

# REQUEST FOR COPIES OF DOCUMENTS FROM FAMILY COURT (REGISTRARS)

**NOTE:**

- Copies of documents can only be requested by parties involved in the case (on collection of the document(s) ID may be required)
  - There is a fee for a photocopy (£1 per page) and for a certified copy (sealed and signed £35 in Court receipt)
  - Court receipt can be bought from Customer and Local Services at La Motte Street (contact number 445505 or email [treasury@gov.je](mailto:treasury@gov.je))
- If permission is given for another person other than a party to collect the document(s) a letter/email must be sent to the Family Division, 3<sup>rd</sup> Floor, International House, from the party to the case giving the full name of the person (ID on collection of the document(s) may be required)

**TICK WHAT TYPE OF DOCUMENT IS REQUIRED**


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<b>Decree Nisi</b>	Photocopy	
	Signed/Sealed Copy	
<b>Decree Absolute (Final Divorce document)</b>	Photocopy	
	Signed/Sealed Copy	
<b>Other Order (Agreement/Consent Order)</b>		
Financial	Photocopy	
	Signed/Sealed Copy	
Child maintenance	Photocopy	
	Signed/Sealed Copy	
Children (contact/residence/other)	Photocopy	
	Signed/Sealed Copy	

**INFORMATION REQUIRED (PRINT NAMES CLEARLY)**

Full names of parties involved in case must be given

First names	Surname	If divorce case maiden name of wife
First names	Surname	If divorce case maiden name of wife
Rough date of Order	Month:	Year:

**CONTACT DETAILS**

NAME	 ①	e✉
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