



QUALIFICATION FRAMEWORK

A guide for working with
children aged 12 years
and under in Jersey





Early Years and Childcare Partnership

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Welcome and introduction

This qualification framework and guide, produced by a Working Group of the Early Years and Childcare Partnership (EYCP), has been designed to reach a wide audience, so we have tried to use language that will be accessible to all. The work of the EYCP is to achieve effective communication and collaborative working amongst agencies and individuals so that children in Jersey are able to access high quality early years education and childcare.

In producing the booklet account has been taken of those at the first point of thinking about working with children, as well as professionals who have been working with children for some time.

“Offering training and support to the early years and childcare workforce in the Island”



Whether you are at the beginning of the journey or some way along it, you will find guidance and information to help you understand what is involved in making choices about the different roles and responsibilities in the early years and childcare profession, and the qualifications and training required.

When putting the information together we anticipated the booklet could be used by young people who are thinking about the next step after leaving school; by adults considering a career change; by early years professionals seeking continuing professional development (CPD); and by professionals qualified outside Jersey who are exploring the idea of working in the Island.

The framework and guide has been designed following consultation with a number of groups in Jersey.

These include careers teachers in schools; the Careers Service; Health professionals; professionals currently working in the field and a range of other bodies offering training and support to the early years and childcare workforce in the Island.

Also included in the booklet is information about the different work roles available in Jersey, plus guidance on further training and CPD opportunities for the already qualified.

People may earn a variety of salaries ranging from £15k - £50k+, but this is dependent on the job role, individual employer and place of work.

If you would like to know more about the work of the EYCP and its Working Groups, please visit:

www.gov.je/EarlyYearsChildcarePartnership

Is a career working with children right for me?

The purpose of the following statements is to help you think about whether a career in childcare and education is the right one for you, and to give you a deeper understanding of what is involved.

- I enjoy being with young children
- I am very patient
- I can be flexible
- I am able to work with people from different backgrounds
- I am dependable and can look after myself in order to stay healthy
- I can think on my feet
- I am sensitive to the needs of children
- I have good communication skills and am confident when talking with others
- I am sensitive to the needs and concerns of parents
- I am empathetic and responsive to children
- I am comfortable working as part of a team
- I am committed to the safety and welfare of children
- I am willing to pursue further education and training
- I am willing to work unsocial hours
- I am prepared to have a criminal records check (DBS check)

The checklist above is not a complete list, but covers the main areas that you need to think about if you are considering working with children.

If you can spend time working as a volunteer in an early years and childcare setting, this may be a better way to help you decide if this is the best profession for you.

What is a DBS check?

Everyone who wants to work with children must have a Disclosure and Barring Service (DBS) check to decide if they are a responsible person to be caring for children.

The setting you hope to work in makes arrangements for this to happen and will give you more information about what to do. There may be a charge for the check. Checks carried out in other jurisdictions cannot be transferred to the island - a new DBS check would be required.



Core knowledge required for working with children in Jersey

Everyone working in the early years and childcare profession in Jersey must possess core knowledge and exhibit a number of skills. An overview of these is set out in the chart below.

Child Development 0-12 yrs

Child development is the term used to describe the study of how children develop from birth. Most training courses in Jersey cover child development up to the age of 16 years. Study includes learning about different aspects of how the child develops and at which stages in their life changes usually take place. Having this knowledge is very important to understand children's behaviour, to respond to their emotional needs and to provide appropriate play and learning experiences for them.

Continuing Professional Development (CPD)

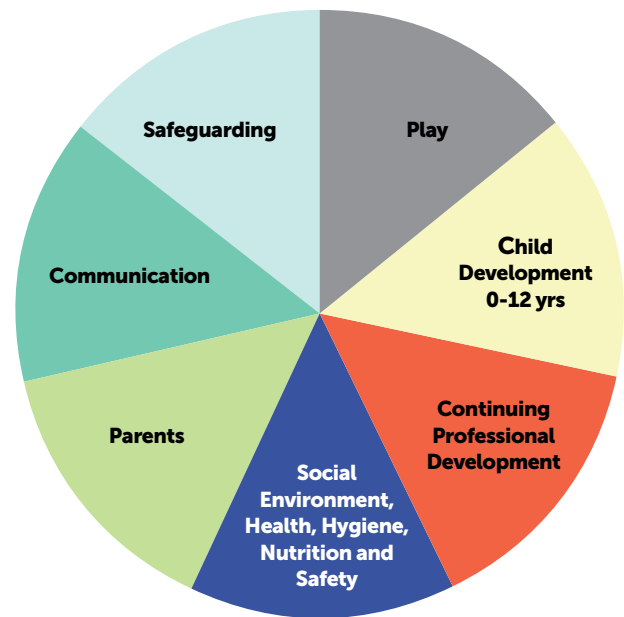
Everyone working with young children in Jersey, regardless of the level of study they achieve, is expected to have a personal plan of CPD. It is also expected that anyone working with children is committed to reflecting on their practice and to keeping up-to-date with new ideas and trends in the early years and childcare profession, so they can offer quality care and education at all times. Workshops and further training opportunities are available in the Island to support this.

