

WORKING PLAN

1. The premises at Rue des Pres have been used as a waste transfer station since it was built in 1968. The rear yard is used for this operation. In the early 1970's the rear yard was concreted, and in the 1980's the boundary wall was extended by way of fencing, and trees were planted at the north wall. We only accept solid waste deriving from mix load skips. We have never had any issues with pollution. Waste is sorted by hand or by a hydraulic grab.

Hours of opening and operating

- 1a. Hours open for receipt/removal of waste: - Monday to Friday 07.00 to 17.00
Saturday 07.00 to 12.00

Hours open for processing/ handling of waste: - same as above.

Waste acceptance and control

2. Waste acceptance and control: - solid waste only from skips inspected at Abbey Plant before tipping, either on site of collection or at Abbey Plant site prior to tipping on ground.

Amounts and types of waste to be managed

3. Amounts and types of waste to be managed & waste management activities

Waste Type	Physical form	Tonnes per day	Tonnes per Year
Scrap Metal	Solid	½	100
Construction/Demolition	Solid	2	500
Burnable	Solid	1	500
Green Waste	Solid	20 kg	1
Pallets	Solid	100 kg	30
Total			1,131
Annual Total			1,300

Hazardous Waste			
Waste type	Hazard code	Physical form	Tonnes per Year
Waste Oil	H 3	Liquid	½ Tonne
Waste Paint	H 3	Solid/Sludge/Liquid	¼ Tonne
Asbestos (Cement Bonded)	Solid	Solid	¼ Tonne
Total			1
Annual Total			1½

Method of keeping and disposal of waste

- 4. Burnable waste is sorted, and then by means of a hydraulic grab is placed in a high sided tipper for transportation to the incinerator.
- 4a Scrap metal is sorted and placed in a skip for disposal at the scrap yard.
- 4b Inert waste is sorted pushed into a stock pile and then loaded into a skip for disposal at La Collette.
- 4c Green waste is sorted and loaded into a skip for disposal at the green waste site at La Collette.
- 4d Pallets are sorted and collected by two separate agents, one for white pallets and one for blue pallets.
- 4e Broken pallets are sorted and taken to the green waste site at La Collette.
- 4f Waste oil is stored in 205 litre drums and taken to waste oil disposal unit at Bellozanne. Waste oil derives from the service of our plant and equipment. Oil is stored in a secure facility on site to prevent pollution.
- 4g Waste paint is sorted, stored in skips and taken to Bellozanne incinerator.
- 4e Asbestos (cement bounded) Customers are told to load separately in a skip for disposal at La Collette.

Environmental monitoring scheme

- 5. All aspects of our site are monitored for possible environmental pollution. Weather condition, pollution events and unusual happening to be entered into site diary.

Keeping of records

- 6. Plant and vehicle maintenance records are kept in main office.
Waste records kept in office.
Refuse records kept in office.
Scrap bin records kept in office.

Types, Operation of Plant

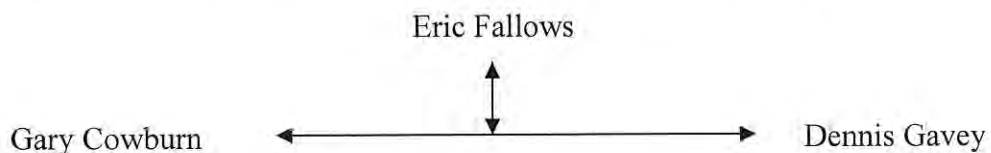
- 7. 1.Hymac 360° with grab, 2.skid steer loader, 3.forklifts, 4.skip trucks and 5.bulk tipper. All Plant and machinery is maintained and repaired in house. We have extensive workshop, tools and equipment.
 - 1. x 2 – Once yearly full service and inspection.
 - 2. x 1 – Once yearly full service and inspection.
 - 3. x 2 – Once yearly full service and inspection.
 - 4. x 4 – Once yearly full service and inspection.
 - 5. x 1 – Once yearly full service and inspection.

Site Employees

- 8. Four (4) Machine operators / Labourers on a rota basis, arranging amounts of experience. Training is in house or Form C.I. Ltd.
Training records kept on site.

