery and build resilience.
4. Manage a personal caseload of more high risk or complex cases, working with service users and their families/carers in one or more social care specialist area which deliver health and social services to a range of users as outlined above.
5. To deputise or act in place of the Team Manager or Principle Social Worker representing Adult Social Care in forums such as the Safeguarding Partnership Board, Serious Case Reviews, Independent Management Report meetings and Thematic Reviews.
6. Manage and handle highly sensitive information with a sound understanding of confidentiality and information sharing protocols.
7. To demonstrate and use strong analytical skills - ability to apply a range of social work theories in practice and to demonstrate good analytical skills in work planning, problem solving, time management and working to deadlines.
8. To communicate and exercise levels of professional authority and decision making, for example in substantiating or not substantiating abuse, or making recommendations for actions in relation to the future protection of adults at risk.

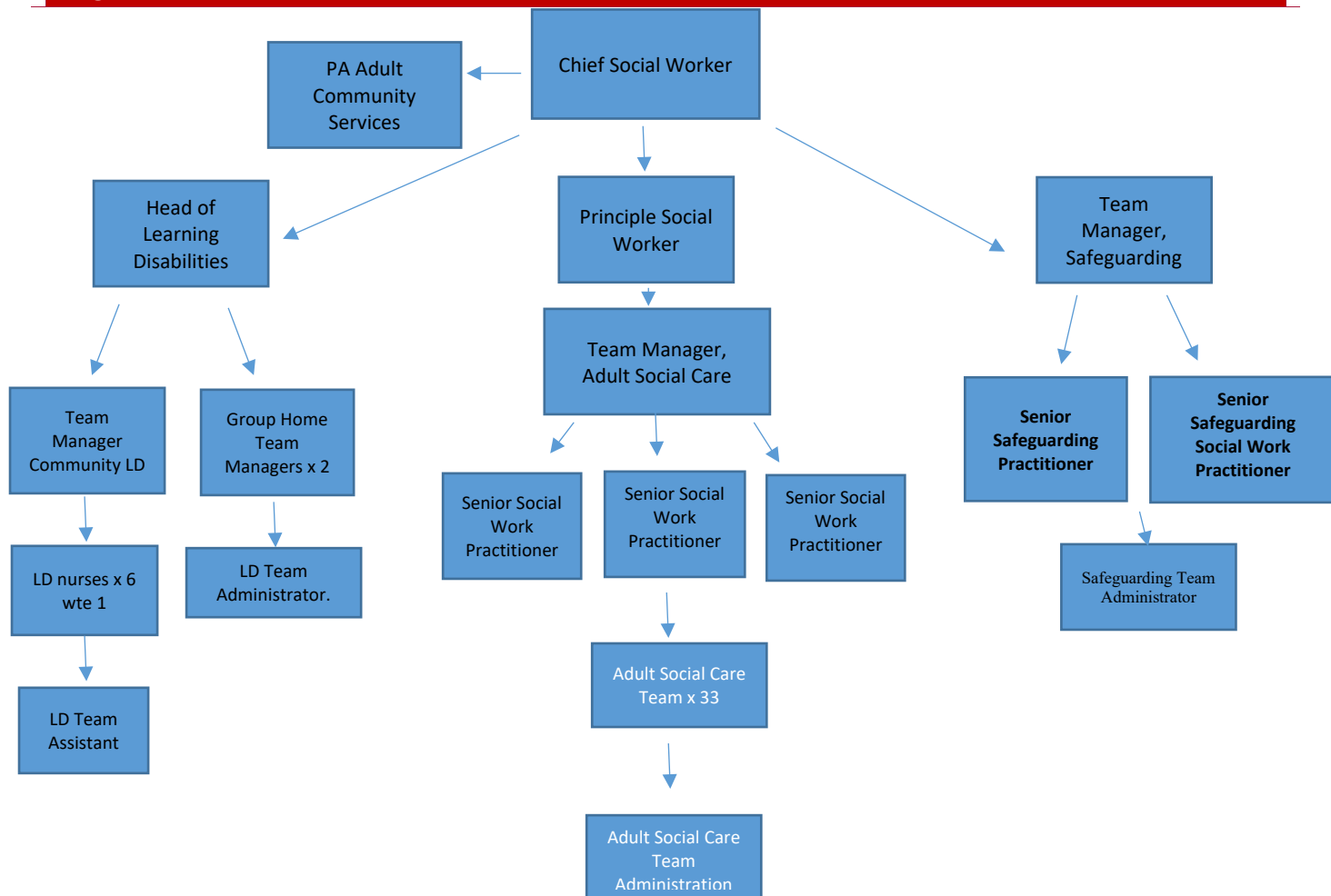
9. To investigate abuse and neglect: to interview staff/clients, analyse and review evidence and put in immediate measures to prevent abuse from recurring.
10. To have and continuously develop legal literacy in order to respond appropriately to cases of abuse and neglect in a variety of settings, including the clients own home.

#### **Statutory responsibilities**

Active engagement, participation and compliance with any other statutory responsibilities applicable to the role, as amended from time to time.

This role is politically restricted. The job holder is not permitted to undertake political activity involving standing for election to the Government or as a Parish Constable, or publicly supporting someone who is standing for election or playing a public part in any political manner.

