

Consultation on the Independent Regulation and Inspection of Hospital and Ambulance Services

Privacy Notice

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This privacy notice covers the Consultation on the Independent Regulation and Inspection of Hospital and Ambulance Services, delivered by Strategic Policy, Planning and Performance, a division of the Cabinet Office.

The Cabinet Office is registered as a 'Controller' under the Data Protection (Jersey) Law 2018 (the "Data Protection Law"), as we determine the purpose and means of the processing of the personal information collected about you for this service.

As a Government Department, we generally process and hold your information in order to provide public services and meet our statutory obligations. This notice explains in more detail how we use and share your information in order to provide the service described above.

For information on how the Department uses your personal data for other services, please see the Government's webpage [here](#).

We will continually review and update this privacy notice to reflect changes in our services and feedback from service users, as well as to comply with changes in the law.

1. **How we collect information about you**

Information about you will, in most cases, be collected directly from you. This may be done in any of the following ways:

- *by you completing our online survey at <https://survey.gov.je/s/SJQRCC/>*
- *by you emailing us directly at careregulation@gov.je*
- *by taking part in a meeting and sharing your views with us.*

2. Types of information we collect

The types of personal data collected will vary depending on what information you volunteer and the information we need in each circumstance. However, we have listed below the most common categories of information we may collect about you:

- **Contact Details** – e.g. Name, email address,
- **Organisation Details** – e.g. Name of your organisation
- **Technical Metadata** – e.g. IP Address
- **Preferences** – e.g. opinions or views and your preferences in relation to further involvement with this consultation
- **Voluntary Information** – e.g. unsolicited information you may provide when you engage with us.

3. How we will use the information about you

We need to collect and hold information about you, in order to carry out the public functions of Strategic Policy, Planning and Performance, including:

- seeking views of islanders and other stakeholders on the proposed new Regulation of Care (Amendments) (Jersey) Law 202-
- providing policy advice to Ministers
- registering your interest in this subject area, in order that we can respond after the consultation closes
- responding to Freedom of Information Requests

Our legal basis for processing personal data in most cases is that it is necessary for the exercise of Strategic Policy, Planning and Performance’s function of the States or any public authority (Schedule 2 para 4(c) of the Data Protection Law).

We have set out in further detail below why we use your personal data in each instance.

Data Collected:	Used for:	Legal Basis
<p>This consultation seeks views or opinions on the proposed amendments to the Regulation of Care (Jersey) 2014 Law. This can be done by completing an anonymous survey, emailing us directly at careregulation@gov.je, or taking part in a meeting with us.</p>		
<p><i>Contact Details; Organisation Details; Voluntary Information</i></p>	<p><i>To receive your email to careregulation@gov.je, organise a meeting with you; answer your query, investigate your complaint or manage our relationship with you.</i></p> <p><i>The survey is anonymous but respondents may choose to attribute their responses to their organisation.</i></p>	<p><i>Public functions: The processing is necessary for the exercise of any function of Crown, the States or any public authority (Data Protection (Jersey) Law 2018, Schedule 2, paragraph 4b)</i></p>

	<i>IP addresses are automatically collected by the survey platform but will be deleted during any data export and will not be used to identify individuals (unless the individual wishes to withdraw their response to the survey).</i>	
<i>Preferences (views and opinions)</i>	<i>To ensure that the proposed amendments are subject to feedback, and are therefore more responsive to Islanders' needs and concerns.</i>	<i>Public functions: The processing is necessary for the exercise of any function of Crown, the States or any public authority (Data Protection (Jersey) Law 2018, Schedule 2, paragraph 4b)</i>

4. Who we may share your Personal Information with?

4.1. Other Data Controllers

We may also disclose information to other public authorities where it is necessary, either to comply with a legal obligation, or where required under other legislation. Examples of this include, but are not limited to: where the disclosure is necessary for the purposes of the prevention and/or detection of crime; for national security purposes; for the purposes of meeting statutory obligations; or to prevent risk of harm to an individual, etc.

In some instances, this data sharing may require us to transfer your personal data outside Jersey and the EEA, however, we shall only do this with the necessary safeguards in place and where it is lawful because it is necessary and proportionate for the proper discharge of our statutory functions.

4.2. Service Providers

Your personal data may be processed on our behalf by certain third parties who provide service to us, so that they can provide those services. We have strict contracts in place with these service providers to ensure they process your data only on our instructions and with appropriate security in place. The categories of third parties who may receive your personal data in order to provide us with a service are:

- Email and data storage providers (Microsoft)
- Online survey providers (SmartSurvey).

At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior express consent.

5. Publication of your information

We may include your views in the form of a summary consultation report, published on www.gov.je, for the following reasons:

- *in the interests of demonstrating a fair and transparent decision-making process, although your data will be anonymised to protect your identity*
- *where you have responded to a consultation, although your comments will be anonymised to protect your identity where the contribution is made in a private capacity. If it is from a person on behalf of an organisation views and connection with the organisation may be attributed.*

6. How long do we store the information about you?

We will keep your information accurate and up to date and not keep it for longer than is necessary in order to publish the results of the consultation. Please ask to see our retention schedule for more detail about how long we retain your information.

7. Where do we store the information about you?

Government of Jersey systems store data in Jersey, the UK and the European Union. The UK has been granted adequacy status by the European Commission and personal data stored there will be protected to the same standards as personal data held in Jersey and the EU.

8. Cookies and the gov.je website

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. Please see the gov.je privacy notice for details of the cookies used on gov.je websites.

9. Statutory or contractual obligations to provide personal data

You are not obliged by any law or contract to provide us with your personal data. However, if you choose not to provide certain information when requested, we may not be able to perform the service you have requested, or we may be prevented from complying with our legal obligation.

10. Your rights

Please see the Government of Jersey website here [insert link to <https://www.gov.je/Government/dataprotection/Pages/ChangingPersonalData.aspx>] for details of your rights under the Data Protection Law and how to exercise them.

11. Withdrawal of responses

You can withdraw your response to the consultation by requesting this from careregulation@gov.je. If you responded to the survey, you will need to provide your IP address in order for us to identify your response.

12. Complaints

If you have an enquiry or concern regarding processing your personal data you can Data Governance Officer at r.young3@gov.je.

If you wish to make a complaint about how your personal data is processed, you can contact the Government's Data Protection Officer at DPO@gov.je

If you believe that the Cabinet Office has contravened the Data Protection Law and the contravention affects your data protection rights, you have the right to make a complaint at any time to the Jersey Office of the Information Commissioner (JOIC), (<https://jerseyoic.org/>).

We would, however, appreciate the chance to deal with your concerns before you approach the JOIC, so please contact us in the first instance.

13. Changes to this Notice

We may, from time to time, revise this privacy to ensure it remains up to date. It is advisable to check it regularly to keep aware of any changes.

This version was last updated in March 2024.