

# Political Oversight Group

## Minutes of meeting

**Date & Time:** Thursday 4 June 2020 at 12:30

**Venue:** Council of Ministers Room, 1st Floor, Broad Street, St Helier with remote access via Teams

### Welcome and Apologies

#### Present:

Sen Lyndon Farnham (Chair) – LF – Deputy Chief Minister and Minister for Economic Development, Tourism, Sport and Culture

Dep Hugh Raymond (Deputy Chair) - HR – Ass. Minister for Health and Community Services - Deputy, Trinity

Sen John Le Fondré - JLF - Chief Minister

Dep Richard Renouf – RR – Minister for Health and Community Services – Deputy, St Ouen

Dep Lindsay Ash - LA – Ass. Minister for Treasury and Resources - Deputy, St Clements

Con Philip le Sueur - PLS - Constable of Trinity

Dep Rowland Huelin - RH - Deputy, St Peter

Dep Kevin Lewis – KL – Minister for Infrastructure – Deputy, St Saviour No2

#### In Attendance:

Charlie Parker - CP - Chief Executive & Head of the Public Service

Caroline Landon – CL – Director General, Health and Community Services

Richard Bell – Rbe – Director general and States Treasurer

Steve Mair - SM - Group Director, Performance Accounting and Reporting

Andy Scate – AS – Interim Director General, Growth, Housing and Economy

Mike Thomas – MT – Director, Risk and Audit

Richard Bannister – Rba – Project Director

Carl Walker – CW – Communications and Engagement Lead, Our Hospital Project

### 25 Personal Information

#### Apologies:

Dirk Danio-Forsyth – DDF – Director of Communications

### 1. Minutes of Notes of Previous Meeting, Matters Arising and Action Log

Minute		Action Person/Date
045	The minutes of the POG meeting held on Tuesday 14 and Monday 27 April 2020, having been previously circulated were approved.  The rolling action log was discussed and updated.	

### 2. Project Workstreams

Minute		Action Person/Date
046	<b>2.1 Recommendation for preferred bidder following clarification stage of procurement</b>  LF- Invited RBA to outline the procurement process leading to the recommendation for Preferred Bidder.  RBA- Outlined the stages of the procurement process, sharing the outcomes of	

the additional due diligence work undertaken as a result of the COVID-19 outbreak and the results of clarifications stage of the procurement.

[REDACTED]

Article 33

RBa informed POG that following completion of the clarifications process, Bidder 2 was highest scorer. And that SOSG had supported a recommendation to POG to approve Bidder 2 as Preferred Bidder for Design and Delivery Partner and to enter into a contract for the pre-construction services agreement.

[REDACTED]. RBa noted that this approach had provided some reassurance that the client would be fully engaged with the hospital design, with a view to developing a hospital that would fully meet the client requirements. RBa noted that this approach aligns with the ambition to develop a hospital that would meet the future health and care needs of Islanders.

POG discussed the detail of the procurement report and noted that both bidders would form joint venture companies with local partners. POG noted that a substantial volume of activity would be with on-island suppliers and could provide a significant economic stimulus in a post-Covid19 environment.

[REDACTED]. RBa informed POG that one Detailed application would cost less overall than a two-step outline and reserve matters application, but this would affect the project expenditure profile. RBa noted that upfront costs to develop a Detailed application were greater but confirmed that overall costs would be less. RBa further noted that the Minister for the Environment's Supplementary Planning Guidance also favoured a more detailed application.

RBa informed POG that the Pre-construction Services Agreement (PCSA) covered the period up to and including submission of a detailed planning application. He noted that construction and commissioning were not included in this phase of the contract, however, at completion of the PCSA, the employer would not be required to go out to market tender again for these services. RBa informed POG that the preferred option would be to enter into a contract with the successful bidder for construction and commissioning phases. [REDACTED]

Article 33

[REDACTED]

[REDACTED]

[REDACTED]. RBe noted that the monies in respect of 2020 were already secured and the additional expenditure for 2021 had been flagged for inclusion in the Government Plan 2021-24.

LF asked each POG member whether they were minded to recommend to appoint Bidder 2 as preferred bidder. POG unanimously supported the recommendation to request that COM endorse the appointment of Bidder 2 as preferred bidder and to enter into a contract for the PCSA period. POG noted that the procurement process had been thorough and professional POG also commended SM and the Finance Team for their detailed work in completing the additional due diligence work. POG also concurred that the appointment would be a significant step forward for a project that would not only provide a vital health care facility to the Island but also a much-needed stimulus for the local economy. LF thanked POG for the challenge they had brought to the project team through the detailed questions they raised throughout the procurement process.

**POG NOTED** that Bidder 2 presented the lowest residual risk.

## 2.2 Communications Timeline: Design and Delivery Partner announcement

CW- Outlined the proposed communications timetable regarding the announcement of the Design and Delivery Partner.

**POG AGREED** that Scrutiny should be briefed at the earliest opportunity once the Council of Ministers had made their decision.

**POG FURTHER AGREED** that whilst the procurement of the Design and Delivery Partner had not formed part of the Citizens' Panel's brief, out of courtesy they should be informed personally of the identity of the partner.

**POG APPROVED** the sequence of communications as set out within the tabled timetable and **NOTED** that specific dates and times were subject to change.

## 2.3 Communications Timeline: Site shortlist announcement

CW- Noted that the proposed communications timetable for announcing the site shortlist followed the same principles as that for the Design and Delivery Partner.

[REDACTED]

POG discussed the proposed timeline and the importance of communications and effective stakeholder engagement around site selection, given that there was no specific site on the long list that would satisfy all Islanders. CW noted that the Citizens' Panel had asked, to be notified of the site shortlist prior to it being released to the public.

**POG NOTED** that informing the Citizens' Panel before COM with a view to the Citizens' Panel's endorsement:

- that their work had been applied correctly
  - of the shortlisting process in general
- could provide additional assurance to the project team and stakeholders.

**POG AGREED** that Scrutiny should be briefed at the earliest opportunity after the Council of Ministers.

**POG APPROVED** the sequence of communications as set out within the tabled timetable and **NOTED** that specific dates and times were subject to change.

#### 2.4 Risk update

MT- Outlined the key risks recorded on the risk register. POG reviewed and agreed the risks and mitigating actions as set out on the risk register.

#### 2.5 Our Hospital Project: a summary timeline of decision-making

■ Noted that the summary timeline was part narrative and part decision log, providing a précis of the progression of decision-making throughout the project to date. ■ noted that it was intended as a reference document for the project team and could support future Scrutiny and Internal Audit activities. ■ informed POG that the summary timeline would be updated with decisions until the closure of Hold Points 1 & 2 when a new document would be initiated for Hold Point 3 and then for each subsequent Hold Point.

**AOB** The forward look schedule was discussed and upcoming business noted.

### 3. Date of Next Meeting

Minute	Action	Person/Date
047	The next meeting will be held on Thursday 2 July 2020 at 13:00 hrs in the Council of Ministers Meeting Room, 1 <sup>st</sup> Floor, Broad Street Offices with remote access via Teams	