Social Environment, Health, Hygiene, Nutrition and Safety

In addition to understanding how the child grows and learns, the adult working with children has to make sure the child does this in a safe and healthy environment and help them get along with other children. Training courses are provided to help develop these important skills, as are opportunities for CPD.

Parents

People who work with children also work with parents and carers. These are the most important people in a child's life and therefore you will need to know how important it is to work in partnership when supporting parents to engage with their children's learning, as laid out in the values and principles that underpin the National Occupational Standards for Work with Parents.



Communication

Communication skills are key for adults working with children. They have to be developed to a high level and delivered with confidence, as communication is not restricted to interacting with children, but may include daily contact with other adults working in the team, parents and professionals from other agencies. Communication covers both speaking and writing, so a high level of literacy is required.

Safeguarding

Safeguarding means promoting the health and welfare of children by protecting them from any maltreatment. Child protection is part of safeguarding as it aims to protect children from neglect and physical, emotional and sexual abuse. All adults who work with children in Jersey must complete a training course in child protection and safeguarding provided by the Jersey Child Protection Committee (JCPC).

Play

Regardless of their age, play is vital to children's all-round development. It is through play that they acquire new skills, learn to cope with new experiences and interact with others.

Values when working with children in Jersey

When working with children in Jersey, professionals in the early years and childcare workforce adhere to a number of important values, regardless of the type of setting they work in. You need to consider if you agree with these and can follow them.

1. The child is put first at all times by:
 - ensuring their welfare and safety
 - showing them compassion and sensitivity
 - respecting them as an individual
 - upholding their rights and dignity
 - enabling them to achieve their full potential.
2. The child is never subject to physical punishment, ridicule or humiliation at any time.
3. The parent is respected as the first carer and educator of the child.
4. The customs, values and spiritual beliefs of the child and their family, are respected at all times.
5. Equality of opportunity for the child is always considered.
6. The contribution and expertise of staff in the childcare and education field and of other professionals with whom they may be involved is respected at all times.
7. The confidentiality of information about the child and their family is always respected, unless the law or the best interests of the child require disclosure.
8. Respecting other professional colleagues, whilst being able to raise concerns about the way they treat children.



“The child is put first at all times, respecting them as an individual”

Definitions of work roles in the early years and childcare workforce in Jersey

The following pages explain the different work roles in early years and childcare in Jersey, with details of the qualifications and training required for each role. In order to be sure that everyone understands the terms used, some definitions are given below.

What is a work role and salary?

The term **work role** is used to describe a person's position in the work setting and what is expected of them if they accept employment in it. There are usually written job descriptions for each role, and these will be sent to the person when interest in the job is shown.

This is so they can decide if they are able to meet the requirements of the position before applying. The salary is what is paid for carrying out the duties required of the work role. This differs in accordance with the responsibility of the role, the level of training required and the different types of settings. Salaries can also differ for the same work role across the private and voluntary sectors of the early years and childcare workforce.

What are core qualifications?

Core qualifications are the minimum qualifications required to work in a particular area of the early years and childcare workforce in Jersey.

The regulatory body, Child Care Registration at the Department for Education Sport and Culture, determines the qualifications required in the regulated sector.

What is a job area?

A job area is a place where a person may work with children and/or their families.

What are additional qualifications and training?

Additional qualifications and training are required in addition to the core qualifications. The regulatory authority, Child Care Registration, determines what these are in the regulated sector.

Within this document we have added columns on additional training; some is mandatory and some optional.

More information can be obtained from the employer in the setting.

