

All information provided is treated as **strictly confidential**
 In completing the survey form please refer to the **additional notes** on the reverse of this page

► **This survey covers the period from 1 July to 30 September 2015**

1 If your reporting period is different for quarter 3 2015, provide the dates covered:

From:

D	D	M	M	Y	Y
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To:

D	D	M	M	Y	Y
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2 Number of retail outlets within Jersey

3 Total number of staff from all retail outlets within Jersey

Full Time

Part Time

4 Which sector covers the majority of your business *(see note 1)*

Predominantly Food

Household goods

Textile, Clothing & Footwear

Other Non-Food Specialised goods

Non-Store Retailing

Mixed/Non Specialised

5a Total retail turnover for this quarter, including internet sales, to the nearest thousand *(see note 2)*

£

b Retail turnover from internet sales for this quarter. To the nearest thousand.

Include sales from orders received over the internet irrespective of the payment or delivery method

£

6 How has turnover changed this quarter compared to the same quarter last year?

(Q2 2015 compared to Q2 2014)

More than 5% increase 0 to 5% increase No change 0 to 5% decrease More than 5% decrease

7 List any factors which have significantly affected your trade this quarter.

E.g. the weather, faulty/damaged stock, closure/opening of stores, store re-fit etc.

Contact

Please return the completed questionnaire by **Friday 30 October 2015**

Notes on completing the Quarterly Retail Sales Survey Q3 2015

Note 1: Business Sectors

Select the sector which covers the majority of your business turnover.

- predominantly food (e.g. supermarkets and other stores which sell mainly food, beverages or tobacco)
- household goods (e.g. furniture, electrical appliances, DIY, gardening tools, floor covering, lighting equipment, haberdashery, crockery)
- textile, clothing and footwear (e.g. clothes, shoes, accessories)
- non-food specialised goods (e.g. sports goods, jewellery, craft goods, photographic, music, books, newspapers, office supplies, children's toys, second-hand goods, chemists, health goods, flowers, seeds, fertilizer, pets, medical goods, audio visual/home computing equipment, mobile phones, optical and precision equipment)
- non-store retailing (e.g. internet sales, mail order goods, market stalls)
- mixed/non-specialised (e.g. any store that sells a notable amount from more than one of the above sectors)

Note 2: Total turnover

Please show the total retail turnover only for all outlets under the business name within Jersey. The value of sales should be the net amount and cover all discounted, credit and deferred payments allowed to your customers. Ignore any allowances for goods taken in part-exchange.

Please include in total figure:

- turnover from services (e.g. repairs) as well as those from sales
- all charges for credit you give as well as cash prices of credit sales
- retail sales from outlets to all customers off-Island
- retail sales via the internet
- sales of mobile phones but exclude rental and mobile phone cards
- sales against gift tokens, when token is redeemed not the face value of tokens sold
- sales against money off promotion coupons
- goods and Services tax (GST)

Please exclude:

- sales or commission on lottery tickets
- receipts from credit card sales NOT made in this quarter
- any health exemption receipts
- sales of motor vehicles, parts, accessories and petrol
- sales from catering facilities to customers
- sales from other business trading on your premises (e.g. a shop-within-shop) and any commission received on such sales – unless this reporting structure has been agreed with the Statistics Unit
- any non retail activity (e.g. manufacturing)

Please return this questionnaire by Friday 30 October 2015

► **Return by freepost** using the enclosed freepost envelope or to the following address:

Business reply service, Licence No: J.E. 65,
Statistics Unit P.O. Box 140, Cyril Le Marquand House,
The Parade, St. Helier, JE1 1AE

► **Email to** statistics@gov.je

► **Fax to** 01534 440291

For assistance please contact Statistics Unit on 01534 440465 or email statistics@gov.je

Visit our Website at www.gov.je/retailsales

Thank you