

Countryside Enhancement Scheme
 Howard Davis Farm
 La Route de la Trinite
 Trinity
 JE3 5JP
 Tel: 441600
 Email: CEScoordinator@gov.je



Countryside Enhancement Scheme (CES) Environmental Projects Application Form

BEFORE COMPLETING THIS FORM READ THE ACCOMPANYING GUIDANCE NOTES.

- Please complete all sections of this form
- Please provide as much supporting information as possible – maps and photographs are especially helpful.
- Prior to sending this form both tenant and landlord should be fully aware of the project details and sign this form.
- Please send your completed application together with any supporting documents (see section 5 for full checklist), to the CES office at the above address. You are advised to keep a copy of your completed application for your own records

SECTION 1: Details of applicant(s)

1(a) Name(s) of applicant(s)

Title (Mr/Mrs/Miss/Ms/Other)	Initials	Forename	Surname
(b) Business name			
(c) Main correspondence address			
Parish		Postcode	
(d) Telephone number/s			
(e) Email address			
(f) Address at which the proposed work is to be carried out (if different from above)			

SECTION 2: Details of Environmental Project

**CES Option
Application No**

Please complete as shown in the example below

Field number or area ref.	Indicate Tenant/Owner or Applicant (with owner /tenant agreement) (T/O/A)	Project title	Project area or length (vergées or metres)	Total cost of project (£)	Project objectives
<i>e.g. La Hague Manor</i>	<i>0</i>	<i>Woodland management project</i>		<i>£2947.00</i>	<i>Fell non native trees to promote woodland biodiversity through increased light penetration.</i>

Please attach any additional pages and supporting documentation, including a location map
Project description and proposed benefits:

Costs:

Work Schedule:

(Please continue on a separate sheet if necessary)

Does any of the proposed work require planning permission? **Yes** **No**

If the answer is 'YES', you must tick (a) or (b) below as appropriate:

(a) I/we confirm that I/we have received planning consent

Or

(b) I/we confirm that I/we have consulted the Department of the Environment and they have advised that the proposed work does require their consent

Is any of the proposed work located in a Site of Special Interest (SSI)? **Yes** **No**

If the answer is 'YES', Please state the name:

And you must tick (a) or (b) below as appropriate:

(a) I/we confirm that I/we have received consent from the appropriate authority (ie: Planning)

Or

(b) I/we confirm that I/we have consulted the appropriate authority and they have advised that the proposed work does not require their consent

Section 3: Landowner/Tenants Agreement

Please indicate below in what capacity you need the agreement of other parties to undertake your CES project:-

I do not require the agreement of other parties to undertake my CES project	Yes	No
I am applying as a third party and need the approval of the landowner to complete my CES project	Yes	No
I am applying as a third party and need the approval of the landowner and tenant to complete my CES project	Yes	No
I am applying as a tenant and need the approval of the landowner to complete my CES project	Yes	No
I am applying as the landowner and need the approval of my tenant to complete my CES project	Yes	No

LANDOWNER DETAILS (if applicable)	
Name	
Address	
Contact details	

TENANTS DETAILS (if applicable)	
Name	
Address	
Contact details	

Please note: The Landowner and/or Tenant must sign the declaration at the end of this application form.

SECTION 4: Declaration

Important Information:

Before signing this form please read the declaration notes and consent information carefully. The notes set out your agreement and understanding of the conditions required under the CES scheme. The consent information explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how the Government of Jersey handles personal data please visit www.gov.je/howweuseyourinfo

Declaration notes:

- This declaration must be signed by the applicant named in SECTION 1 **and** the Landowner/Tenant if applicable.
- I have read and understand the Environmental Projects Guidance Notes
- I declare that the answers given in this form are, to the best of my knowledge, correct and I accept full responsibility for them
- I confirm that from the start of any construction works, the property that is subject to this application will be insured against all normal risks
- I understand that the approval of the application may be revoked, payment withheld and any monies paid may be recovered, together with interest, if the approval has been given or the payment made on the basis of any false or misleading statement made by the applicant
- I understand that there will be a financial penalty if any requirements of the components are not carried out to the satisfaction of the Department.
- I confirm that advice on whether planning approvals or other consents are required for the project have been sought and that any planning requirements will be complied with.

Consent of all parties named in this application

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be used for the purpose(s) of processing this grant application in accordance with the Countryside Enhancement Scheme (CES). The CES Scheme is administered by Natural Environment.

I am aware and agree to the information supplied in this form, together with any other accompanying information, to be shared with the Countryside Enhancement Scheme Independent Panel for the purpose of reviewing this application and awarding any funding if deemed successful.

I am aware and agree that some of the general information supplied will be used for the purpose of providing published statistics relating to the CES scheme, however my personal information will not be disclosed to any other party without my consent or unless there is a legal requirement for you to do so.

Your right to withdraw consent to the processing of your data

Under Jersey's Data Protection Law you have the right to withdraw your consent to the further processing of your information. However, this may cause delays, affect your grant payments or cause you to be in breach of other legal requirements.

Should you wish to exercise this right please contact us on tel. 441600

Applicant(s) declaration		
Signature(s)	Name(s) in BLOCK letters	Date

Tenant's declaration (If applicable)		
I consent to all parties named in this form undertaking the works that have been outlined, subject to approval and schedule of works being agreed by the CES Panel		
Tenant's Signature:	Name(s) in BLOCK letters	Date:

Landlord's declaration (If applicable)		
I consent to all parties named in this form undertaking the works that have been outlined, subject to approval and schedule of works being agreed by the CES Panel		
Landlord's Signature:	Name(s) in BLOCK letters	Date:

SECTION 5: Application Checklist	☑
<p>Completed application form</p> <p>Section 1 - Details of applicant(s)</p> <p>Section 2 - Details of Environmental Project</p> <p>Section 3 – Landowner/Tenants agreement</p> <p>Section 5 – Declaration</p> <p>Please apply for only one project on each application form</p>	
<p>Map(s) relating to the application location</p> <p>Maps can be requested from the CES Compliance Officer or the CES Administrator on 441600</p> <p>If no maps are required please tick here <input type="checkbox"/></p>	
<p>Project description</p> <p>A full description of the project aim and the benefits that the project will deliver</p>	
<p>Costs</p> <p>Costs need to be itemised and include at least two written quotes for any capital items and an estimate of labour costs</p> <p>If only one quote is attached please state why:</p>	
<p>Work schedule</p> <p>What you intend to do and when. Include any aftercare and maintenance work along with how you plan to monitor the impact of your project</p>	
<p>Consents and approvals</p> <p>Seek advice on whether planning approvals or other consents are required, where applicable. You also need to check if the project area is in an SSI (Site of Special Interest)</p>	