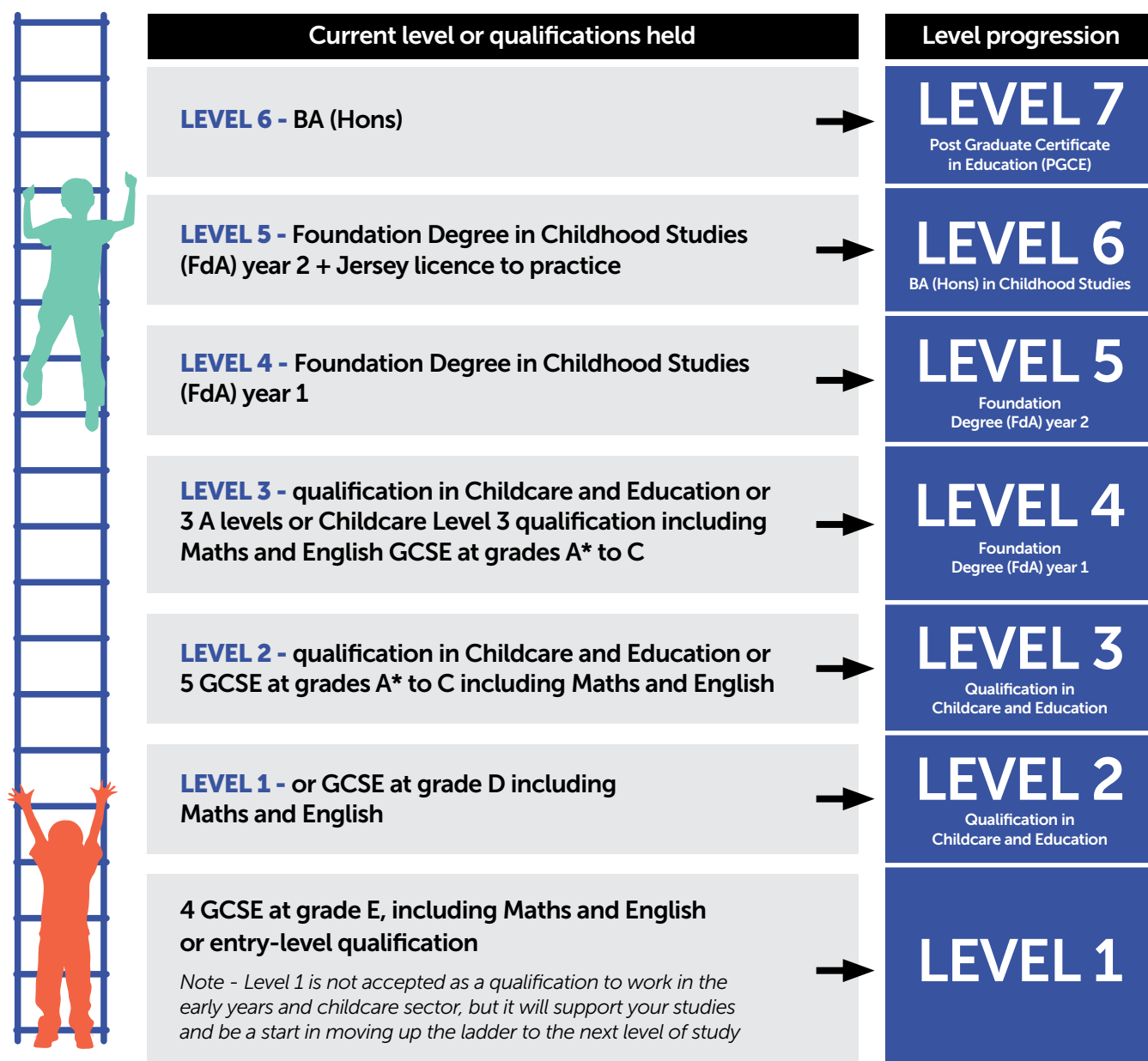
What does level mean?

The term **level** refers to the different types of training, study and qualifications required for the different positions in the early years and childcare workforce, and the qualifications required for entry to study at each level.



Levels of qualification required for working with children in Jersey

The progression ladder below is to help you check what you will need at the start of the journey when entering the early years and childcare workforce in Jersey, or what additional qualifications or training you will need if you are already qualified and want to move up the ladder, or enter at a particular Level.



Note - If you are a 'mature student' (i.e. aged over 19), then your qualifications will be looked at on an individual basis.

More detailed information on qualifications and additional training required for the different work roles in the early years and childcare workforce in Jersey is given on different charts on the pages that follow. Above each chart is a short description of the type of work area, plus information on the service it offers, to help with your choices.

Working in... Health and Social Care in Jersey

An early years and childcare qualification can be used to work with children in a number of different settings provided by the Health and Social Services Department (HSSD) in Jersey and community services in Jersey. Paediatric Nurses and Residential Social Workers also work with young children.