Management Systems

- 9. The site is under the management of Eric Fallows.
In event of Eric being off site, Gary Cowburn or Dennis Gavey



Emergency Action Plan

10. **Action Plan**

1. Fire prevention courses for staff
2. Fire Drill for staff
3. First Aid Courses for staff
4. Health and Safety course for staff
5. Written action plan if cement bonded asbestos is mistakenly tipped in yard

Operation and maintenance of pollution control system

11. Water separation tanks and sumps are periodically cleaned out by contractors
Spill kit location on site – 6 bags. Staff understanding in what to do in case of an oil spill.

Engineering Development

12. Site security
The site is completely fenced off, and we have a large iron gate which is padlocked when the site is closed. The site is covered with 24 hour CCTV which is recorded.
13. Site office location. Map enclosed.
14. Site floor concerted and regularly swept/inspected.
15. Storage bays constructed from placed concrete panels and placed against concrete walls and base.
16. Site drainage. Plan enclosed.

Health and Safety Policy

Abbey Plant Ltd

Removal of non-licenced Asbestos –based Construction Materials Training

Procedure for asbestos sheet removal from yard mixed load sorting operation.

1. Wear mask and overalls, wet down asbestos
2. Place asbestos in separate skip minimum breakage.
3. Skip taken to official States of Jersey tip
4. Wash overalls.

5.12.1. Electrical Equipment Used Outdoors

Abbey Plant Ltd / Reclamait Ltd will only permit the use of 110 volt portable and battery operated hand tools in outdoor areas. This will also include equipment that may be used by sub contractors and the self employed. Only in extreme circumstances where specialist equipment is needed, which is not available in 110 volt form, will 240 volt equipment be permitted- and then only under the written authorisation of the General Manager.

5.13. Asbestos

Abbey Plant Ltd / Reclamait Ltd understand the potentially serious impact upon the worker's Health, Safety & Welfare where the risk of asbestos is apparent and, as such, will carry out their duties to protect those who may be exposed to asbestos at work and other persons affected, or at risk of being affected, by such work in accordance with the requirements of the Jersey Asbestos Approved Code of Practice..

In the past, asbestos has been widely used for the manufacture of building materials and products and also used in sprayed coatings. Although these materials have been largely replaced, there remains the problem of existing asbestos, in particular during refurbishment and repairs of premises and during demolition works. Prior to commencing these activities Abbey Plant Ltd / Reclamait Ltd will endeavour to identify the presence of asbestos and take appropriate actions to protect health. There are two types of inspection survey, a Management – type survey and a demolition / refurbishment – type survey, Abbey Plant Ltd / Reclamait Ltd will commission the appropriate survey as necessary.

There are three types of asbestos:

- Chrysotile (white)
- Amosite (brown)
- Crocidolite (blue)

Past uses of asbestos include:

Insulation and sprayed coatings:

- Boilers, plant and pipe work
- Fire protection to steelwork
- Thermal and acoustic insulation of buildings

Insulating board:

- Fire protection on doors
- Claddings on walls and ceilings
- Partitioning
- Ceiling tiles

Asbestos cement:

- Corrugated roof sheets
- Flat sheets for cladding
- Roof and land drainage goods

Although the above list is by no means exhaustive it can be used as a guide for identifying the more common places asbestos may be found.

If any worker suspects that asbestos is present they must stop work immediately, restrict access to the area, and inform the General Manager or Company Secretary.

Staff Training:

There are three types of training requirements: -

1. Asbestos Awareness training
2. Removal of non-licenced Asbestos-based Construction Materials training
3. Licenced Removal training (an area that we will not be involved in)

Asbestos management registers will be held by Abbey Plant Ltd / Reclamait Ltd where relevant. Training will be carried out according to the risk of exposure to asbestos containing materials.

5.14. Vibration

Abbey Plant Ltd / Reclamait Ltd are aware of the health risks involved with the prolonged use of hand tools of a rotary or percussive nature, and that such tools can cause the users various forms of damage, known as "hand-arm vibration syndrome" (HAVS). The most common form is the damage caused by vibration white finger (VWF).

Various tools can expose personnel to hazards from vibration, these may include:

- Bench grinders (i.e. used for sharpening tools)
- Angle grinders
- Road breakers
- Hammer Drills
- Scabbling equipment

Abbey Plant Ltd / Reclamait Ltd commit themselves to reducing the risk of HAVS to their employees and as such, will develop a strategy that aims to reduce any identified risk to an acceptable level. This will include assessing the risk to operators and implementing methods that will help reduce the hazard, which may include the elimination of the hazard through substitution with a non-hazardous process.