

Animal Health and Welfare

Howard Davis Farm
La Route de la Trinite
Trinity, Jersey
JE3 5JP
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Email: rva@gov.je



Pet Travel Scheme (Jersey) Regulations 2011
Application for Airline Approved Carrier Status for Pet Travel

An airline transporting non-commercial pets under the Pet Travel Scheme (Jersey) Regulations 2011, regulation 3, must be on possession of an approval granted by the Minister or a person appointed by the Minister to import into Jersey.

An officer may refuse an application and by notice in writing, vary, revoke or suspend any approval issued.

You must complete all fields of this application. Applications that are incomplete or illegible will be rejected. If any amendments are required after this application has been submitted, a new application will need to be completed and submitted. This form should be submitted for approval to pets@gov.je

The fee for making an application for an approval to land pets in Jersey is £424.00 sterling.

An authorisation will be subject to review no later than 5 years after the initial application and updated information will be required by an additional submission.

Please allow at least 15 working days for processing.

Please note that we are unable to approve applications unless provided with the correct information.

| | |
|---|--|
| Section 1. Business/carrier Information | |
| Business/carrier name | |
| Business/carrier address | |
| Postcode | |
| Telephone Number (which we can contact the business) | |
| Email (which we can contact the business) And website | |
| Air Operators Certificate (AOC) number in name of Carrier A copy of the AOC should be attached to the application form when submitted | |
| Billing Information Required: Address, Telephone and Email | |

Please tick one

Commercial

Charter

Section 2. Operations

Are there limitations on flights accepting pets?

Yes

No

If "Yes" please indicate maximum number

Staff involved in Pet Operations

| Staff name (team name) | Position (job title) | Email address (can be a team email) | Contact No.* | Contact No. (mobile)* |
|---------------------------|-------------------------|--|--------------|-----------------------|
| | | | | |
| | | | | |
| | | | | |

*Need at least one number

Section 3. Required Method of Operation

| Operation | Description of Procedure | Staff Member Responsible |
|---|-----------------------------------|--------------------------|
| CHECK IN | | |
| 1 (i) Carriers are required through their booking system to identify pets | | |
| (ii) Records must be available and provided to IHE | | |
| ROUTING OF TRAVELLERS WITHOUT PETS | | |
| 2. The identification of undeclared pets is necessary to prevent smuggling. Identify staff instruction to detect smuggling | | |
| ROUTING OF DECLARED PETS | | |
| 3. Describe how pets should be handled between check in and destination including management in cabin where applicable. How are crates marked for arrival so that they can be identified for clearance? | | |
| JERSEY CLEARANCE | | |
| 4(i) Describe where and who will carry out checks | Indicate pet checker in section 5 | |
| (ii) How will travellers collect their pets if not accompanying them to checking point? | N/A | |

The above details must not be changed without giving notice to IHE. Written agreement must be obtained from IHE before any change is made.

Section 4. Acceptance of Required Method of Operation Conditions

I am aware that all pet moves must comply with relevant Animal Welfare legislation and will comply with the IATA guidelines.

Signed for Carrier

Name in BLOCK LETTERS Date

Status/Designation

Email

Section 5. Agreement to carry out Pets checks

If checks are carried out by an approved Checker on behalf of the airline, Section 5 must be completed. **Carrier may wish to contact All Pets info@allpets.je**

Attached to this application is a Service Level Agreement with the Pet Checker business to carry out the required checks on pets for the airline named on this application. The Pet Checker is as stated below.

Name of approved Pet Checker

Address of Approved PETS Checker

Email

Telephone

Important Information

Before signing this form, please read the declaration notes and consent information carefully. The declaration notes detail conditions to be complied with under the Approved Carrier Authorisation. The consent explains how your information will be used and provides a brief description of your rights under Jersey's Data Protection Law. For further information on how Natural Environment handles personal data please visit www.gov.je/howweuseyourinfo

Declaration notes:

I understand that it is an offence to transport any animals requiring an Approved Carrier Authorisation before an Authorisation is issued, unless advised in writing by the department.

I will ensure that all pets travelling to Jersey will be compliant with the animal health requirements of the Pet Travel Scheme (Jersey) Regulations (2011) ("The Regulations"). Or, if the animal is non-compliant, it will only be brought into Jersey with the prior approval in writing of the Minister granted under Regulation 3(3) of the Regulations.

I will check for any illegal transportation of pets and accept that if animals do not comply with the requirements of the Regulations or have written permission by the Minister for their movement, that they must be refused travel. Or, in the event of identifying noncompliance after take-off the correct procedure must be adhered to in accordance with the agreement in the RMOP.

I understand that the captain is required to see proof from a veterinarian that the pet is fit to travel.

I will only transport pets that have been approved for travel under the service level agreement recorded in section 5.

I am aware that Infrastructure, Housing and Environment must be notified of the flight's arrival 2 hours prior to scheduled arrival via telephone call to the duty officer on **44 (0)1534 441617 and informed of any changes to the scheduled arrival time as soon as reasonably practicable. A landing form must also be sent by email immediately after the check on arrival.

I understand that where a pet is being transported in a container, the container must comply with the specific container requirement(s) as detailed in the IATA Live Animal Regulations.

I have sufficient levels of qualified staff, equipment and operational procedures in place to ensure the safe transport of the animals and that only persons who have demonstrated their competence in accordance with the regulations will be responsible for the transportation of the animals.

Your consent:

I confirm and agree that:

- This application is made with my authority and the information supplied in this form is accurate to the best of my knowledge; I am aware that it's an offence to knowingly submit false or misleading information with an application.
- The information supplied in this form, together with any other accompanying information, is to be used for the purpose of processing my application for an Approved Carrier Authorisation to transport pets.
- The information provided in this form, together with any other accompanying information may be disclosed to the organisations listed below where it is necessary. For example, to carry out compliance checks and investigations concerning breaches or potential breaches of law, for enforcement purposes and for statistical reporting.
 - Government of Jersey Departments
 - Customs and Immigration Service
 - Other enforcement authorities in the Isle of Man, Bailiwick of Guernsey and the United Kingdom; or
 - The relevant Competent Authority in other Members States of the European Union

- The Department of Environment, Food and Rural Affairs (DEFRA)
 - The Scottish Executive (SE)
 - The Welsh Assembly Government, Department for Sustainability and Rural Development (WAG DSRD)
 - Department of Agriculture, Environment and Rural Affairs (DAERA)
 - The Department of Agriculture, Fisheries and Forestry, Isle of Man
 - The Committee for the Environment & Infrastructure, Agriculture, Countryside and Land Management Services (ACLMS) Guernsey.
- The department may contact me to advise and consult me on any changes in the Pet Travel Scheme or welfare in transport rules.
- I understand that that the department will not use my personal information for any other purpose, without my permission, unless it is legally required to do so.
- I understand that under Jersey’s Data Protection Law I have the right to withdraw my consent to the further processing of my information. However, I understand that this may cause delays in administering my Authorisation or cause me to be in breach of other legal requirements. (Should you wish to exercise this right please contact us on tel. 441600).

Carrier declaration

| | | | |
|------------|--|---------------------------|--|
| Signature: | | Position: (if applicable) | |
| Full name: | | Date: | |

20/10/2021 (amended 06/11/2023)