Work Role/Responsibility	Minimum Qualifications	Additional Training
Paediatrician: HSSD	BSc (Hons) Degree in Medicine MRCP or FRCP (Member or Fellow of the Royal College of Physicians) FRCPCH Masters qualification (Paediatrics)	Child Protection Training [†] Revalidation and UK updates
Lead Nurse Paediatrics / Head of Midwifery: HSSD Paediatric Ward Maternity	Registered Nurse (Child) BSc (Hons) Masters qualification (health related) Teaching or mentorship award Registered Midwife BSc (Hons) Masters qualification (health related) Teaching/Mentorship or Assessment in Learning & Practice award	Child Protection Training [†] Annual Paediatric Life Support
Paediatric Specialist Nurse: HSSD Paediatric Ward FNHC Paediatric Team	Registered Nurse (Child) BSc (Hons) Post qualifying speciality award Undertaking post graduate studies Teaching/Mentorship or Assessment in Learning & Practice award	Child Protection Training [†] Annual Paediatric Life Support
Senior Midwife:	Registered Midwife BSc (Hons) Post graduate service related studies or working towards a Masters qualification (health related) Teaching/mentorship or Assessment in Learning & Practice award Leadership/Management award depending on role	Child Protection Training [†] Annual Paediatric Life Support
Midwife: Maternity Special Care Baby Unit (SCBU)	Registered Midwife BSc (Hons) Working towards Teaching/Mentorship or Assessment in Learning & Practice award	Child Protection Training [†] Annual Paediatric Life Support
Health Visitor: FNHC Paediatric Team	Registered Nurse (Child) BSc (Hons) Post qualifying speciality award Undertaking post graduate studies Teaching/Mentorship or Assessment in Learning & Practice award	Child Protection Training [†] Annual Paediatric Life Support
Paediatric Nurse: HSSD Paediatric Ward or Children's Services Respite FNHC Community Paediatric Team	Registered Nurse (Child) BSc (Hons)	Child Protection Training [†] Annual Paediatric Life Support

Work Role/Responsibility	Minimum Qualifications	Additional Training
Children's Social Worker: HSSD Community and Social Services	BA (Hons) Social Work	Child Protection Training [†] Post Qualifying modules
Family Support Worker: HSSD Children's Services or Community and Social Services	Level 3 - Diploma in Early Years and Childcare, or Level 3 - Vocational award for Children and Young People	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training
Play Specialist: HSSD Paediatric Ward	Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice. Level 3 - Play Specialist Award (post qualification)	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training
Nursery Nurse: HSSD Special Care Baby Unit (SCBU)	Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice	Child Protection Training [†] Infection Control Training
Residential Child Care Officer: (RCCO) HSSD Children's Services	Level 3 - Diploma in Early Years and Childcare, or Level 3 - Vocational award for Children and Young People	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training Annual Paediatric Life Support
Health Care Assistant: (HCA) HSSD Women & Children's Services (Paediatric Ward or Maternity Unit)	Level 2/3 - Health and Social Care (to include Child specific units)	Child Protection Training [†] Infection Control Training
Community HCA: FNHC Paediatric Team HCA Private Agency HCA Support Worker	Level 3 - Vocational award for Children and Young People, or Level 3 - Vocational award Health and Social Care (to include Child specific units)	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training

[†] It is the recommendation of the JCPC for Child Protection Training to be updated every 3 years, however this is only a guideline and it is up to each individual organisation to decide on their training requirements and CPD for their area.

Working in the... Voluntary and Community Sector in Jersey

Some of the registered community and charity groups concerned with the health, welfare and education of children and families in Jersey also employ childcare professionals.

This work is usually as part of a team who do specific work with children and families. If you wish to become involved in the work of this sector, you will need to contact the individual community group or charity you are interested in to find out how you would be employed.

Working in a... Day Nursery in Jersey

A day nursery is a setting that provides full day care and education for children from birth to school entry age. Child Care Registration (CCR) registers all day nurseries. Queries about qualifications obtained outside Jersey, or above the minimum level, should be directed to CCR for confirmation of eligibility for the work role.

Work Role/Responsibility	Minimum Qualifications	Additional Training
<p>Coordinator: Responsible for more than one day nursery</p> <p>Manager: In charge of the day nursery setting and staff team</p>	<p>Level 3 - Diploma in Early Years and Childcare, or equivalent to include evidence of assessed practice</p> <p>Diploma in Management, or equivalent*</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>C&G Working with Parents Qualification</p> <p>Language for Life Training</p>
<p>Deputy Manager/ Practice Manager: In charge of the day nursery in the absence of the Manager/responsible for on site staff training and practice on a daily basis</p>	<p>Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice</p> <p>Certificate in Management or equivalent*</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>C&G Working with Parents Qualification</p> <p>Language for Life Training</p>
<p>Team Leader: Qualified member in charge of the staff team in one section of the day nursery</p>	<p>Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice</p> <p>Certificate in Team Leading or equivalent*, or</p> <p>FdA Childhood Studies with licence to practice</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>C&G Working with Parents Qualification</p> <p>Language for Life Training</p>
<p>Nursery Officer: Qualified member of a staff team, responsible for supporting unqualified staff</p>	<p>Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice, or</p> <p>FdA Childhood Studies with licence to practice</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>C&G Working with Parents Qualification</p> <p>Language for Life Training</p>
<p>Nursery Assistant: (qualified) Team member, working under the supervision of the Nursery Officer</p>	<p>Level 2 - Certificate in Early Years and Childcare, or equivalent, to include evidence of assessed practice</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>Language for Life Training</p>
<p>Nursery Assistant: (unqualified) Team member, working under the supervision of the Nursery Officer</p>	<p>Level 1 - Must complete Introduction to Working with Children course within first year of employment</p>	<p>Child Protection Training[†]</p> <p>First Aid Certificate (updated every 3 years)</p> <p>Infection Control Training</p> <p>BTEC Forest School Training</p> <p>Language for Life Training</p>

* Achieved qualification or currently working towards qualification

† It is the recommendation of the JCPC for Child Protection Training to be updated every 3 years, however this is only a guideline and it is up to each individual organisation to decide on their training requirements and CPD for their area.