## Organisation chart



## Person Specification

### Specific to the role

ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>Qualifications</b> <i>Please state the level of education and professional qualifications and / or specific occupational training required.</i>	A professional qualification in Social Work,  Registered with the appropriate UK professional governing body and locally, must also register under the Health Care (Registration) (Jersey) Law 1995.	A post qualifying certificate/ diploma in adult safeguarding or PQ incorporating adult safeguarding or equivalent
<b>Knowledge</b> <i>This relates to the level and breadth of practical knowledge <b>required</b> to do the job (e.g. the understanding of a defined</i>	Specialist knowledge in social work underpinned by theory and relevant practical experience.  An understanding of children's & adult Safeguarding issues.	Experience working within a senior role in in adult social care or child/adult safeguarding.

<p><i>system, practice, method or procedure).</i></p>	<p>A working knowledge of the UK Care Act in terms of Adult Safeguarding.</p> <p>Knowledge of Making Safeguarding Personal Practice in line with UK best practice.</p> <p>Good understanding of the management of risk and supporting vulnerable children and families in the community.</p> <p>Understands how to assess and manage risk when making complex decisions that may be disputed in court.</p> <p>Practical knowledge of assessing and arranging delivery of social care packages for caseload clients.</p> <p>Understanding of therapeutic services, their arrangement and provision.</p> <p>Knowledge of mentoring social work students and new entrants.</p> <p>Good understanding of legislation relating to their specialist area of social work, the general workings of civil courts and the conducting of police investigations into related criminal activity.</p> <p>Practical knowledge of maintaining records according to confidentiality and data protection protocols.</p> <p>Knowledge of undertaking care audits.</p>	
<p><b>Technical / Work-based Skills</b> <i>This relates to the skills specific to the job, e.g. language fluency, vehicle license etc.</i></p>	<p>Able to demonstrate a range of information technology skills i.e. an ability to effectively use IT equipment and role critical software.</p> <p>A clean driving licence is required for this post.</p>	
<p><b>General Skills/Attributes</b> <i>This relates to more general characteristics required to do the job effectively, e.g. effective written communication skills, ability</i></p>	<p>Ability to work autonomously, with the capacity for independent, responsible, professional decision making, often whilst under considerable pressure.</p>	

<p><i>to delegate, motivation or commitment etc.</i></p>	<p>Management, organisational and administrative skills</p> <p>Ability to take on board complex facts or situations requiring analysis, interpretation and comparison of a range of options in order to arrive at a complex judgement.</p> <p>Able to communicate calmly and clearly using a variety of media on highly sensitive and complex issues, including legislation, often in emotive situations.</p> <p>Can provide highly specialised advice to social workers in relation to client care and maintain and ensure quality standards.</p> <p>Able to facilitate the involvement of a range of stakeholders (public and private sector) to deal effectively with complex issues relating to vulnerable service users.</p> <p>Able to assess risk, develop management strategies and provide advice and direction to team members when dealing with a range of complex cases.</p> <p>Able to develop and implement policy and understand the implications and ramifications for areas outside of their own area of responsibility.</p> <p>Highly resilient – good coping mechanisms for dealing with challenging, stressful and emotional situations involving vulnerable children and adults.</p>	
<p><b>Experience</b> <i>This is the proven record of experience and achievement in a field, profession or specialism. This could include a minimum period of experience in a defined area of work if required by an external body (for example a</i></p>	<p>A minimum of 4 years post qualifying experience in a related social care field including the ASYE year.</p> <p>Providing a social work service in a community, mental health or hospital setting; discharging a statutory social care function on behalf of the organisation.</p> <p>Experience of chairing complex multi-agency high level risk meetings.</p>	<p>Completing safeguarding investigations for health or social care.</p> <p>Experience of chairing complex case conferences or high level risk meetings such as Safeguarding adults'</p>

<p><i>period of post-qualification experience).</i></p>	<p>Developing, implementing and managing programmes of social care and care packages, including for the most complex cases.</p> <p>Co-ordinating and developing support services and advising carers and families.</p> <p>Providing clinical supervision and management support to a team of social workers. Organising and allocating team workloads.</p> <p>Negotiating services for vulnerable service users, including issues involving child protection, vulnerable adults, mental and physical health issues and bereavement.</p> <p>Commissioning care packages.</p> <p>Managing delegated social care budgets.</p> <p>Experience of completing complex reports.</p>	<p>strategy meetings, case conferences, child protection meetings or other multi-agency risk forums.</p> <p>Summarising, evaluating and delivering factual information and advice to a multiagency audience.</p> <p>Training creation &amp; delivery.</p>
<p><b>Criteria relating to Safeguarding</b> <i>Other requirements needed to confirm suitability to work with vulnerable people e.g. attitudes, skills, experience etc.</i></p>	<p>Legal knowledge and literacy.</p> <p>Research and case law application.</p>	

#### Core Accountabilities, Attributes and Behaviour Indicators

Appointees to this role will be required to adhere to and perform their duties in line with the standards identified in the States of Jersey tier 5 core accountabilities attributes and behaviour indicators.