Working in a... Pre-School in Jersey

A pre-school in Jersey is a setting that provides sessional care and learning for children over the age of two years to school entry, for a maximum period of five hours a session. Child Care Registration (CCR) registers pre-schools.

Queries about qualifications obtained outside Jersey, or above the minimum level, should be directed to CCR for confirmation of eligibility for the work role.

Work Role/Responsibility	Minimum Qualifications	Additional Training
Manager: In charge of the Pre-School setting and staff team	Level 3 - Diploma in Early Years and Childcare, or equivalent, plus evidence of assessed practice Diploma in Management, or equivalent*	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training C&G Working with Parents Qualification Language for Life Training
Deputy Manager: In charge of the Pre-School in the absence of the manager	Level 3 - Diploma in Early Years and Childcare, or equivalent, plus evidence of assessed practice Certificate in Team Leading or equivalent*	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training C&G Working with Parents Qualification Language for Life Training
Nursery Officer: Qualified member of a staff team, responsible for supporting Nursery Assistants	Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice, or FdA Childhood Studies with licence to practice	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training C&G Working with Parents Qualification Language for Life Training
Nursery Assistant: (qualified) Works under the supervision of the Nursery Officer	Level 2 - Certificate in early years and childcare, or equivalent, to include evidence of assessed practice	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training C&G Working with Parents Qualification Language for Life Training
Nursery Assistant: (unqualified) Works under the supervision of the Nursery Officer	Level 1 - Must complete Introduction to Working with Children course within first year of employment	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control training BTEC Forest School Training Language for Life Training

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Working in...

School Age Care in Jersey

School age care is for children in full-time education and is available before school, after school and during the school holidays. There are three types of after-school care in the Island.

Playcare: which is available all year round, before school, after school and for full days during school holidays.

Activity Clubs: which are similar, but only offer specific activities such as sport, or a range of different activities during school holidays or after school.

Wrap-Around Care: which is out of school care for younger children attending nursery classes, which can be after school or during the school holidays.

As children in these settings are under 12 years of age, Child Care Registration register School Age Care. Queries about qualifications obtained outside Jersey, or above the minimum level, should be directed to CCR for confirmation of eligibility for the work role.

Playcare

Work Role/ Responsibility	Minimum Qualifications	Additional Training
Coordinator multiple settings / Manager, Playcare: In charge of one or multiple settings	Level 3 - Diploma in Playwork, or equivalent Diploma in Management, or equivalent*	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training
Deputy Manager, Playcare: In charge of the setting in the manager's absence	Level 3 - Diploma in Playwork, or equivalent Certificate in Management or equivalent*	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training
Team Leader, Playcare: In charge of a play team within childcare settings	Level 3 - Diploma in Playwork, or equivalent Team Leader's Certificate or equivalent*, or FdA Childhood Studies with licence to practice	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training
Playcare worker: (qualified) Member of playcare team, supporting unqualified staff	Level 2 - Certificate in Playwork, or equivalent	Child Protection Training [†] First Aid Certificate <i>(updated every 3 years)</i> Infection Control Training BTEC Forest School Training

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Activity Clubs and Wrap-Around Care

Work Role/Responsibility	Minimum Qualifications	Additional Training
<p>Manager, Activity Club: In charge of the club and the setting it takes place in</p> <p>Manager, Wrap-Around Care: In charge of the setting</p>	<p>Level 3 - Diploma in Playwork, or equivalent, Diploma in Management, or equivalent*</p> <p>Evidence of relevant and up to date qualifications in the activities on offer, plus proven management qualification and experience</p>	<p>Child Protection Training[†] First Aid Certificate (updated every 3 years) Infection Control Training BTEC Forest School Training</p>
<p>Senior Activity Leader, Activity Club: In charge of the Club in the Manager's absence</p> <p>Deputy Manager, Wrap-Around Care: In charge of the setting in the Manager's absence</p>	<p>Level 3 - Diploma in Playwork, or equivalent Certificate in Management, or equivalent*</p> <p>Evidence of relevant and up to date qualifications in the activities on offer and management experience</p>	<p>Child Protection Training[†] First Aid Certificate (updated every 3 years) Infection Control Training BTEC Forest School Training</p>
<p>Activity Leader, Activity Club: Leading the staff team offering a specific activity</p> <p>Team Leader, Wrap-Around Care: Qualified member of the staff team, responsible for the staff team in an area of larger settings</p>	<p>Level 3 - Diploma in Playwork, or equivalent Team Leader's Certificate, or equivalent*</p> <p>Evidence of relevant and up to date qualifications in the activities on offer, or FdA Childhood Studies with licence to practice</p>	<p>Child Protection Training[†] First Aid Certificate (updated every 3 years) Infection Control Training BTEC Forest School Training</p>
<p>Playcare Worker, Wrap-Around Care: (qualified) Supports unqualified members of the staff team</p> <p>Playcare Assistant: (qualified) Wrap-Around Care: works under the supervision of a Playcare Worker</p>	<p>Level 3 - Diploma in Playwork or equivalent, or Level 2 - Certificate in Playwork or equivalent</p>	<p>Child Protection Training[†] First Aid Certificate (updated every 3 years) Infection Control Training BTEC Forest School Training</p>
<p>Playcare Assistant: (unqualified) Wrap-Around Care: works under the supervision of Playcare worker</p> <p>Activity Assistants, Activity Clubs: Works under the supervision of Activity Leaders</p>	<p>Level 1 - Must attend Raising Awareness in Playwork course</p>	<p>Child Protection Training[†] First Aid Certificate (updated every 3 years) Infection Control Training BTEC Forest School Training</p>

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Working in a... Primary School in Jersey

A primary school is the first school the child attends after reaching the age of school entry. In Jersey most schools have a nursery class attached as part of the school.

Work Role / Responsibility	Job Area	Minimum Qualifications	Additional Training
Early Years Foundation Stage Leader:	Lead the Foundation Stage (Nursery and Reception classes/ staff team)	Degree - Bachelor of Education (BEd) or BA (Hons), BSc (Hons) (plus PGCE) BA Early Childhood Studies (plus PGCE)	Senior/Middle Leadership Training (up to NPQH or NPQICL) Performance management Child Protection Training [†] BTEC Forest School Training Language for Life Training
Primary School Teacher:	Primary School (Years 1-6)	Degree - Bachelor of Education (BEd) or BA (Hons), BSc (Hons) (plus PGCE)	Skills tests in English, Mathematics and ICT NQT Induction year, inc. safeguarding, curriculum, classroom management Child Protection Training [†] BTEC Forest School Training Language for Life Training
Early Years Teacher: Teacher in a Nursery or Reception Class	Nursery or Reception Class as part of Primary School	Degree - Bachelor of Education (BEd) or BA (Hons), BSc (Hons) (plus PGCE) BA Early Childhood Studies (plus PGCE)	Skills tests in English, Mathematics and ICT NQT Induction year, inc. safeguarding, curriculum, classroom management Child Protection Training [†] BTEC Forest School Training Language for Life Training
Teaching Assistant: May have specialism, so use this when working with children i.e. supporting children in their first language	Primary School Reception Class Key Stages 1-3	Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice Qualifications and Credit Framework (QCF) Supporting Teaching and Learning in Schools*, or FdA Childhood Studies Degree with licence to practice	First Aid Certificate Ongoing CPD to meet needs of changing curriculum Child Protection Training [†] BTEC Forest School Training C&G Working with Parents Qualification Language for Life Training
Nursery Officer:	Nursery Class attached to a Primary School	Level 3 - Diploma in Early Years and Childcare, or equivalent, to include evidence of assessed practice	First Aid Certificate BTEC Forest School Training Ongoing CPD to meet needs of changing curriculum Child Protection Training [†] C&G Working with Parents Qualification Language for Life Training

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Working as an... Accredited Nanny in Jersey

A Nanny is someone who is employed by a parent to look after a child in the child's family home. Registration of Nannies is not required in Jersey, however the Jersey Child Care Trust (JCCT) provides a voluntary Nanny Accreditation Scheme which offers qualified nannies the opportunity to be professionally recognised. Accreditation is renewed annually by JCCT and there is an expectation that professional nannies will embrace CPD.

Qualification and Training Requirements: Accredited Nanny

Qualifications	Additional training/other requirements
Level 3 - Diploma in Early Years and Childcare, or FdA Childhood Studies with licence to practice	Child Protection Training (<i>updated every 3 years</i>) DBS check Personal Liability Insurance Motor Insurance cover Employment history checked and referenced First Aid Certificate (<i>updated every 3 years</i>)
Level 2 - Certificate in Early Years and Childcare, or equivalent, to include evidence of assessed practice, or FdA Childhood Studies with licence to practice	1 year post-qualifying experience in childcare Child Protection Training (<i>updated every 3 years</i>) DBS check Personal Liability Insurance Motor Insurance cover Employment history checked and referenced First Aid Certificate (<i>updated every 3 years</i>)



Offering childcare and education... In your own home

Anyone wishing to offer childcare and education in their own home in Jersey for a fee, needs to be registered as a Family Child Carer by Child Care Registration.

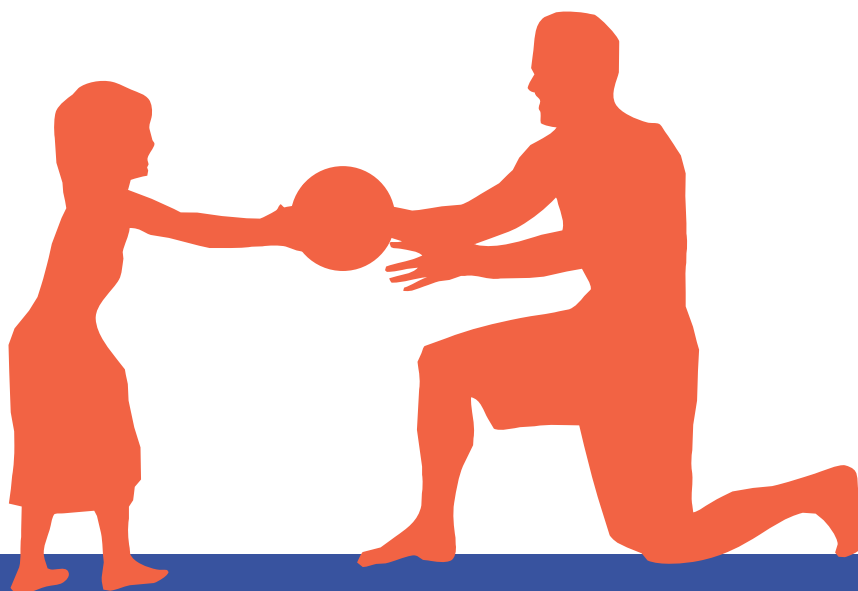
Although no formal qualifications are required, registration as a Family Child Carer is subject to a vetting procedure, which includes a DBS check. Once registered, the Family Child Carer is required to attend training. There is also an expectation of annual CPD to update and widen basic knowledge.

Training Requirements: Family Child Carer

Training	Time Scales
Completion of Quality in Family Childcare Course (12 weeks)	Within the first year of registration
First Aid for Working with Children Qualification	Within three months of registration (update every 3 years)
Child Protection Training	Within first year of registration (update every 5 years)

If the training in this chart is not completed within the stated timescales, the person will not be re-registered, as all regulated childcare provision in Jersey is subject to annual re-registration.

Many Family Child Carers (formally known as child minders) may hold additional qualifications in childcare and education at Level 3. They also may hold additional qualifications or have attended additional training courses on a variety of subjects, which may include; BTEC Forest School Training, Special Educational Needs, Language for Life and C&G Working with Parents Qualification.



Further Information

How can I obtain core qualifications (Levels 1-6)?

Highlands College offers formal qualifications from Level 1 to Level 6 in Childhood Studies. To find out more about these qualifications you should contact Student Services at Highlands College on 01534 608608 or visit the Highlands College website at: www.highlands.ac.uk. The Highlands College Prospectus, which gives information on all qualifications that can be obtained at Highlands, is available on the website.

Can I obtain core qualifications anywhere else in Jersey?

At the time of writing, Highlands College is the only place on the Island offering core qualifications.

How can I obtain my Post-Graduate Certificate of Education?

If you wish to work in a Primary School you will need to obtain an Education Degree or a PGCE following an academic degree. In order to do this you would need to go off island to a university that offers this course. If you require more information about universities that offer this qualification please contact Jersey Careers Service on 01534 449440.

How can I obtain the additional qualifications needed for working with children?

St John Ambulance is one provider of the required first aid training

Tel: 01534 735611

Email: countyhq@sjambulance.org.je

Web: www.stjohnambulancejersey.com

JCPC can offer child protection training:

Tel: 01534 449387

Email: jcpc@gov.je

Web: www.gov.je - please follow the links below:

Caring and support > Children and Childcare

Early Years & Childcare training and development

Highlands College offers a wide range of management training:

Tel: 01534 608608

Email: reception@highlands.ac.uk

Web: www.highlands.ac.uk

Compass HR Offshore Ltd offers a wide range of management training:

Tel: 01534 887933

Email: enquiries@compassjersey.com

Web: www.compassjersey.com

Jersey International Business School offers a wide range of management training:

Tel: 01534 816333

Email: info@jerseyibs.com

Web: www.jerseyibs.com

Other suppliers of Management Training may be available; contact Jersey Careers Service on 01534 449440 for more information.

What can I do next?

I am qualified in childcare, but want to update my core knowledge and skills?

There is a wide range of short courses that you might be interested in; these can be found on the EYCP website:

www.gov.je - please follow the links below:
Caring and support > Children and Childcare >
Early Years and Childcare Partnership (EYCP) >
Early Years & Childcare training and development

Courses are updated regularly and give you the opportunity to extend your knowledge, update your skills or to just find out more.

Can I study while claiming benefit or being unemployed in Jersey?

For up-to-date information on whether you can study whilst claiming benefits or if you are unemployed in Jersey, you need to contact the Social Security Department on 01534 445505 or speak to someone at Jersey Careers Service on 01534 449440.

“Courses are updated regularly giving you the opportunity to extend your skills”



Can I gain a degree in Childhood Studies by studying on-island?

You can study for either a Foundation or BA (Hons) degree in Childhood Studies on-island. Both degree programmes, which have been designed in partnership with Plymouth University, are delivered at the University Centre at Highlands College and the degree is awarded by Plymouth University.

For more information, visit Highlands College website www.highlands.ac.uk

I have gained a qualification in Childcare and Education in my home country. How do I know if it's recognised in Jersey?

If you are hoping to work in a regulated setting in Jersey you will need to contact the Manager of Child Care Registration 01534 445504, so your qualifications can be compared with the training requirements in Jersey. You will need to provide evidence of practical assessment during your training, as well as the original certificate of your award.

What can I do next?

I have gained my early years teaching qualification in my home country, how will I know if it's recognised in Jersey?

Jersey follows the UK Government's Department for Education guidance with regard to all aspects of teaching qualifications. If you hold a degree from another country, you must first check the equivalence of your qualification with NARIC, the UK's national agency with responsibility in this area: www.naric.org.uk.

The assessment will determine whether or not you need to undertake further qualifications, for example, a PGCE. When you have established your qualifications, you should contact HR in the Education Sport and Culture Department in Jersey, which will advise you on specific entry to the local teaching jobs market.

I have a qualification in Childcare and Education and would now like to become a Primary School teacher. Would I have to start from scratch or could my previous qualifications be accepted?

Your Level 3 qualification may act as a bridge to university, but universities differ in entry requirements. Acceptance may also depend on the grade obtained at Level 3, and achievement at GCSE, especially in Maths, English and Science. If you are a mature student, entry criteria may again vary as prior experience may be considered.

If you require more information about becoming a Primary School Teacher please contact Jersey Careers Service on 01534 449440.



Glossary

CCR

Child Care Registration

CPD

Continuing Professional Development

DBS

Disclosure and Barring Service

EYCP

Early Years and Childcare Partnership

Forest School Training

An outdoor learning opportunity.

FNHC

Family Nursing and Home Care

C&G

City and Guilds Qualifications

GCSE

General Certificate of Secondary Education

HSSD

Health and Social Services Department

ICT

Information and Communications Technology

JCCT

Jersey Child Care Trust

JCPC

Jersey Child Protection Committee

NPQH

National Professional
Qualification for Headship

NPQICL

National Professional Qualification
in Integrated Centre Leadership

NARIC

National Academic Recognition
Information Centre

PGCE

Post-Graduate Certificate of Education

QCF

Qualifications and Credit Framework

RCCO

Residential Child Care Officer

Regulated Sector

Some childcare settings are regulated. This is important to support families and their children. These settings must meet the requirements under the Day Care of Children (Jersey) Law 2002.

RN

Registered Nurse

SCBU

Special Care Baby Unit



Useful contacts

Careers Teachers

These are located in each Secondary School in the Island

Child Care Registration

Tel: 01534 445504

Web: www.gov.je/ChildCareRegistration

Department of Education Sport and Culture

Tel: 01534 445504

Web: www.gov.je/education

Highlands College Student Services

Tel: 01534 608654

Web: www.highlands.ac.uk

Jersey Association of Child Carers

Tel: 07700 808707

Web: www.jacc.org.je

Jersey Association of Play

Tel: 07797 832771

Jersey Careers Service

Tel: 01534 449440

Web: www.gov.je/careers

Jersey Child Care Trust

Tel: 01534 629901

Web: www.jcct.org.je

Jersey Child Protection Committee

Web: <http://www.gov.je/caring/organisations/JCPC> - please follow the links below:

Caring and support > Support from other organisations >

Jersey Child Protection Committee > Child protection training programme 2013 >

Training information for people who work with children leaflet (PDF)

Jersey Early Years Association

Email: val.payne@posh.gov.je

Parents4children

Tel: 01534 449387

Web: <http://parents4children.weebly.com>

Social Security Department

Tel: 01534 445505

Web: www.gov.je/government/departments/socialsecurity

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Other EYCP publications are available to download from;
www.gov.je/EarlyYearsChildcarePartnership



Early Years and Childcare Partnership

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www.gov.je/EarlyYearsChildcarePartnership